

Town of Perdido Beach
Council Workshop Meeting
Town Hall – 9212 County Road 97
July 13, 2017 – 6:30pm

The Town Council of the Town of Perdido Beach met in Workshop Meeting on July 13, 2017 at 6:30 pm at the Town Hall with Mayor Kae Hamilton presiding. Mayor Hamilton called the Meeting to order at 6:30 pm.

Members Present: Council Members: Mayor Kae Hamilton, Councilman Gary Kiefer, Councilman Steve Love, Councilman Thomas Bloxham, Councilman Andrew Stewart.

Members Absent: Councilman Guilford.

Others Present: Lynn Thompson Town Clerk and Members of the Town.

Invocation: Councilman Love

Pledge of Allegiance: Councilman Love

Public Comments:

- Mr. Palmer-Town Resident asked the council questions related to the proposed rezoning. Council answered Mr. Palmer's questions based on the information that they had. (Mr. Palmer's questions are on file at Town Hall)
- Christi Koehle-Town Resident commented on communication with the citizenry regarding the proposed boat launch and inquired about a design plan.
- Tommy Resmondo-Town Resident asked the Council to find a way to save the Oak tree at the waters edge at the end of Escambia Avenue.

Presentations: None

The Town Council discussed business that included:

Minutes: June 8, 2017 Workshop and June 15, 2017 Council Minutes

Financial Report: June Financial Report

Ordinances: None

Resolutions: None

Motions/Requests from the Council: None

(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council and discussed at that time)

Ad Hoc-Alabama Bicentennial Celebration Committee: (Written Report Attached)

Beautification Committee-Chair Mayor Hamilton:

- The Committee met and is pricing t-shirts for the committee to sell.

Budget and Finance Committee-Chair Ky LaGrone: (Written Report Attached)

Buildings & Grounds Committee-Chair Councilman Tom Bloxham:

- Repainting the Town Hall is on hold due to all the recent rains.
- Engineers for repurposing the storage building are preparing a construction bid packet.

Communication Committee-Chair Steve Foster:

(Written Report Attached)

Public Safety-Chair Councilman Gary Kiefer:

- The committee will discuss speed limit signs on Escambia and appropriate use signage for the end of the Escambia Avenue water access Street.

Public Works-Chair Councilman Oliver Guilford:

No Report

Council/Legal or Staff Comments:

- Councilman Love would like for the Council to consider hiring an engineer to oversee the CR 97 resurfacing project.
- Mayor Hamilton stated that after meeting with the VFD, that they are willing to enter into a lease agreement with the Town, to lease all or a portion of Block-34 Park Property, current location of the Volunteer Fire Department.

Public Comments: (For Discussion and/or Consideration on the next Council Agenda)


Ms. Priscilla Condon-Town Resident would like for the Town to consider using BP funds to complete some of the projects outlined in the Stormwater Management Plan.

Other Business:

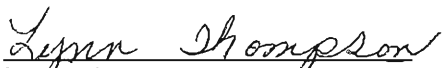
- Parking Ordinance-discussion tabled until the next Workshop.
- Nuisance Abatement Ordinance- Dangerous Buildings discussion tabled to next Workshop.
- Hiring a Code enforcement officer needs further investigation
- Hold Harmless Agreement for volunteers needs further investigation

Adjourn:

Being no further business there was a motion by Councilman Stewart, second by Councilman Bloxham to adjourn. The meeting ended at 7:37 pm.


Kae Hamilton, Mayor

ATTEST:


Lynn Thompson, Town Clerk

Questions :

Robert Palmer

July 13, 2017 Workshop Meeting

BP Funds for boat launch:

1. Was the Ad Hoc committee created in 2012 to search for property to purchase for a public boat launch, using the funds provided by BP ?
2. Can the Town of Perdido Beach only use those funds for the purchase of land and the construction of a public boat launch ?
3. Why did the former mayor comment in a special council meeting dated October 29, 2013, that the BP money will be used for paving when the funds are released ?
4. Why did the town attorney send a letter to Brian Prescott of the Alabama Emergency Management Agency (AEMA) asking for a portion of the re-allocation funds be used to pay himself for the title work he performed related to Block 34 Park Property, which is the location of the Fire Department and has nothing to do with a public boat launch ? See Council Meeting minutes dated February 11, 2014.
5. Why did the town attempt to purchase property that was not for public use, using BP money ? The property in question is the 50' wide lot north of the Resmondo business. The council meeting minutes dated March 10, 2015 states that the property would be developed with a pier, boathouse, lift, and storage facility only for the use of the Fire Department and that parking would be for emergency vehicles only.

Property and Zoning issues :

1. How did the town purchase property without a completed grass bed study from Wetland Resources ? The town was billed for services, but has not been able to provide the actual report. We were told by the mayor that there were mistakes made on the report and corrections were being made. We were also told that we would be contacted by the mayor as soon as she had the report in hand. That

Questions :

was on May 18, 2017 and we still have not received a call from the mayor. See Resolution 2017-01

2. The property that the town purchased does not meet the standards of OR (outdoor recreation) Zoning as outlined in the Town of Perdido Beach Zoning Ordinances. The minimum lot size is supposed to be 3.0 acres and the request for rezoning is for 2.62 acres. Has a variance been filed to bypass the standards ?
3. Zoning ordinance states that in order to file a variance you must provide detailed drawings and plans. Does the town have detailed plans for the public boat launch, park and parking places ?
4. Who has the town contacted for the design and construction of the proposed boat launch and pier ?

Street issues:

1. Does the Town of Perdido Beach have funds available to widen State Street from the proposed public boat launch to CR97?
2. State Street from CR97 is the most direct way to the proposed public boat launch and would affect the fewest number of town citizens, right?
3. What roads do you intend the truck, trailer and boat traffic to travel on? Is that in the best interest of the town ? State Street has only (1) turn involved in travelling to the boat launch. All other routes have at least (3) turns.
4. As per the 2030 Master Plan (pg 43), approved and adopted by the Town of Perdido Beach, how are you going to construct a pedestrian/biking path on CR97, Riggs Street, Tuscaloosa Drive, and Baldwin Street-and make it safe with trucks,boats and trailers that are wider than most of the street lanes in town ?

Questions :

Safety and Security:

1. What law enforcement agency is responsible for policing The Town of Perdido Beach ?
2. How much are we paying for their services?

Town of Perdido Beach Balance Sheet Detail As of June 30, 2017

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ASSETS								257,162.75
Current Assets								224,162.75
Checking/Savings								224,162.75
1000 · Capital Improvement Fund								0.00
Total 1000 · Capital Improvement Fund								0.00
1200 · General Fund - Centennial								224,162.75
Paycheck	06/02/2017	2736	Lynn Thompson		X	-SPLIT-	-456.49	223,706.26
Deposit	06/06/2017			Deposit	X	4520 · Sales T...	116.02	223,822.28
Check	06/08/2017	2737	Marcus McDowell-T...	June Retainer	X	5005 · Attorne...	-1,000.00	222,822.28
Check	06/08/2017	2738	1 Man & A Tractor	May Lawn Se...	X	5340 · BUILDI...	-115.00	222,707.28
Deposit	06/08/2017			Deposit	X	-SPLIT-	43.47	222,750.75
Paycheck	06/09/2017	2743	Lynn Thompson		X	-SPLIT-	-456.49	222,294.26
Deposit	06/09/2017			Deposit	X	4520 · Sales T...	8.36	222,302.62
Check	06/12/2017	2739	Enveloc, Inc.	MAY Backup	X	5040 · Comput...	-19.90	222,282.72
Check	06/12/2017	2740	Centurylink		X	5060 · Telepho...	-259.22	222,023.50
Check	06/12/2017	2741	Riviera Utilities	Town Hall	X	5045 · Electric ...	-101.86	221,921.64
Check	06/12/2017	2742	Riviera Utilities	Storage Buildi...	X	5045 · Electric ...	-22.13	221,899.51
Check	06/12/2017	2744	All Season's Lawn S...	2nd Mowing	X	5360 · PUBLIC...	-1,800.00	220,099.51
Deposit	06/14/2017			Deposit	X	-SPLIT-	862.36	220,961.87
Deposit	06/16/2017			Deposit	X	4520 · Sales T...	5.37	220,967.24
Paycheck	06/16/2017	2747	Lynn Thompson		X	-SPLIT-	-456.49	220,510.75
Check	06/16/2017	2745	Underwood's Printing	printing re-ent...	X	5095 · Misc.	-155.14	220,355.61
Check	06/16/2017	2746	Lowe's	Pad Locks for...	X	5095 · Misc.	-24.13	220,331.48
Check	06/16/2017	2748	Inner Parish Securit...	Security at W...	X	5056 · Security...	-246.40	220,085.08
Deposit	06/21/2017			Deposit	X	4520 · Sales T...	116.34	220,201.42
Paycheck	06/23/2017	2749	Lynn Thompson		X	-SPLIT-	-456.49	219,744.93
Deposit	06/23/2017			Deposit	X	4510 · Vehicle ...	1,270.34	221,015.27
Deposit	06/23/2017			Deposit	X	-SPLIT-	124.00	221,139.27
Check	06/23/2017	2750	Inner Parish Securit...	Security @ w...	X	5056 · Security...	-215.60	220,923.67
Check	06/23/2017	2751	Office Depot		X	5020 · Offices ...	-173.66	220,750.01
Check	06/23/2017	2752	Office Depot		X	5020 · Offices ...	-28.93	220,721.08
Deposit	06/26/2017			Deposit	X	4520 · Sales T...	617.51	221,338.59
Paycheck	06/29/2017	2753	Lynn Thompson		X	-SPLIT-	-456.49	220,882.10
Check	06/29/2017	2754	Adapco	Mosquito larv...	X	5095 · Misc.	-265.00	220,617.10
Check	06/29/2017	2755	Inner Parish Securit...	Security @ w...	X	5056 · Security...	-246.40	220,370.70
Check	06/29/2017	2756	Riviera Utilities	Town Hall	X	5045 · Electric ...	-124.24	220,246.46
Check	06/29/2017	2757	Riviera Utilities	Storage Bldg	X	5045 · Electric ...	-22.01	220,224.45
Deposit	06/30/2017			Interest	X	4200 · Interest ...	18.24	220,242.69
Total 1200 · General Fund - Centennial							-3,920.06	220,242.69
Total Checking/Savings							-3,920.06	220,242.69
Accounts Receivable								0.00
11000 · Accounts Receivable								0.00
Total 11000 · Accounts Receivable								0.00
Total Accounts Receivable								0.00

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07/10/17

**Special Revenue
Reconciliation Detail**
1200 - 4 & 5 Cent Gas Tax, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,245.05
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/08/2017			X	128.25	128.25
Deposit	06/30/2017			X	0.93	129.18
Total Deposits and Credits					129.18	129.18
Total Cleared Transactions					129.18	129.18
Cleared Balance					129.18	11,374.23
Register Balance as of 06/30/2017					129.18	11,374.23
New Transactions						
Deposits and Credits - 1 item						
Deposit	07/10/2017				136.48	136.48
Total Deposits and Credits					136.48	136.48
Total New Transactions					136.48	136.48
Ending Balance					265.66	11,510.71

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07/10/17

**Special Revenue
Reconciliation Detail**
1300 · 7 Cent Gas Tax, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,255.37
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/08/2017			X	148.13	148.13
Deposit	06/30/2017			X	1.02	149.15
Total Deposits and Credits					149.15	149.15
Total Cleared Transactions					149.15	149.15
Cleared Balance					149.15	12,404.52
Register Balance as of 06/30/2017					149.15	12,404.52
New Transactions						
Deposits and Credits - 1 item						
Deposit	07/10/2017				157.72	157.72
Total Deposits and Credits					157.72	157.72
Total New Transactions					157.72	157.72
Ending Balance					306.87	12,562.24

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Centennial, Period Ending 06/30/2017

7/0/17

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						48,334.79
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2017			X	3.97	3.97
Total Deposits and Credits					3.97	3.97
Total Cleared Transactions					3.97	3.97
Cleared Balance					3.97	48,338.76
Register Balance as of 06/30/2017					3.97	48,338.76
Ending Balance					3.97	48,338.76

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,847.02
Cleared Transactions						
Checks and Payments - 1 item						
Check	05/25/2017	1141	Mako Forestry Mowi...	X	-2,000.00	-2,000.00
Total Checks and Payments					-2,000.00	-2,000.00
Deposits and Credits - 1 item						
Deposit	06/30/2017			X	0.24	0.24
Total Deposits and Credits					0.24	0.24
Total Cleared Transactions					-1,999.76	-1,999.76
Cleared Balance					-1,999.76	5,847.26
Register Balance as of 06/30/2017					-1,999.76	5,847.26
Ending Balance					-1,999.76	5,847.26

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07/10/17

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						355,321.74
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2017			X	43.81	43.81
Total Deposits and Credits					43.81	43.81
Total Cleared Transactions					43.81	43.81
Cleared Balance					43.81	355,365.55
Register Balance as of 06/30/2017					43.81	355,365.55
Ending Balance					43.81	355,365.55

Committee Report

Ad-hoc Alabama Bicentennial Committee

Function of the Committee:

To seek ways to honor and celebrate the bicentennial of the State of Alabama

Chair of Committee:

Hon. Andrew Stewart, councilmember

Committee Members:

Freda Fleming – Vice-chair

Ronnie Resmondo – member

Tommy Resmondo – member

Lynn Thompson – member

Chrystal Tolbert – member

Date of Last meeting: Date of Next meeting:

Monday July 10th @ 6:00PM; Monday August 7th @ 6:00PM

Action Items In Progress/Pending:

- tentatively scheduled Saturday October 14th for kickoff event
- working on theme to honor our historic places
 - 3 existing sites
 - 3 former locations
- working on our mission statement

COMMITTEE REPORT

Budget Requirements: minimal authorized by Town Council

Action Items Completed:

- Elected officers

Submitted by:

Andrew Stewart, Chair

Date:

07/13/17

Budget and Finance Meeting Report
Town Council Meeting
July 10, 2017

- Committee is continuing to review the various financial reports to ensure expenditures are in line with the budget.
 - Expenditures and income are where they should be at this time. The only new expense item is the weekend security guard through Labor Day weekend.
 - It is suggested that expenses be only for budgeted items and necessary maintenance as we still have the expense of paving Escambia Ave. The repurpose of the storage building and the boat ramp are BP money independent of our operating funds.
 - We have begun working on the 2018 Budget and hope to have a proposed 2018 Budget first draft for the council next month.

Respectfully Submitted,

Steve Love

clerk@townofperdidobeach.org

To: WebMaster TOPB
Cc: Mayor Hamilton; hamilton@gulftel.com
Subject: RE: Communications Committee Report for 07/13/17

From: WebMaster TOPB [<mailto:webmaster@townofperdidobeach.org>]
Sent: Thursday, July 13, 2017 12:42 PM
To: clerk@townofperdidobeach.org
Cc: Mayor Hamilton; hamilton@gulftel.com
Subject: Communications Committee Report for 07/13/17

Communications Committee Update:

Last Meeting: March 22, 2017

Canceled Meeting: June 28, 2017 (No Quorum)

Next Meeting: Sep 27, 2017

March Meeting Review:

Approved previous Months minutes

Welcomed Patti Larsen as secretary

Reviewed Communications Plan, made no revisions.

Established how communications plan revisions would be noted and tracked.

The team decided to meet quarterly unless important issues require earlier meetings.

ENews Assistance:

The Communications team assisted with ENews formatting for the following ENews

Deliveries:

June 23, 2017: Notice of Public Hearing July 20, 2017

May 17, 2017: Planning Commission Public Hearing Notice

May 24, 2017: Perdido Beach VFD Property Chronology

Thank You,
Steve Foster
Communications Committee Chair