



ORDINANCE 2015-04 AMENDING ORDINANCE 2012-13 ADOPTING COUNCIL MEETING ORDER OF PROCEDURES

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF PERDIDO BEACH, ALABAMA, that ORDINANCE 2012-13 is amended as follows:

Section 2. Workshop meetings of the council shall be held on the **second Monday** of each month, unless prescheduled and announced otherwise. Regular meetings of the council shall be held on the **second Monday** of each month, immediately following the workshop meeting, unless prescheduled and announced otherwise.

Pursuant to Section 11-45-6, Code of Alabama, 1975, **Section 2 of the Town of Perdido Beach ORDINANCE 2012-13 ADOPTING COUNCIL MEETING PROCEDURES referenced above is hereby AMENDED and Section 8 has been omitted thus changing the Section Numbers as follows:**

Section 8. Any officer, whose duty it is to report at the regular meetings of the council, who shall be in default thereof, must designate another person to represent him/her for that meeting.

Section 9. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances and any amendments thereto shall be in writing at the time of introduction.

Section 10. Motions to reconsider must be made by a member who voted with the prevailing side and at the same or next succeeding meeting of the council.

Section 11. Whenever it shall be required by one or more members, the “yeas” and “nays” shall be recorded and any member may call for a division on any question.

Section 12. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.

Section 13. The presiding officer of the council may, at his or her discretion, call any member to take the chair to allow him or her to address the council, make a motion or discuss any other matter at issue.

Section 14. Motions to lay any matter on the table shall be first in order.

Section 15. All meetings of the council shall be open to the public except when the council meets in executive session as authorized by state law.

Section 16. The council may meet in executive session only for those purposes authorized by state law. When a councilmember makes a motion to go into executive session for an

enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of the council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

Section 17. A motion for adjournment shall always be in order.

Section 18. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

Section 19. The rules of the council may be temporarily suspended by a two-thirds vote of the members present.

Section 20. The chairman of each respective committee, or the councilmember acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

Section 21. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinances, resolutions or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with regular salaries of officers or wages of employees of the city.

Section 22. All ordinance, resolutions or propositions submitted to the council will be reviewed by legal counsel before adoption.

Section 23. The clerk, attorney and such other officers or employees of the Town of Perdido Beach shall, when requested, attend any meetings of the council and shall remain in the council room for such length of time as the council may direct.

Section 24. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

Section 25. *Robert's Rules of Order* is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.

Section 26. Publishing and Effective Date. The Town Clerk shall cause **Ordinances** to be immediately published by posting copies thereof in three (3) public places within the Town, one of which shall be in the Office of the Mayor and two (2) other public places, and after such posting, which posting and publication is in accordance with the provisions of Section 11-45-8, Code of Alabama, (1975).

Section 27. This ordinance shall become effective upon its adoption and publication.

Approved and adopted this the 9th day of November, 2015 by the Town Council in regular session assembled and under the Seal of the Town of Perdido Beach, Alabama.

Patsy W. Parker
Patsy W. Parker, Mayor

ATTEST:

Lynn Thompson
Lynn Thompson, Town Clerk

TOWN OF PERDIDO BEACH Certificate of Publication. This is to certify that Ordinance Number 2015-04, Town of Perdido Beach, Alabama was published by posting on at least three (3) Bulletin Boards in the Town from November 12, 2015 to December 12, 2015.

- 1) Town Hall
- 2) Perdido Beach Volunteer Fire Department
- 3) Perdido Beach Baptist Church
- 4) St. Andrews by the Sea Church

Lynn Thompson
Lynn Thompson, Town Clerk