The Town Council of the Town of Perdido Beach met in Workshop Meeting on September 14, 2017 at 6:30 pm at the Town Hall with Mayor Kae Hamilton presiding. Mayor Hamilton called the Meeting to order at 6:30 pm.

**Members Present:** Council members: Mayor Kae Hamilton, Councilman Gary Kiefer, Councilman Steve Love, Councilman Thomas Bloxham, Councilman Andrew Stewart and Councilman Oliver Guilford.

**Members Absent:** None

**Others Present:** Marcus McDowell-Town Attorney, Lynn Thompson Town Clerk and Members of the Town.

**Invocation:** Councilman Guilford

**Pledge of Allegiance:** All

**Presentations:** None

**Public Comments:**

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The Town Council discussed business that included:

- **Minutes:** August 10th Workshop and August 17th Council

- **Financials:** August Financial Report
  - Councilman Love-Budget and Finance Committee reviewed the current month's budget and gave the Council a detailed report on the proposed 2018 budget.

- **Ordinances:** None

- **Resolutions:**

  - RESOLUTION 2017-___ENTERING INTO AND EXECUTING A CONTRACT WITH GENE'S DOZER SERVICE, INC. TO PERFORM PUBLIC WORKS SERVICES AND GRADING FOR THE TOWN OF PERDIDO BEACH.

  - RESOLUTION 2017-___ENTERING INTO AND EXECUTING A CONTRACT WITH 1 MAN & A TRACTOR TO PERFORM MOWING AND YARD MAINTENANCE ON TOWN HALL PROPERTIES.

  - RESOLUTION 2017-___ENTERING INTO AND EXECUTING A CONTRACT WITH PRECISION COMMERCIAL & RESIDENTIAL SERVICES TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOR THE TOWN OF PERDIDO BEACH.

  - RESOLUTION 2017-___ENTERING INTO AND EXECUTING A CONTRACT WITH LANGFORD TREE SERVICE, LLC TO PERFORM ARBORIST SERVICES FOR THE TOWN OF PERDIDO BEACH.

  - RESOLUTION 2017-___APPROVING FUNDS TO PERFORM EMERGENCY NON-BID WORK TO INSTALL NEW AIR CONDITIONING UNIT AND GAS FURNACE FOR THE TOWN OF PERDIDO BEACH TOWN HALL.
• Motions/Requests from the Council: None

COMMITTEE REPORTS

(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council and discussed at that time)

Ad Hoc-Alabama Bicentennial Celebration Committee:
Chair-Councilman Andrew Stewart Written Report Attached

Beautification Committee-Chair Mayor Hamilton:
No Report

Budget and Finance Committee-Chair Vacant:
Written Report Attached

Buildings & Grounds Committee-Chair Councilman Tom Bloxham:
Councilman Bloxham reported that the advertisements for bids for the alteration and construction to the existing metal building located on town property located at 9212 County Rd 97 would be in the Gulf Coast Media newspapers on September 15, 2017.

Communication Committee-Chair Steve Foster:
Written Report Attached

Public Safety-Chair Councilman Gary Kiefer:
No Report

Public Works-Chair Councilman Oliver Guilford:
No Report

Council/Legal/Staff Comments
Mayor Hamilton reported that when she met with the Fire Dept. she requested the Attorney for the Fire Dept. contact the Town Attorney to discuss the lease agreement.

Mayor Hamilton reported that bids for resurfacing CR 97 from Riggs St. to Magnolia St would be advertised in the Gulf Coast Media newspapers and bids would be issued.

Council decided to use the Hold Harmless Agreement for volunteers provided by the Alabama League of Municipalities.

Other Business: None

Adjourn:
Being no further business there was a motion by Councilman Love, second by Councilman Bloxham to adjourn. The meeting ended at 7:16 pm.

Kae Hamilton, Mayor

ATTEST:

Town Thompson, Clerk
Subject: Communications Committee Report for Council Workshop Meeting on 09/14/17

Communications Committee Update:
Next Meeting: Sep 27, 2017

The Communications team provided the town clerk formatted ENews for sending on 09/08/17. The following topics were included in the ENews that was sent to town citizens via email:

09/11/17: Ad Hoc Committee Meeting – Alabama Bicentennial Celebration
09/13/17: Town of Perdido Beach ZBA – Notice of Public Hearing
09/16/17: Alabama Coastal Cleanup
09/23/17: Bi-Centennial Celebration Table

and a list of Other Scheduled Meetings:
09/12: Budget and Finance – 4:30 pm
09/14: Council Workshop – 6:30 pm
09/21: Council Meeting – 6:30 pm
09/25: Beautification Committee – 10:00 am
09/27: Communications Committee – 9:00 am
09/28: Building and Grounds – 9:00 am
09/28: Safety Committee – 6:30 pm

Also included was some information regarding the bid proposals for: Arborist, ROW Grading and Maintenance, ROW Mowing and Maintenance and Mowing Town Property.

Thank You,
Steve Foster
Communications Committee Chair
Committee Report

Ad-hoc Alabama Bicentennial Celebration Committee

Function of the Committee:
To seek ways to honor and celebrate the bicentennial of the State of Alabama

Chair of Committee:
Hon. Andrew Stewart, councilman

Committee Members:
Freda Fleming – Vice-chair
Ronnie Resmondo – member
Tommy Resmondo – member
Jennifer Stewart – member
Ralph Gard – member
George McPherson - supernumerary

Date of Last meeting
Monday September 11th @ 6:00PM

Action Items In Progress/Pending:
• set up a table at PBVFD September Fish Fry
• Post the Alabama200/Perdido Beach logo on our website and introduce the committee on social media sites
• working on map and activity books for kickoff event at Fish Fry

COMMITTEE REPORT
Budget Requirements: will need to fund reproduction of brochures, maps, etc., for our table at the Fish Fry

Action Items Completed:
• new members seated

Submitted by:
Andrew Stewart, Chair

Date:
09/11/17
Subject: Communications Committee Report for Council Workshop Meeting on 09/14/17

Communications Committee Update:
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Also included was some information regarding the bid proposals for:
Arborist, ROW Grading and Maintenance, ROW Mowing and Maintenance and Mowing Town Property.

Thank You,
Steve Foster
Communications Committee Chair
Budget and Finance Meeting Report
Town Council Meeting
September 12, 2017

- Committee is continuing to review the various financial reports to ensure expenditures are in line with the budget.

- Expenditures and income are close to where they should be at this time. We should receive a franchise fee payment from Riviera Utilities this month which will bring our annual income in line with the budgeted amount. This will bring budgeted expenses and income more closely inline. The repurpose of the storage building and the boat ramp are BP money independent of our operating funds, but we have now made changes to the P & L report to reflect these items for clarity and transparency.

- We have completed the 2018 proposed Budget draft for the Council. It is included in the workshop materials along with an explanation sheet with changes, and will be reviewed with the Council at the September workshop.

- Funds in the amount of $4000.00 had to be moved from the miscellaneous account to Building and Grounds on an emergency basis to purchase a new HVAC system for the Town Hall. The Town Clerk has prepared a resolution to cover this. This will provide a clear paper trail for the expenditure of the funds.

Respectfully Submitted,

Steve Love