

**TOWN OF PERDIDO BEACH  
Council Meeting Minutes  
April 14, 2015-6:00 pm**

The Town Council of the Town of Perdido Beach met in Regular Session on Tuesday, April 14, 2015 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:00 pm.

**Members Present:** Council Members: Gary Fishbein, Sean Hickey, Priscilla Condon, Ellen Leslie, Andy Holk and Mayor Patsy Parker.

**Members Absent:** None

**Others Present:** Mrs. Kae Hamilton, Assistant Chief-(PBVFD) Mrs. Lynn Thompson, Town Clerk and Members of the Town.

**Pledge of Allegiance:** Mrs. Karen Gross-Town Resident

**Public Comments:** None

**ITEM:** **Approve March 10, 2015 Council Workshop and Council Meeting Minutes**  
Motion by Council Member Condon, seconded by Council Member Hickey to approve the March 10, 2015 Council Workshop and Council Meeting Minutes as presented.

No Discussion:

**Roll Call Vote:**

**“YES”**

**“ABSTAIN”**

**“NO”**

Council Member Holk  
Council Member Fishbein  
Council Member Hickey  
Council Member Condon  
Council Member Leslie  
Mayor Patsy Parker

All in favor, minutes approved as presented.

**ITEM:** **Approve March 2015 Financial Report:**

Motion by Council Member Condon, seconded by Council Member Hickey to approve the March Financial Report.

No discussion:

**Roll Call Vote:**

**“YES”**

**“ABSTAIN”**

**“NO”**

Council member Holk  
Council Member Fishbein  
Council Member Hickey  
Council Member Condon  
Council Member Leslie

Mayor Patsy Parker  
All in favor – Financial Report approved as presented.

**Presentations:** Mr. Jim Brewer, Chairman Planning Commission  
Mr. Brewer presented recommendations from Master Plan 2030, for consideration by the  
Town Council. (Mr. Brewer’s Letter of Recommendation Attached)

**Ordinances:** None

**Resolutions:**

**ITEM:** RESOLUTION 2015-07 APPROVING CONTRACT RENEWAL FOR PRE-EVENT  
DEBRIS REMOVAL AND DISPOSAL SERVICES

Motion by Council Member Condon, seconded by Council Member Hickey for immediate  
consideration.

**Roll Call Vote:**  
**“ABSTAIN”**

**“YES”**

**“NO”**

Council Member Holk  
Council Member Fishbein  
Council Member Hickey  
Council Member Condon  
Council Member Leslie  
Mayor Patsy Parker

**All in favor, motion carried unanimously.**

Motion by Council Member Condon, seconded by Council Member Hickey to waive the  
reading.

All in favor, none opposed, the motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt  
Resolution 2015-07.

**No Discussion:**

**Roll Call Vote:**  
**“ABSTAIN”**

**“YES”**

**“NO”**

Council Member Holk  
Council Member Fishbein  
Council Member Hickey  
Council Member Condon  
Council Member Leslie  
Mayor Patsy Parker

**All in favor, motion carried unanimously**

**ITEM:** RESOLUTION 2015-08 ENTERING INTO AND EXECUTING CONTRACT WITH 1 MAN & A TRACTOR LANDSCAPING TO PERFORM MOWING AND YARD MAINTENANCE ON TOWN HALL PROPERTY – 9212 COUNTY ROAD 97

Motion by Council Member Hickey, seconded by Council Member Condon for immediate consideration.

**“YES”**

**Roll Call Vote:**

**“ABSTAIN”**

**“NO”**

- Council Member Holk
- Council Member Fishbein
- Council Member Hickey
- Council Member Condon
- Council Member Leslie
- Mayor Patsy Parker

**All in favor, motion carried unanimously.**

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.

All in favor, none opposed, the motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2015-08.

No Discussion:

**“YES”**

**Roll Call Vote:**

**“ABSTAIN”**

**“NO”**

- Council Member Fishbein
- Council Member Hickey
- Council Member Condon
- Council Member Leslie
- Mayor Patsy Parker

**All in favor, motion carried unanimously.**

**ITEM:** Resolution 2015-\_\_ ENTERING INTO AND EXECUTING CONTRACT WITH \_\_\_\_\_ TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon, seconded by Council member Hickey for immediate Consideration.

**“YES”**

**Roll Call Vote:**

**“ABSTAIN”**

**“NO”**

- Council Member Fishbein
- Council Member Hickey
- Council Member Condon

Council Member Leslie

Mayor Patsy Parker

**Motion failed for lack of a majority vote. (Second reading at May Meeting)**



## Town of Perdido Beach Checking and Deposit Detail As of March 31, 2015

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
<b>ASSETS</b>									297,515.89
<b>Current Assets</b>									264,515.89
<b>Checking/Savings</b>									264,515.89
<b>1000 · Capital Improvement Fund</b>									0.00
Total 1000 · Capital Improvement Fund									0.00
<b>1200 · General Fund - Centennial</b>									264,515.89
Check	03/02/2015	2210	Riviera Utilities	Storage Bldg	X	5045 · Electric ...	-19.01	-19.01	264,496.88
Check	03/02/2015	2211	Riviera Utilities	Office Bldg	X	5045 · Electric ...	-81.69	-81.69	264,415.19
Deposit	03/05/2015			Deposit	X	-SPLIT-	459.74	459.74	264,874.93
Paycheck	03/06/2015	2213	Lynn Thompson		X	-SPLIT-	-437.74	-437.74	264,437.19
Deposit	03/06/2015			Deposit	X	4850 · Permit ...	50.00	50.00	264,487.19
Check	03/06/2015	2214	Office Depot		X	5020 · Offices ...	-17.59	-17.59	264,469.60
Check	03/06/2015	2215	Office Depot		X	5020 · Offices ...	-98.19	-98.19	264,371.41
Check	03/06/2015	2216	Enveloc, Inc.	February Bac...	X	5040 · Comput...	-15.70	-15.70	264,355.71
Check	03/06/2015	2217	Centurylink		X	5060 · Telepho...	-250.03	-250.03	264,105.68
Check	03/09/2015	2218	Marcus McDowell-T...	March Retainer	X	5005 · Attorne...	-1,000.00	-1,000.00	263,105.68
Deposit	03/09/2015			Deposit	X	-SPLIT-	37.93	37.93	263,143.61
Check	03/09/2015	draft	Centennial Bank	Force Pay Debit	X	5095 · Misc.	-0.18	-0.18	263,143.43
Deposit	03/09/2015			Deposit	X	4000 · INCOME	0.20	0.20	263,143.63
Deposit	03/12/2015			Deposit	X	4750 · Ad valor...	606.61	606.61	263,750.24
Deposit	03/12/2015			Deposit	X	-SPLIT-	991.83	991.83	264,742.07
Paycheck	03/13/2015	2219	Lynn Thompson		X	-SPLIT-	-449.12	-449.12	264,292.95
Check	03/16/2015	2220	Park National Bank	Lunch for Pla...	X	5095 · Misc.	-104.27	-104.27	264,188.68
Deposit	03/16/2015			Deposit	X	-SPLIT-	889.12	889.12	265,077.80
Deposit	03/19/2015			Deposit	X	4520 · Sales T...	7.00	7.00	265,084.80
Paycheck	03/20/2015	2221	Lynn Thompson		X	-SPLIT-	-437.74	-437.74	264,647.06
Deposit	03/24/2015			Deposit	X	4520 · Sales T...	127.33	127.33	264,774.39
Deposit	03/25/2015			Deposit	X	-SPLIT-	1,033.30	1,033.30	265,807.69
Paycheck	03/27/2015	2222	Lynn Thompson		X	-SPLIT-	-452.10	-452.10	265,355.59
Deposit	03/27/2015			Deposit	X	4520 · Sales T...	346.08	346.08	265,701.67
Deposit	03/31/2015			Interest	X	4200 · Interest ...	22.48	22.48	265,724.15
Total 1200 · General Fund - Centennial									1,208.26
Total Checking/Savings									1,208.26
<b>Accounts Receivable</b>									0.00
<b>11000 · Accounts Receivable</b>									0.00
Total 11000 · Accounts Receivable									0.00
Total Accounts Receivable									0.00
<b>Other Current Assets</b>									0.00
<b>12000 · Undeposited Funds</b>									0.00
Total 12000 · Undeposited Funds									0.00
<b>12100 · Inventory Asset</b>									0.00
Total 12100 · Inventory Asset									0.00

**Special Revenue  
Reconciliation Detail  
1200 - 4 & 5 Cent Gas Tax, Period Ending 03/31/2015**

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Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,909.50
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	03/12/2015			X	118.66	118.66
Deposit	03/31/2015			X	0.68	119.34
Total Deposits and Credits					119.34	119.34
Total Cleared Transactions					119.34	119.34
Cleared Balance					119.34	8,028.84
Register Balance as of 03/31/2015					119.34	8,028.84
Ending Balance					119.34	8,028.84

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04/08/15

**Special Revenue  
Reconciliation Detail  
1300 - 7 Cent Gas Tax, Period Ending 03/31/2015**

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Type	Date	Num	Name	Ctr	Amount	Balance
Beginning Balance						8,406.24
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	03/12/2015			X	136.86	136.86
Deposit	03/31/2015			X	0.72	137.58
Total Deposits and Credits					137.58	137.58
Total Cleared Transactions					137.58	137.58
Cleared Balance					137.58	8,543.82
Register Balance as of 03/31/2015					137.58	8,543.82
Ending Balance					137.58	8,543.82

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04/08/15

**Town of Perdido Beach-Capital Improvement Fund**  
**Reconciliation Summary**  
**Capital Improvement -Centennial, Period Ending 03/31/2015**

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	<u>Mar 31, 15</u>
Beginning Balance	30,370.10
Cleared Transactions	
Deposits and Credits - 1 item	<u>2.58</u>
Total Cleared Transactions	<u>2.58</u>
Cleared Balance	<u><u>30,372.68</u></u>
Register Balance as of 03/31/2015	30,372.68
Ending Balance	30,372.68



**Town of Perdido Beach Oil Acct**  
**Reconciliation Detail**  
**Centennial Bank-SPECIAL ACCOUNT, Period Ending 03/31/2015**

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Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						103,619.13
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2015			X	13.20	13.20
Total Deposits and Credits					13.20	13.20
Total Cleared Transactions					13.20	13.20
Cleared Balance					13.20	103,632.33
Register Balance as of 03/31/2015					13.20	103,632.33
<b>Ending Balance</b>					<b>13.20</b>	<b>103,632.33</b>

**Town of Perdido Beach Money Market  
Reconciliation Detail  
Centennial Bank, Period Ending 03/31/2015**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						812,702.35
<b>Cleared Transactions</b>						
Deposits and Credits - 1 item						
Deposit	03/31/2015			X	103.54	103.54
Total Deposits and Credits					103.54	103.54
Total Cleared Transactions					103.54	103.54
Cleared Balance					103.54	812,805.89
Register Balance as of 03/31/2015					103.54	812,805.89
<b>Ending Balance</b>					<b>103.54</b>	<b>812,805.89</b>

Work in Progress

- FEMA Repairs

Pending work:

- Signs to be installed – Red Clay and Street. **After Parkway contract let.**
- Edge repair. **Work begun by Fells on FEMA repairs**
- Grading. **FEMA work has taken care of the majority of streets.**
- Work order issued for tree trimming. **Bill Templeman is back Work Order will be updated.**
- Beach rebuild on Escambia and Mobile. **Work in Progress**
- FEMA. **WIP on Riggs awaiting asphalt. Outstanding work on edges and smaller gravel roads remains.**
- Scope of work for grass cutting to include Town Hall lawn. **Bid opening today.**
- Pothole developing on Cypress at Escambia. **No Action**
- Repair / resurface of Escambia – database of roadway problems. **No Action**
- Financing for large Public Works projects. **Under review**

Request from the Public:

- A request from the public has been received requesting that we purchase and install “Children at Play” signs on Tuscaloosa. **No Action as yet.**
- A request was made to lower the speed limit on Anniston St. to 10 MPH.
- A request was made from Ann Abbott to address ditches on Baldwin and Escambia.

Meetings Attended:

- None

Recommendation to the Council:

The Public Works Committee makes the following recommendations to the Town of Perdido Beach Council:

1. An impact fee should be established dedicated to Public Works on each new build home in the Town of Perdido Beach. The funds generated are needed to repair damages to the roadways by heavy trucks used in new build projects.
2. In as much as Baldwin County is considering repaving Hwy. 97 in FY 2015 / 2016, it is potentially cost effective to add repaving of the portions under town maintenance to the county project. The portion under town maintenance is approximately 1.2 statute miles. A rough estimate for repaving is \$100k per mile. We recommend that the finance committee be directed to develop a plan for how this will be financed in anticipation of this expenditure.

Attachments:

- None

Sean Hickey  
Chairman, Public Works

## **Chamber Report**

April 3, 2015

The Chamber Board of Directors met on March 30, 2015 @ 4:30.

Topics of Discussion;

Hot Air Balloon festival, May 1, 2, & 3, 2015

Changes this year: Carnival Rides (Ferris Wheel), Pony rides, and Crawfish Boil,  
( things to do during the day).

Magnolia Run in Magnolia Springs, Al, April 11, 2015.

Legislation passed; approving agenda allowing South Baldwin and Gulf Shores Chambers to partner with GUMBO (Gulf United Metro Business Organization) to promote and improve; Education, Transportation, Roadways, and completion of the Beach Express.

Andy Holk

March 27, 2015

Building and grounds

Present:

Tom Bloxam, Priscilla Condon

Also Present Mayor Parker and Greg Parker

Called to order 8:05 am

Old Business

Exit light sign- Kyle Koehle contacted and he said he would come by town hall and give an estimate. Priscilla will contact him again.

Committee members- Talked with Greg Parker about being on committee. He will think about it.

Discussed leak by council room door and ceiling. Greg will take a look and make recommendations.

Approved bid submission form for mayor to send out for town hall grass cutting.

New Business- None

Adjourned 8:30

Submitted Priscilla Condon Chairman

Dear Council,

It is the responsibility of the Planning Commission to assign a priority to each recommendation found in the Master Plan 2030 and make these recommendations to the Town Council.

At its April 1, 2015 regular scheduled meeting the Planning Commission discussed the following short term projects and by motion and unanimous consent of the Commission voted to make the following recommendations to the Perdido Beach Town Council. Needs identified included:

Transportation:

1. Coordinate with Baldwin Co and State of Alabama to construct a turning lane on U.S. Highway 98 at CR97 intersection to avoid traffic congestion during peak commute times.
2. Incorporate "traffic calming" techniques (inside the town to reduce vehicle speeds).
3. Develop standards to ensure that streets and roadways are repaired when damaged by utility companies installing utilities.
4. Develop an overall Pedestrian Walking Trail Plan (using existing street right-of-ways to divert pedestrian traffic from town main arteries).

Taxes:

1. Establish a zip code (so tax revenue can be collected on purchases delivered to Perdido Beach).

Environment:

1. Obtain Alabama Outstanding Water designation for all appropriate waterways.
2. Create educational materials for use within the limits of the Town that identify regulatory agencies and their roles and responsibilities in overseeing water quality, shoreline usage, state-owned water bottoms and wetlands. Recommended partners are US army Corp of Engineers, ADEM, ADCNR, State Lands Division, SARPCPC and Week's Bay Reserve.

Community Facilities:

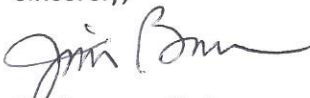
1. Create a franchise fee agreement for sewer services to protect the citizens of the Town from unregulated utility charges, including rate ceiling.
2. Work with engineers to identify future needs for drainage and create a long-range master drainage plan.
3. Seek funding from Coastal Zone Management grants to construct small scale public boat launches.
4. Purchase property to enlarge existing public beach.
5. Purchase or secure property for additional water access points.

Training:

1. Create a training program for Town staff and appointed volunteer board members. (Training board members and staff in the requirements, responsibilities, processes and goals of their positions would improve the performance of the boards.)

We now submit our final report which the Commission recommends for review by the Town Council.

Sincerely,



Jim Brewer, Chairman