

Town of Perdido Beach, Alabama  
Special Council Meeting – October 29, 2013

The Town Council held a Special called Council Meeting at Town Hall on October 29, 2013. Mayor Patsy Parker called the meeting to order at 6:00 pm.

**MEMBERS PRESENT:** Council Members: Gary Fishbein, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker

**MEMBERS ABSENT:** Council member Holk and Council Member Hickey

**ALSO PRESENT:** Mrs. Mary Kate Brown, Nature Conservancy; Mrs. Lynn Thompson, Town Clerk and Members of the Town.

**PLEDGE OF ALLEGIANCE:** Mayor Parker

**ITEM: WORKSHOP MINUTES October 8, 2013**

Motion by Council member Condon, seconded by Council Member Leslie to approve the October 8, 2013 Workshop minutes as presented.

Motion carried unanimously to approve the October 8, 2013 minutes as presented.

**ITEM: REGULAR COUNCIL MEETING MINUTES September 17, 2013**

Motion by Council Member Condon, seconded by Councilmember Leslie to approve the September 17, 2013 minutes as presented.

Motion carried unanimously to approve the September 17, 2013 minutes as presented.

**ITEM: SEPTEMBER FINANCIAL REPORT**

Motion by Council Member Condon, seconded by Council Member Fishbein to approve the September Financial Report.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

Council Member Fishbein  
Council Member Condon  
Council Member McDonald Leslie  
Mayor Patsy Parker

Motion carried unanimously to approve the September Financial Report as presented.

**ITEM: PUBLIC COMMENTS:**

Mrs. Mary Kate Brown-Nature Conservancy gave the Town Council information on an Environmental Protection Agency (EPA) Grant for a feasibility study relating to Town Resilience.

Motion by Council Member Condon, seconded by Councilmember Leslie to give the Nature Conservancy support to submit a pre proposal for the EPA grant for the Town to conduct a feasibility study as it relates to Town resilience.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

Council Member Fishbein  
Council Member Condon  
Council Member McDonald Leslie  
Mayor Patsy Parker

Motion carried unanimously to submit a pre proposal.

**ITEM: PRESENTATIONS:** None

**ITEM:** Resolution 2013-20 ADOPTING 2013-2014 ANNUAL BUDGET

Motion by Council Member Fishbein, seconded by Council Member Leslie to adopt Resolution 2013-20.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

Council Member Fishbein  
Council Member Condon  
Council Member Leslie  
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-20.

**ITEM:** Resolution 2013-21 ENTERING INTO AND EXECUTING A CONTRACT WITH JOHN ABBOTT'S LAWN CARE FOR LAWN CARE AND LANDSCAPING SERVICES FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-21.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

Council Member Fishbein  
Council Member Condon  
Council Member Leslie  
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-21.

**ITEM:** Resolution 2013-22 ENTERING INTO AND EXECUTING A CONTRACT WITH ARNIE'S GENERAL CONTRACTING TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-22.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

- Council Member Fishbein
- Council Member Condon
- Council Member Leslie
- Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-22.

**ITEM:** Resolution 2013-23 ENTERING INTO AND EXECUTING A CONTRACT WITH GENE’S DOZER SERVICE, INC. TO PERFORM PUBLIC WORKS SERVICES AND GRADING FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-23.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

- Council Member Fishbein
- Council Member Condon
- Council Member Leslie
- Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-23.

**ITEM:** RESOLUTION 2013-24 ENTERING INTO AND EXECUTING A CONTRACT WITH VOYAGEUR ENTERPRISES TO PERFORM ARBORIST AND TRIMMING SERVICES FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-24.

Discussion:

Roll call vote:

**"YES"**

**"ABSTAIN"**

**"NO"**

- Council Member Fishbein
- Council Member Condon
- Council Member Leslie
- Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-24.

**MOTIONS/REQUESTS FROM THE COUNCIL:**

**ITEM:** Motion by Council Member Condon, seconded by Council Member Leslie to approve the Town of Perdido Beach 2013-2014 holiday schedule.

Discussion:

All in favor, motion carried to approve the 2013-2014 holiday schedule.

**ITEM: Rescheduling the November 12, 2013 Council Workshop Date.**

Motion by Council Member Condon, seconded by Council Member to hold the regularly scheduled November 12, 2013 Workshop on November 19, 2013 at 4:30, preceding the Regular Council Meeting.

All in favor, motion carried unanimously.

**ITEM: Appoint Supernumerary Member to the Zoning Board of Adjustment**

Discussion:

Mayor Parker explained the Town policy for appointing Members to the Zoning Board of Adjustment.

***January 27, 2011 Town of Perdido Beach Council Minutes:***

*Motion by Councilmember Kaiser, seconded by Councilmember Kelley to authorize the Mayor to appoint members to the Zoning Board of Adjustment, when created, with consent of the governing body. All in favor motion carried.*

Mayor Parker will contact individuals who have submitted requests to be considered for appointment to the Zoning Board of Adjustment.

Council discussed qualifications to be considered:

- Availability for regular and "on call" meetings
- Experience
- Expertise to benefit the Town
- Knowledge of Perdido Beach Land Use and Zoning Ordinance

After talking to the interested individuals Mayor Parker will confer with Andrew Stewart, Zoning Board Chairman. Mayor Parker will make a recommendation to the Town Council for approval.

**AD HOC COMMITTEE-PROPERTY SEARCH:** No Report

**BEAUTIFICATION COMMITTEE:** Chairperson Ellen Leslie reported that the Beautification Committee had met and discussed the following:

- Sprinkler system at town Hall.
- A quarterly schedule for fertilizing and pruning shrubs at Town Hall
- Coordinating efforts with the Public Works Committee to maintain Public Accesses.

**BUILDING AND GROUNDS COMMITTEE:** Chairperson Priscilla Condon made a recommendation seconded by Council Member Leslie to approve the contract with Abbott's Lawn Care Service by Resolution 2013-21 approved unanimously by roll call vote.

**BUDGET AND FINANCE COMMITTEE:** Chairperson Gary Fishbein made a motion seconded by Council Member Leslie to approve the annual 2013-2014 budget by Resolution 2013-20 adopted by unanimous roll call vote.

**PUBLIC WORKS:**

**Committee chairman Hickey submitted the following report:**

**Town of Perdido Beach  
Public Works Committee Agenda  
3 Oct. 13**

Call to order:

Roll call:

Reading of minutes of 5 Sept. 13 meeting:

Public Comment:

Old Business:

Recommendations to the Council

- The committee agreed to recommend to the council that Mayor Parker be directed to pursue a grant for an electronic speed sign based upon a quote presented by Al Thompson. *Control of parking availability, no sign building.*
- We have determined that volunteers are covered by the Town's liability insurance. The committee recommended that safety guidelines for volunteer work should be developed and published. *Working in liability of Council*

County mowing / grading agreement. *County mowing / grading agreement.*

Speed limit study status. *Speed limit study status.*

Edge maintenance review with asphalt contractors

Grading. *Grading.*

Mowing. *Mowing.*

Installation of speed, street, and no dumping signs. *Installation of speed, street, and no dumping signs.*

Rock on Hildreth Dr. *Rock on Hildreth Dr.*

Pensacola at Magnolia. *Pensacola at Magnolia.*

#307

Erosion control boulders at State and Escambia. *Erosion control boulders at State and Escambia.*

Budget. *Budget.*

#308

New Business:

Fiscal 2013 / 14 priorities; Drainage and edge maintenance.

Comments and Concerns:

Adjourn:

**Minutes of the Public Works Committee meeting held on Thursday October 3, 2013**

Call to Order: 6:30 PM

Roll Call: Sean, Ronnie, Barry, Mark and Mayor Parker

Read Minutes from September 5, 2013. Barry asked about the combining of the Beautification and Public Works Committees. Sean mentioned that the combination will not take place. Approved and 2<sup>nd</sup>

Public Comments: None

Old Business:

Recommendations to Council

The committee agreed to recommend to the council that Mayor Parker be directed to pursue a grant for an electronic speed sign based upon a quote presented by Al Thompson. This has been placed on hold awaiting availability of grant funding. Will check on this later in October.

We have determined that volunteers are covered by the Town's liability insurance. The committee recommended that safety guidelines for volunteer work should be developed and published. Barry mentioned that this should apply to contractors as well. Still waiting on action by the Town Council.

County mowing/grading agreement is on hold awaiting lawyers. This idea should be dropped.

Speed limit study status has resulted in the enactment of speed limits. Speed signs have been purchased and ready for installation. Installation of speed, street, and no dumping signs need new quotes which will be solicited.

Edge maintenance review with asphalt contractors.

Grading in progress with 10 hours remaining in the budget.

Mowing/Trimming finished for the season.

Rocks on Hildreth Dr. completed.

Pensacola at Magnolia culvert to be installed, drainage fixed, and road bed built up has been issued WO #25.

Erosion control boulders at State and Escambia Ave. have been issued a work order.

Budget: 2012/2013 budget exhausted after installation of signs. Request \$50,000 for 2013/2014 and should be approved. Anniston St. needs a culvert, State St. needs grading, and mowing and trimming is \$15,000.00.

New Business: Fiscal 2013/2014 priorities are drainage and edge maintenance. Seeking a Grant for acquiring a study of the whole town of Perdido Beach.

Comments and Concerns: Resolution to write contracts for mowing, grading, ect., for Gene Fell, Arnie, and Vance. Recommend to continue contracts.

Al Thompson was given Work Order to repair hole on Bay Ave.

Mayor Parker recommended that a camera be purchased for use by the town, mentioned that BP money will be used for paving when the funds are released, and that Alabama Conservation should be solicited for grant funding.

Next regular meeting: Thursday November 7, 2013.

Adjourn: 7:26 PM

**PUBLIC SAFETY COMMITTEE:** Chairperson Ellen Leslie reported on a Wind Mitigation Grant Program to strengthen Alabama homes.

**FIRE CHIEF'S REPORT:** No Report

**SOUTH BALDWIN CHAMBER OF COMMERCE REPORT** No Report

**ITEM: COUNCIL, STAFF AND LEGAL COMMENTS:**

***Council Comments:***

Mayor Parker reported that the annual "Coastal Cleanup" held in Perdido Beach on Saturday, September 21, 2013 had approximately 40 participants this year and that a large amount of debris was collected during the cleanup.

She also asked the notes from the "Perdido Beach Visioning Exercise" held on September 27, 2013 at the Perdido Beach VFD be included in the minutes.

(Copy Attached)

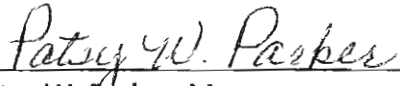
**Legal Comments:** None

**Staff Comments:** None

**ITEM: OTHER BUSINESS:** None

**ADJOURN:** Motion by Council Member Condon seconded by Council Member Leslie to adjourn. All in favor. The meeting adjourned at 7:17 PM

ATTEST:

  
\_\_\_\_\_  
Patsy W. Parker, Mayor

  
\_\_\_\_\_  
Lynn Thompson, Town Clerk



## **PERDIDO BEACH VISIONING SESSION SEPTEMBER 27, 2013**

**MIKE CROWLEY**, Institute for Sustainable Communities, provided information on the grant and its purpose.

**MIKE CROWLEY** interviewed about 25 stakeholders and the following was evident in looking at the interview responses:

- Perdido Beach wants to preserve what they have here. We are a residential community with shared values. We value our private property rights and beautiful waterfronts. We do not want to be what other waterfront communities in South Baldwin County have become.
- There has been a great deal of change needs to be dealt with, such as siltation of the creeks, erosion of the waterfront and increased tourism.
- Everyone seems to share the same core values.
- There is indication of an element of distrust.

**MIKE CROWLEY** provided the following recommendations as a result of interviews:

- Do not start with technical solution. However, let's identify the primary shared values. Engage in conversation establishing common goals and initiatives. Surveys, focus groups and town meetings are ways to address.
- Perform some studies determining the causes of erosion and saltation.
- City needs to be clear on rules and regulations and community needs to find out what rules are and how they are being enforced, bearing in mind that property rights is a core value.

**BOB GROSS** stated the following:

- This needs to be an initiative that is born in the community, not the government or the resilience team. Stagecoach analogy.
- Establish a resilience plan that takes into account the inherent natural risks of the community. Safety and security of your property is the main objective of this visioning session.
- Request for input either verbal or written. Request for communication on all issues whether it relates to resilience or not.

**MIKE SHELTON** - What does resilience mean to you? Following responses from participants:

- Water quality improvement of soldier's and palmetto creek and the ability to protect it from future damage.
- Finding appropriate water access for town residents; both pedestrian and boat accesses. How can you restrict it to residents only and keep it closed to outsiders?
- Prevention of coastal erosion, specifically loss of land. Shoreline erosion on offsite property is causing loss of private land.
- Definition of the Town of Perdido Beach culture, who are we. Possible development of a Perdido Beach brand. Branding helps in rebuilding following a catastrophic event.
- Sustain our recreational fishing, crabbing and shrimping.
- Safety
- Manufactured home owner needs shelter that is not too far away. If nearby, can get back to her home if shelter is nearby. She wants to be able to get to her home and get back to normal as soon as possible.
- If there is an evacuation, how do we protect ourselves from criminals after a storm event? How do we protect ourselves, homes and properties from people who take advantage of our vulnerabilities following an event?
- Ability to recuperate/come back following a storm event.

## PERDIDO BEACH VISIONING SESSION SEPTEMBER 27, 2013

- Concern about economic diversification and the ability to create financial security. Explore how we can restore our financial security following a storm event. How can we be financially secure without losing what we have here now?
- If there is a disaster that destroys my home, I want to build back in a way that has reduced my vulnerability.

### **MIKE SHELTON - How is Perdido Beach vulnerable? How can resilience be improved? Following responses from participants:**

- Concern about inability to return due to destruction of roads and the financial ability of town to rebuild the roads following a storm event.
- Stormwater management. Drainage and roadway infrastructure needs to be managed and maintained by the government, both within and outside corporate limits.
- Erosion issues day to day, in general (wind, tidal action, boat wake)
- Erosion problem along the south shoreline along Bay Drive.
- Controlling development. Does not believe in sea level rise. We have technology now that warns us about impending hurricanes. Communities should handle oil spill response - Federal Government did not handle well. A mobile home should be able to be built next to a mansion. Concerned about bulkheads adjacent to natural shorelines. We need to control development because there are more people located on the coast.
- **COUNCILMAN FISHBEIN.** We are responsible for our homes. I am responsible for my own erosion; I am responsible for my property. Compared Perdido Beach to the rainforest; as the world sees it; we are extraordinary and outstanding. We have a special way of life and we are private people. Concerned about public boating and tours coming into our inlets and creeks. I don't want to be told how my home needs to be rebuilt following a storm event. I want to build it back the way I want to build it (the way it was there before). Army corps of Engineers has jurisdiction and allows for jetties with lovely beaches in between the jetties. Marine life teems along bulkheads. Does not believe that sea level rise is an issue and the government is causing fear to support an agenda.
- Preserve options in addressing disaster response and rebuilding (recovery).
- A nonresident property owner would like to see more representation of nonresident property owners and how that can be accomplished. Another nonresident property owner would like to be more involved (in a very positive way) and requests better communication.
- **BOB GROSS.** Is there a possibility of intra-community communication prior to, during and following a storm event? Intra-citizenry communication. Following responses from participants:
  1. Fire Department will be communicating with individuals (including door to door) and there is an Emergency Operation Plan already in place. The EOP needs to be communicated with the property owners.
  2. "Draft blueprint and components"
  3. I want to get my communication from the Mayor and City Council. The communication needs to be provided consistently and at one location - the city website. I do not want to have to be on an email list in order to get information.
  4. Direct communication from the city.
  5. Recommends a town bulletin board type of information exchange. (Are there existing websites that provide a bulletin board exchange of information capability?)
  6. Communication is a two-way street. Encouraged the attendees to communicate with city hall, specifically stop in and stay in touch. There is a great deal of information available!

### **NEXT STEPS**

Take everything that has been provided today. Verify how and what has been already addressed and provide the information back to the community.

Resiliency team to evaluate input provided in the meeting in order to provide a needs assessment.

2:37 PM

11/07/13

Accrual Basis

**Town of Perdido Beach**  
**General Fund Checking Detail**  
 As of October 31, 2013

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>ASSETS</b>								187,020.13
<b>Current Assets</b>								154,020.13
<b>Checking/Savings</b>								154,020.13
<b>1000 · Capital Improvement Fund</b>								0.00
Total 1000 · Capital Improvement Fund								0.00
<b>1200 · General Fund - Centennial</b>								154,020.13
Check	10/2/2013	1902	Riviera Utilities	storage bldg	X	5045 · Electric...	-17.11	154,003.02
Check	10/2/2013	1903	Riviera Utilities	Town Hall Bldg	X	5045 · Electric...	-122.97	153,880.05
Deposit	10/3/2013			Deposit	X	4520 · Sales T...	2.55	153,882.60
Paycheck	10/4/2013	1906	Lynn Thompson		X	-SPLIT-	-368.09	153,514.51
Deposit	10/9/2013			Deposit	X	4520 · Sales T...	2.09	153,516.60
Deposit	10/9/2013			Deposit	X	-SPLIT-	44.28	153,560.88
Paycheck	10/11/2013	1909	Lynn Thompson		X	-SPLIT-	-368.09	153,192.79
Check	10/11/2013	1908	Centurylink		X	5060 · Teleph...	-227.87	152,964.92
General Journal	10/15/2013	19RR...	Judge of Probate	Reverse of G...	X	5085 · Trainin...	21.00	152,985.92
Check	10/15/2013	1910	Marcus McDowell-T...	October retai...	X	5005 · Attorne...	-750.00	152,235.92
Liability Check	10/16/2013	draft	Alabama Dept. of R...	R006270618	X	2400 · Payroll ...	-236.47	151,999.45
Liability Check	10/16/2013	draft	United States Treas...	80-0472714	X	-SPLIT-	-1,695.72	150,303.73
General Journal	10/17/2013	20RR...		To clear old o...	X	5095 · Misc.	295.51	150,599.24
Deposit	10/17/2013			Deposit	X	4520 · Sales T...	51.36	150,650.60
Check	10/17/2013	1911	ALABAMA LEAGU...	VOID: CMO t...	X	5085 · Trainin...	0.00	150,650.60
General Journal	10/17/2013	22RR...	ALABAMA LEAGU...	For CHK 191...	X	5085 · Trainin...	-200.00	150,450.60
General Journal	10/17/2013	22RR...	ALABAMA LEAGU...	Reverse of G...	X	5085 · Trainin...	200.00	150,650.60
Check	10/17/2013	1912	Park National Bank	CMO Trainin...	X	5085 · Trainin...	-200.00	150,450.60
Check	10/17/2013	1913	Park National Bank	Resilience Mtg.	X	5095 · Misc.	-103.10	150,347.50
Paycheck	10/18/2013	1915	Lynn Thompson		X	-SPLIT-	-368.09	149,979.41
Deposit	10/18/2013			Deposit	X	4900 · FRANCO...	981.89	150,961.30
Deposit	10/18/2013			Deposit	X	4510 · Vehicle...	993.14	151,954.44
Deposit	10/22/2013			Deposit	X	4520 · Sales T...	29.91	151,984.35
Check	10/22/2013	1916	Office Depot	Visioning Exe...	X	5020 · Offices ...	-5.89	151,978.46
Check	10/22/2013	1917	Office Depot	Visioning Exe...	X	5020 · Offices ...	-21.04	151,957.42
Check	10/22/2013	1918	Office Depot	Visioning Exe...	X	5020 · Offices ...	-4.49	151,952.93
Check	10/22/2013	1919	Office Depot	Visioning Exe...	X	5020 · Offices ...	-3.99	151,948.94
Paycheck	10/25/2013	1920	Lynn Thompson		X	-SPLIT-	-379.28	151,569.66
Check	10/25/2013	1921	US Postal Service	AEMA Repor...	X	5025 · US Pos...	-11.35	151,558.31
Deposit	10/25/2013			Deposit	X	4520 · Sales T...	495.62	152,053.93
Deposit	10/28/2013			Deposit	X	4550 · Busine...	381.00	152,434.93
Check	10/29/2013	1914	Wilkins, Bankester, ...	Meeting with ...	X	5005 · Attorne...	-271.38	152,163.55
Deposit	10/30/2013			Deposit	X	4750 · Ad valo...	3,158.81	155,322.36
Deposit	10/31/2013			Interest	X	4200 · Interest...	15.82	155,338.18
Total 1200 · General Fund - Centennial							1,318.05	155,338.18
Total Checking/Savings							1,318.05	155,338.18

1:48 PM

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**Special Revenue  
Reconciliation Summary**  
1200 - 4 & 5 Cent Gas Tax, Period Ending 10/31/2013

	<u>Oct 31, 13</u>
Beginning Balance	5,930.11
Cleared Transactions	
Deposits and Credits - 2 items	126.83
Total Cleared Transactions	<u>126.83</u>
Cleared Balance	<u><b>6,056.94</b></u>
Register Balance as of 10/31/2013	6,056.94
Ending Balance	6,056.94

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**Special Revenue  
Reconciliation Summary  
1300 - 7 Cent Gas Tax, Period Ending 10/31/2013**

	<u>Oct 31, 13</u>
Beginning Balance	6,123.51
Cleared Transactions	
Deposits and Credits - 2 items	<u>146.31</u>
Total Cleared Transactions	<u>146.31</u>
<b>Cleared Balance</b>	<b><u>6,269.82</u></b>
Register Balance as of 10/31/2013	6,269.82
Ending Balance	6,269.82

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**Town of Perdido Beach-Capital Improvement Fund**  
**Reconciliation Summary**  
**Capital Improvement -Visions, Period Ending 10/31/2013**

	<u>Oct 31, 13</u>
Beginning Balance	24,409.14
Cleared Transactions	
Deposits and Credits - 1 item	2.49
Total Cleared Transactions	<u>2.49</u>
Cleared Balance	<u><b>24,411.63</b></u>
Register Balance as of 10/31/2013	24,411.63
Ending Balance	24,411.63

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**Town of Perdido Beach Money Market**  
**Reconciliation Summary**  
Centennial Bank, Period Ending 10/31/2013

	<u>Oct 31, 13</u>
Beginning Balance	810,980.89
Cleared Transactions	
Deposits and Credits - 1 item	103.32
Total Cleared Transactions	<u>103.32</u>
Cleared Balance	<u>811,084.21</u>
Register Balance as of 10/31/2013	811,084.21
Ending Balance	811,084.21

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11/07/13

**Town of Perdido Beach Oil Acct**  
**Reconciliation Summary**  
**Centennial Bank-SPECIAL ACCOUNT, Period Ending 10/31/2013**

	<u>Oct 31, 13</u>
Beginning Balance	105,171.42
Cleared Transactions	
Deposits and Credits - 1 item	13.40
Total Cleared Transactions	<u>13.40</u>
Cleared Balance	<u><b>105,184.82</b></u>
Register Balance as of 10/31/2013	105,184.82
Ending Balance	105,184.82