

Town of Perdido Beach  
Council Workshop Meeting  
Town Hall – 9212 County Road 97  
September 14, 2017 – 6:30pm

The Town Council of the Town of Perdido Beach met in Workshop Meeting on September 14, 2017 at 6:30 pm at the Town Hall with Mayor Kae Hamilton presiding. Mayor Hamilton called the Meeting to order at 6:30 pm.

**Members Present:** Council members: Mayor Kae Hamilton, Councilman Gary Kiefer, Councilman Steve Love, Councilman Thomas Bloxham, Councilman Andrew Stewart and Councilman Oliver Guilford.

**Members Absent:** None

**Others Present:** Marcus McDowell-Town Attorney, Lynn Thompson Town Clerk and Members of the Town.

**Invocation:** Councilman Guilford

**Pledge of Allegiance:** All

**Presentations:** None

**Public Comments:**

### The Town Council discussed business that included:

- **Minutes:** August 10th Workshop and August 17th Council
- **Financials:** August Financial Report
  - Councilman Love-Budget and Finance Committee reviewed the current month's budget and gave the Council a detailed report on the proposed 2018 budget.
- **Ordinances:** None
- **Resolutions:**
  - RESOLUTION 2017-\_\_ ENTERING INTO AND EXECUTING A CONTRACT WITH GENE'S DOZER SERVICE, INC. TO PERFORM PUBLIC WORKS SERVICES AND GRADING FOR THE TOWN OF PERDIDO BEACH
  - RESOLUTION 2017-\_\_ ENTERING INTO AND EXECUTING A CONTRACT WITH 1 MAN & A TRACTOR TO PERFORM MOWING AND YARD MAINTENANCE ON TOWN HALL PROPERTIES
  - RESOLUTION 2017-\_\_ ENTERING INTO AND EXECUTING A CONTRACT WITH PRECISION COMMERCIAL & RESIDENTIAL SERVICES TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOFR THE TOWN OF PERDIDO BEACH
  - RESOLUTION 2017-\_\_ ENTERING INTO AND EXECUTING A CONTRACT WITH LANGFORD TREE SERVICE, LLC TO PERFORM ARBORIST SERVICES FOR THE TOWN OF PERDIDO BEACH
  - RESOLUTION 2017-\_\_ APPROVING FUNDS TO PERFORM EMERGENCY NON-BID WORK TO INSTALL NEW AIR CONDITIONING UNIT AND GAS FURNACE FOR THE TOWN OF PERDIDO BEACH TOWN HALL.

- **Motions/Requests from the Council: None**

## COMMITTEE REPORTS

*(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council and discussed at that time)*

### **Ad Hoc-Alabama Bicentennial Celebration Committee:**

Chair-Councilman Andrew Stewart

Written Report Attached

### **Beautification Committee-Chair Mayor Hamilton:**

No Report

### **Budget and Finance Committee-Chair Vacant:**

Written Report Attached

### **Buildings & Grounds Committee-Chair Councilman Tom Bloxham:**

Councilman Bloxham reported that the advertisements for bids for the alteration and construction to the existing metal building located on town property located at 9212 County Rd 97 would be in the Gulf Coast Media newspapers on September 15, 2017.

### **Communication Committee-Chair Steve Foster:**

Written Report Attached

### **Public Safety-Chair Councilman Gary Kiefer:**

No Report

### **Public Works-Chair Councilman Oliver Guilford:**

No Report

### **Council/Legal/Staff Comments**

Mayor Hamilton reported that when she met with the Fire Dept. she requested the Attorney for the Fire Dept. contact the Town Attorney to discuss the lease agreement.

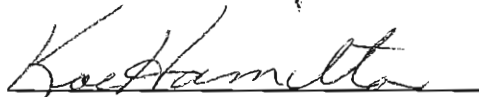
Mayor Hamilton reported that bids for resurfacing CR 97 from Riggs St. to Magnolia St would be advertised in the Gulf Coast Media newspapers and bids would be issued.

Council decided to use the Hold Harmless Agreement for volunteers provided by the Alabama League of Municipalities.

### **Other Business:      None**

### **Adjourn:**

Being no further business there was a motion by Councilman Love, second by Councilman Bloxham to adjourn. The meeting ended at 7:16 pm.



Kae Hamilton, Mayor

ATTEST:



**From:** WebMaster TOPB [webmaster@townofperdidobeach.org]  
**Sent:** Monday, September 11, 2017 3:44 PM  
**To:** clerk@townofperdidobeach.org  
**Cc:** Mayor Hamilton  
**Subject:** Communications Committee Report for 09/14/17

Subject: Communications Committee Report for Council Workshop Meeting on 09/14/17

## **Communications Committee Update:**

**Next Meeting: Sep 27, 2017**

The Communications team provided the town clerk formatted ENews for sending on 09/08/17. The following topics were included in the ENews that was sent to town citizens via email:

**09/11/17 : Ad Hoc Committee Meeting – Alabama Bicentennial Celebration**  
**09/13/17 : Town of Perdido Beach ZBA – Notice of Public Hearing**  
**09/16/17: Alabama Coastal Cleanup**  
**09/23/17: Bi-Centennial Celebration Table**

### **and a list of Other Scheduled Meetings:**

**09/12: Budget and Finance – 4:30 pm**  
**09/14: Council Workshop – 6:30 pm**  
**09/21: Council Meeting -6:30 pm**  
**09/25: Beautification Committee – 10:00 am**  
**09/27: Communications Committee – 9:00 am**  
**09/28: Building and Grounds – 9:00 am**  
**09/28: Safety Committee – 6:30 pm**

Also included was some information regarding the bid proposals for :  
**Arborist, ROW Grading and Maintenance, ROW Mowing and Maintenance and Mowing Town Property.**

Thank You,  
Steve Foster  
Communications Committee Chair

## **Committee Report**

### **Ad-hoc Alabama Bicentennial Celebration Committee**

#### **Function of the Committee:**

To seek ways to honor and celebrate the bicentennial of the State of Alabama

#### **Chair of Committee:**

Hon. Andrew Stewart, councilman

#### **Committee Members:**

Freda Fleming – Vice-chair  
Ronnie Resmondo – member  
Tommy Resmondo – member  
Jennifer Stewart – member  
Ralph Gard – member  
George McPherson - supernumerary

#### **Date of Last meeting**

Monday September 11<sup>th</sup> @ 6:00PM

#### **Action Items In Progress/Pending:**

- set up a table at PBVFD September Fish Fry
- Post the Alabama200/Perdido Beach logo on our website and introduce the committee on social media sites
- working on map and activity books for kickoff event at Fish Fry

## **COMMITTEE REPORT**

**Budget Requirements: will need to fund reproduction of brochures, maps, etc., for our table at the Fish Fry**

#### **Action Items Completed:**

- new members seated

#### **Submitted by:**

Andrew Stewart, Chair

#### **Date:**

09/11/17

[clerk@townofperdidobeach.org](mailto:clerk@townofperdidobeach.org)

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Thank You,  
Steve Foster  
Communications Committee Chair

Budget and Finance Meeting Report  
Town Council Meeting  
September 12, 2017

- Committee is continuing to review the various financial reports to ensure expenditures are in line with the budget.
  - Expenditures and income are close to where they should be at this time. We should receive a franchise fee payment from Riviera Utilities this month which will bring our annual income in line with the budgeted amount. This will bring budgeted expenses and income more closely inline. The repurpose of the storage building and the boat ramp are BP money independent of our operating funds, but we have now made changes to the P & L report to reflect these items for clarity and transparency.
  - We have completed the 2018 proposed Budget draft for the Council. It is included in the workshop materials along with an explanation sheet with changes, and will be reviewed with the Council at the September workshop.
  - Funds in the amount of \$4000.00 had to be moved from the miscellaneous account to Building and Grounds on an emergency basis to purchase a new HVAC system for the Town Hall. The Town Clerk has prepared a resolution to cover this. This will provide a clear paper trail for the expenditure of the funds.

Respectfully Submitted,

Steve Love