

Council Workshop Meeting  
Town Hall – 9212 County Road 97 August 8, 2019 – 6:30pm  
Council Meeting Immediately Following

The Town Council of the Town of Perdido Beach met in Workshop Meeting August 8, 2019 at 6:30 pm at the Town Hall with Mayor Kae Hamilton presiding. Mayor Hamilton called the Meeting to order at 6:30 pm.

**Members Present:** Council Members: Mayor Kae Hamilton; Councilman Thomas Bloxham; Councilman Steve Love, Councilman Gary Kiefer, Councilman Andrew Stewart and Councilman Oliver Guilford

**Members Absent:** None

**Others Present:** Lynn Thompson-Town Clerk and Members of the Town.

**Invocation:** Councilman Guilford      **Pledge of Allegiance:** All

**Presentations:** None

**Public Comments:**

**The Town Council discussed business that included:**

- **Minutes:** July 11 Workshop and Council Meeting Minutes.
- **Financials:** July 2019 Financial Report (Written Reports Attached)

CHECKING ACCOUNT ENDING BALANCES AS OF JULY 31, 2019

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• General Operating Fund Account	\$270,271.63
• 4 & 5 Cent Gas Tax Account	\$2,733.14
• 7 Cent Gas Tax Account	\$3136.77
• Capital Improvement Fund Account	\$9,603.64
• Special Account Money Market	\$118,762.30
• Special Account	\$22,780.17

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- **Ordinances:**

Ordinance 2019-\_\_AN ORDINANCE REGULATING PARKING;  
GENERAL USE OF RIGHTS-OF-WAY, STREETS, ALLEYS OR OTHER PLACES. Council  
agreed on the types of parking restrictions that needed to be included in the  
Ordinance.

Did not discuss, town attorney not present. No action taken.

- Resolutions: RESOLUTION 2019-05 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH WETLAND RESOURCES ENVIRONMENTAL CONSULTING TO COMPILE A PERMIT APPLICATION PACKAGE FOR A BOAT RAMP AND PIER FOR THE TOWN OF PERDIDO BEACH
- **Motions/Requests from the Council** None

**COMMITTEE REPORTS**

*(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council and discussed at that time)*

**Ad Hoc-Alabama Bicentennial Celebration Committee:** Did not meet  
**Chair Councilman Andrew Stewart**

**Budget and Finance Committee-Chair Councilman Steve Love** (Written Report Attached)

**Beautification/ Buildings & Grounds Committee-Chair Councilman Tom Bloxham:**

Reported that the Committee had discussed:

- a. For State Street Park:  
Lighting, Porta Potty, Tree trimming and Maintenance
- b. For Town Hall:  
The need for painting the front door, the front entrance porch and the flag pole.
- c. For the Community Center:  
Types of Plantings at the front entrance

**Communication Committee-Chair Steve Foster:** (Written Report Attached)

**Public Safety-Chair Councilman Gary Kiefer:**  
 Still getting quotes on speed bumps and placing stop signs as a traffic calming device.

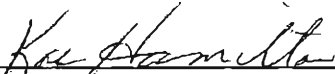
**Public Works-Chair Councilman Oliver Guilford:**  
 Councilman Guilford reported that it would cost approximately \$12,000.00 to purchase and installing asphalt millings on a portion of Anniston Street beginning at Riggs Street. A home owner has agreed to help pay for the asphalt materials. He will get an estimate on repairing Maple Street.

**Council/Legal/Staff Comments:** None.

**Public Comments:** None

**Other Business:** None

**Adjourn:** Being no further business there was a unanimous vote to adjourn. The meeting ended at 7:04

  
Kae Hamilton, Mayor

ATTEST:

  
Lynn Thompson, Town Clerk

Budget and Finance Meeting Report  
Town Council Meeting  
September 12, 2019

- The Committee met September 10, 2019 and is continuing to review the various financial reports to ensure expenditures are in line with the budget and the bank accounts for accuracy. Income and expenses seem to be in line with the Budget for the month of August with expenses being \$1181.94 greater than income which is in line with budget projections for this month. Sales taxes, lodging tax, and SimpleSell tax all exceeded budget for the month of August. Income for the year is ahead of Budget by \$13,295.37 and expenses are under Budget by \$48152.18 for the year.
- Work is complete on the budget for 2020 and it is presented with this report tonight for your review with a vote coming in October. Each Committee should take their Budget figure and list by priority their recommendations to the Mayor about how The Town should spend the funds.
- The General Fund had \$268,789.11 in it as of 08/31/2019. This number is like your checking account and varies daily. We have to always remain mindful of Budget constraints when considering new projects.
- You will notice a new income line item on the Budget for Gas and Diesel. This will represent the Town's portion of the new Gas Tax implemented September 1, by the State of Alabama. The funds received from the Rebuild Alabama Act may only be expended for the following
  - 1. The maintenance, improvement, replacement, and construction of roads and bridges
  - 2. Matching funds for federal road or bridge projects;
  - 3. Debt repayment for road and bridge projects; or
  - 4. Joint road and bridge projects with one or more municipalities and/or counties;
- The special BP account has \$118,777.43 left in it which represents the money remaining to be spent on the State Street Park. The special BP checking account has \$22,781.14 remaining in it as of 08/31/19. See attached sheet for Capital improvement and Gas tax account balances.
- Our finances appear to be good at this time. Again income is above projected Budget and expenses are below Budget projections currently.

Respectfully Submitted,

Steve Love

**From:** TOPB Webmaster [webmaster@townofperdidobeach.org]  
**Sent:** Tuesday, August 6, 2019 10:48 AM  
**To:** clerk@townofperdidobeach.org  
**Cc:** Mayor Hamilton  
**Subject:** Communications Committee Report

**Communications Committee report from July 24, 2019 meeting:**

Committee Actions:

**Members present:** Tom Bloxham, Steve Foster, Kae Hamilton

**Members absent:** None

**Others present:** None

Motion to approve minutes for January 30, 2018 by Kae Hamilton, second by Tom Bloxham. All voting in favor, minutes approved as presented

Membership and committee continuity was briefly discussed.

Tom Bloxham requested the following items be added to the next ENews submission:

Add the town facebook page, a thank you to those assisting with the town cleanup of trash left by others, request that everyone be watch their driving speeds due to the increase of summertime activities around the roadways by children and citizens walking. Kae Hamilton submitted a motion to approve all items, second by Steve Foster, All Approved.

It was noted that the town is seeing more construction and an increase in town population.

Steve Foster initiated a discussion concerning the town website and the urgent need to bring up website maintenance options at the next council meeting.

The current webmaster will be shutting his business on December 31, 2019. A notice of this shutdown was sent to the town in October 2018.

**Next communications committee meeting is scheduled for October 23, 2019 a.m. at Town Hall.**

Thank You,

Communications Committee