

Council Meeting
Town Hall – 9212 County Road 97 August 8, 2019 – 6:30pm
Council Meeting Immediately Following

The Town Council of the Town of Perdido Beach met in regular council meeting August 8, 2019 at 6:30 pm at the Town Hall with Mayor Kae Hamilton presiding. Mayor Hamilton called the Meeting to order at 7:04 pm.

Members Present: Council Members: Mayor Kae Hamilton; Councilman Thomas Bloxham; Councilman Steve Love, Councilman Gary Kiefer, Councilman Andrew Stewart and Councilman Oliver Guilford

Members Absent: None

Others Present: Lynn Thompson-Town Clerk and Members of the Town.

Invocation and Pledge of Allegiance: Recited in Workshop Meeting

Presentations: None

Public Comments:

Minutes: July 11 Workshop and Council Meeting Minutes.
Motion by Councilman Love, second by Councilman Bloxham to approve the July 11 Workshop and Council minutes.
No Discussion:
Councilman Kiefer Abstained. Motion carried to approve the minutes as presented.

July 24, 2019 Special Council Minutes,
Motion by Councilman Stewart, second by Councilman Kiefer to approve the July 24, Special Council Minutes.
No Discussion:
Councilman Love Abstained. Motion carried to approve the minutes as presented.

Financial Report: July 2019 Financial Report (Written Reports Attached)

CHECKING ACCOUNT ENDING BALANCES AS OF JULY 31, 2019

• General Operating Fund Account	\$270,271.63
• 4 & 5 Cent Gas Tax Account	\$2,733.14
• 7 Cent Gas Tax Account	\$3136.77
• Capital Improvement Fund Account	\$9,603.64
• Special Account Money Market	\$118,762.30
• Special Account	\$22,780.17

Motion by Councilman Guilford, second by Councilman Bloxham to approve the July Financial Report.

No Discussion:

All in favor. Motion carried to approve the report as presented.

Ordinances:

Ordinance 2019-__AN ORDINANCE REGULATING PARKING; GENERAL USE OF RIGHTS-OF-WAY, STREETS, ALLEYS OR OTHER PLACES. Council agreed on the types of parking restrictions that needed to be included in the Ordinance.

Did not discuss, town attorney not present. No action taken.

Resolutions:

RESOLUTION 2019-05 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH WETLAND RESOURCES ENVIRONMENTAL CONSULTING TO COMPILE A PERMIT APPLICATION PACKAGE FOR A BOAT RAMP AND PIER FOR THE TOWN OF PERDIDO BEACH

Motion by Councilman Guilford, second by Councilman Stewart for immediate consideration.

Roll Call Vote:
ABSTAIN

"YES"

"NO"

Councilman Kiefer
Councilman Love
Councilman Bloxham
Councilman Stewart
Councilman Guilford
Mayor Hamilton

All in favor, motion carried for immediate consideration.

Motion by Councilman Guilford, second by Councilman Kiefer to waive the reading.

All in favor, motion carried to waive the reading.

Motion by Councilman Bloxham, second by Councilman Guilford to adopt Resolution 2019-05.

Discussion:

The estimated fee for these services is \$2,750.00. Actual fees will be based on an hourly rate of \$125.00.

Council amended wording to read: "The estimated cost for these services is \$2750.00. Any additional charges will be approved by the Town Council."

Original motion to adopt withdrawn.

There was a new motion by Councilman Bloxham, seconded by Councilman Guilford to adopt the Resolution as amended.

"YES"

Councilman Kiefer
Councilman Love
Councilman Bloxham
Councilman Stewart
Councilman Guilford
Mayor Hamilton

All in favor, motion carried unanimously.

Roll Call Vote:

"ABSTAIN"

"NO"

Motions/Requests from the Council None

COMMITTEE REPORTS

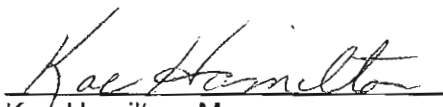
(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council and discussed at that time)

Council/Legal/Staff Comments: None.

Public Comments: Mr. Dennis Barnes-Town Resident stated that he thought it was inappropriate for the Town Council to approve spending that amount of money on a project pending litigation.

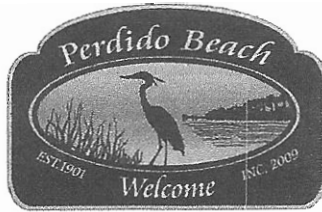
Other Business: None

Adjourn: Being no further business there was a unanimous vote to adjourn. The meeting ended at 7:10.


Kae Hamilton, Mayor

ATTEST:


Lynn Thompson, Town Clerk



RESOLUTION 2019-05 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
WITH WETLAND RESOURCES ENVIRONMENTAL CONSULTING TO COMPILE A
PERMIT APPLICATION PACKAGE FOR A BOAT RAMP AND PIER FOR THE TOWN OF
PERDIDO BEACH

WHEREAS, Section 11-43-56, Code of Alabama 1975; **Management and control of finances and property of municipality.** Except as otherwise provided, the council shall have the management and control of the finances and all the property, real and personal, belonging to the city or town; and

WHEREAS, Section 11-47-5, Code of Alabama 1975; **Execution of contracts.** Contracts entered into by a municipality shall be in writing, signed and executed in the name of the city or town by the officers authorized to make the same and by the party contracting. In cases not otherwise directed by law or ordinance, such contracts shall be entered into and executed by the mayor in the name of the city or town and all obligations for the payment of money by the municipality, except for bonds and interest coupons, shall be attested by the clerk. This section shall not be construed to cover purchases for the ordinary needs of the municipality.

WHEREAS, the Town of Perdido Beach is intending to construct a public boat ramp, finger pier, access road, and parking lot on a tract of land owned by the town, which is located between Tuscaloosa Dr. and Soldier Creek and within the State St. right of way.

WHEREAS, it will be necessary to obtain a permit from the Corps of Engineers and approval from State Lands Division, Wetland Resources will assist the town with this project by providing the following services:

1. Complete the Corps/ADEM Joint Permit Application Form and the Alabama Dept. of Conservation and Natural Resources, State Lands Division, Notice of Intent Form.
2. Compile permit application packages, including forms, vicinity maps, plan-view and typical cross-section drawings (previously provided by Lucido Engineering and Surveying), and wetland delineation mapping and documentation, and make submittal to the regulatory agencies.
3. Organize and participate in any necessary on-site meeting with the agencies, coordinate and communicate as necessary with the agency representatives and the Mayor throughout the application review process.
4. Make any necessary revisions or updates to permit drawings, including locating the utilities in the vicinity of the project footprint and/or in response to the Corps' request for additional information.

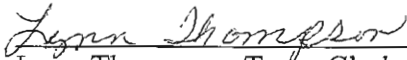
The estimated fee for these services is up to \$2,750.00. Any additional charges will be approved by the Town Council.

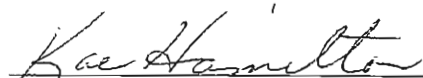
THEREFORE, BE IT RESOLVED that the Town Council does hereby authorize Mayor Hamilton to enter into a contract with Wetland Resources Environmental Consulting

C/O: Gena Todia to apply to the U. S. Department of Army, Corps of Engineers-Department of Environmental Management for a permit package to construct the proposed public boat launch facility, on the property located between Tuscaloosa Drive and Soldier Creek and is along the south side of the State Street right of way. County Parcel # 63-04-18-0-001-001.000 (PPIN 011210)

Any contracts associated with this approval shall be in writing, signed and executed by the Mayor in the name of the Town of Perdido Beach and all obligations for payment of compensation shall be attested by the clerk.

APPROVED AND ADOPTED this 8th day of August, 2019 by the Town Council in regular session assembled and under the Seal of the Town of Perdido Beach, Alabama.


Lynn Thompson, Town Clerk


Kae Hamilton, Mayor

CHECKING ACCOUNT ENDING BALANCES OF JULY 31, 2019

General Operating Fund Account	\$270,271.63
4 & 5 Cent Gas Tax Account	\$2,733.14
7 Cent Gas Tax Account	\$3,136.77
Capital Improvement Fund Account	\$9,603.64
Special Account Money Market	\$118,762.30
Special Account	\$22,780.17

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08/05/19

Accrual Basis

Town of Perdido Beach
Balance Sheet Detail
 As of July 31, 2019

Checking Detail

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
ASSETS									303,688.41
Current Assets									270,688.41
Checking/Savings									270,688.41
Capital Improvement Fund									-2,629.75
Total Capital Improvement Fund									-2,629.75
1000 - Capital Improvement Fund									0.00
Total 1000 - Capital Improvement Fund									0.00
1200 - General Fund - Centennial									273,318.16
Check	07/01/2019	3224	Riviera Utilities			X	5045 - Electric ...	-133.06	273,185.10
Check	07/01/2019	3225	Riviera Utilities			X	5056 - Security...	-90.38	273,094.72
Paycheck	07/04/2019	3227	Donna L Thompson		Hourly	X	-SPLIT-	-403.67	272,691.05
Deposit	07/08/2019			Deposit		X	-SPLIT-	47.38	272,738.43
Paycheck	07/11/2019	3235	Donna L Thompson		Hourly	X	-SPLIT-	-403.69	272,334.74
Check	07/11/2019	3236	Centennial Bank	ac filters and		X	5340 - BUILDI...	-60.54	272,274.20
Check	07/11/2019	3228	Marcus McDowell-T...	July Retainer		X	5005 - Attorney...	-1,000.00	271,274.20
Check	07/11/2019	3229	Centurylink			X	5060 - Telepho...	-269.69	271,004.51
Check	07/11/2019	3230	Foster & Foster Aut...			X	5030 - Web Sit...	-352.50	270,652.01
Check	07/11/2019	3231	Enveloc, Inc.	June back up		X	5040 - Comput...	-25.50	270,626.51
Check	07/11/2019	3232	Inner Parish Securit...	Security @ w...		X	5054 - Security...	-249.60	270,376.91
Check	07/11/2019	3233	Inner Parish Securit...	Security @ w...		X	5054 - Security...	-249.60	270,127.31
Deposit	07/11/2019			Deposit		X	-SPLIT-	503.26	270,630.57
Check	07/11/2019	3234	Office Depot			X	5020 - Offices ...	-199.99	270,430.58
Deposit	07/12/2019			Deposit		X	4523 - Simples...	1,202.75	271,633.33
Deposit	07/15/2019			Deposit		X	-SPLIT-	1,059.56	272,692.89
Liability Check	07/17/2019	draft	United States Treas...	80-0472714		X	-SPLIT-	-1,655.36	271,037.53
Liability Check	07/17/2019	To Print	St. of Alabama Dept...	0784782379		X	-SPLIT-	-8.74	271,028.79
Deposit	07/18/2019			Deposit		X	4520 - ALDOR ...	59.10	271,087.89
Check	07/18/2019	3237	Inner Parish Securit...	Security @ w...		X	5054 - Security...	-374.40	270,713.49
Paycheck	07/18/2019	3238	Donna L Thompson		Hourly	X	-SPLIT-	-403.67	270,309.82
Deposit	07/18/2019			Deposit		X	4510 - Vehicle ...	1,076.04	271,385.86
Check	07/22/2019	3239	ALABAMA LEAGUE...	Dues 9-1-19 t...		X	5085 - Training...	-504.20	270,881.66
Check	07/22/2019	3240	Inner Parish Securit...	Security @ w...		X	5054 - Security...	-374.40	270,507.26
Deposit	07/25/2019			Deposit		X	-SPLIT-	807.84	271,315.10
Paycheck	07/25/2019	3241	Donna L Thompson		Hourly	X	-SPLIT-	-403.69	270,911.41
Deposit	07/29/2019			Deposit		X	4520 - ALDOR ...	408.41	271,319.82
Check	07/29/2019	3243	Inner Parish Securit...	Security @ w...		X	5054 - Security...	-249.60	271,070.22
Check	07/29/2019	3244	Centurylink			X	5060 - Telepho...	-269.02	270,801.20
Check	07/30/2019	3242	Precision Commerci...	3rd mow		X	5360 - PUBLIC...	-1,475.00	269,326.20
Deposit	07/31/2019			Interest		X	4200 - Interest ...	23.12	269,349.32
Total 1200 - General Fund - Centennial									-3,968.84
Total Checking/Savings									-3,968.84
									266,719.57

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08/07/19

Cash Basis

Town of Perdido Beach
Profit & Loss Budget Performance
 July 2019

	Jul 19	Budget	Oct '18 - Jul 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
4000 - INCOME					
4200 - Interest Income	23.12	16.67	221.93	166.66	200.00
4300 - Motor vehicle (MV) License Tax	14.93	16.67	175.84	166.66	200.00
4319 - Added Excise Tax	7.56	8.34	67.83	83.32	100.00
4329 - Petroleum Fees	24.89	20.84	232.93	208.32	250.00
4333 - Offshore Oil/Gas Distribution	0.00		427.49	450.00	450.00
4510 - Vehicle Advalorem/Probate Judge	1,076.04	916.67	6,978.29	9,166.66	11,000.00
4520 - ALDOR - Sales Tax	1,074.83	916.67	13,812.84	9,166.66	11,000.00
4521 - ABC Tax - State of Alabama	0.00	0.00	0.00	50.00	100.00
4522 - Lodgings Tax	754.84	250.00	5,283.98	2,500.00	3,000.00
4523 - Sales Tax	1,202.75	333.34	8,123.76	3,333.32	4,000.00
4550 - Business Licenses	0.00	74.00	17,734.26	17,352.00	17,500.00
4760 - Ad valorem/Property Tax	0.00	0.00	41,145.85	40,000.00	40,000.00
4800 - Miscellaneous	0.00	166.67	2,412.00	1,666.66	2,000.00
4850 - Permit Fees	0.00	0.00	375.00	250.00	300.00
4852 - Land Use & Land disturbance	50.00	25.00	600.00	250.00	300.00
4900 - FRANCHISE FEES	1,009.56	900.00	9,461.54	9,000.00	60,000.00
Total 4000 - INCOME	5,238.52	3,644.87	107,053.54	93,810.26	150,400.00
4400 - Grant Money					
4402 - Tourism Grant	0.00		0.00	0.00	0.00
4404 - Storage Bldg BP	0.00		0.00	0.00	0.00
4408 - Alabama Bicentennial Commission	0.00	208.34	0.00	2,083.32	2,500.00
4400 - Grant Money - Other	0.00		0.00	0.00	0.00
Total 4400 - Grant Money	0.00	208.34	0.00	2,083.32	2,500.00
Total Income	5,238.52	3,853.21	107,053.54	95,893.58	152,900.00
Gross Profit	5,238.52	3,853.21	107,053.54	95,893.58	152,900.00
Expense					
5000 - GENERAL GOVERNMENT DEPARTMENT					
5005 - Attorney Fees	1,000.00	1,000.00	10,000.00	10,000.00	12,000.00
5010 - Accounting	0.00		5,250.00	5,250.00	5,250.00
5011 - Interest/Fees	0.00	16.67	449.39	166.66	200.00
5012 - State cost of tax collections					
5012-A - deduction for cost of collectio	51.06		81.91		
5012 - State cost of tax collections - Other	0.00	16.67	122.56	166.66	200.00
Total 5012 - State cost of tax collections	51.06	16.67	204.47	166.66	200.00
5020 - Offices Supplies	199.99	91.67	991.34	916.66	1,100.00
5026 - US Postal Service	0.00	49.00	1,306.66	412.00	500.00
5030 - Web Site Expense	352.50	0.00	714.95	1,000.00	1,000.00
5040 - Computer Expense	25.50		1,824.62	2,000.00	2,000.00
5045 - Electric Expense	133.06	200.00	1,570.56	2,000.00	2,400.00
5046 - Trash Pick Up	0.00	0.00	522.00	525.00	700.00
5050 - Gas Expense	0.00	0.00	734.85	400.00	400.00
5054 - Security Support	1,497.60	1,250.00	2,379.00	3,750.00	5,000.00
5056 - Security System	90.38	175.00	828.18	1,750.00	2,100.00
5060 - Telephone & DSL	538.71	291.67	3,065.28	2,916.66	3,500.00
5070 - Insurance	0.00		4,514.00	5,000.00	5,000.00
5085 - Training/Dues	504.20	100.00	1,978.51	1,000.00	1,200.00
5090 - TRAVEL EXPENSE	0.00	83.34	0.00	833.32	1,000.00
5095 - Misc.	0.00		1,480.64	5,165.00	5,165.00
5200 - Planning Commission	0.00	41.67	186.00	416.66	500.00
5201 - Zoning Board of Adjustment	0.00	41.67	0.00	416.66	500.00

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Cash Basis

Town of Perdido Beach
Profit & Loss Budget Performance
 July 2019

	Jul 19	Budget	Oct '18 - Jul 19	YTD Budget	Annual Budget
5300 - COMMITTEES					
5310 - AD HOC Bicentennial	0.00	41.67	0.00	416.66	500.00
5320 - BEAUTIFICATION / BUILDING & GRO	0.00	41.67	106.82	416.66	500.00
5340 - BUILDING & GROUNDS COMMITTEE	60.54	500.00	2,170.49	5,000.00	6,000.00
5345 - COMMUNICATION COMMITTEE	0.00	41.67	0.00	416.66	500.00
5350 - SAFETY COMMITTEE	0.00	83.34	367.38	833.32	1,000.00
5360 - PUBLIC WORKS COMMITTEE	1,475.00	4,166.67	15,584.45	41,666.66	50,000.00
Total 5300 - COMMITTEES	1,535.54	4,875.02	18,229.14	48,749.96	58,500.00
5000 - GENERAL GOVERNMENT DEPARTMENT - Other	0.00		0.00		
Total 5000 - GENERAL GOVERNMENT DEPARTMENT	5,928.54	8,232.38	56,229.59	92,835.24	108,215.00
5425 - Carry Over & Shared funds 12-13	0.00	0.00	0.00	0.00	0.00
5601 - Grant (TOURISM)	0.00	0.00	0.00	0.00	0.00
5602 - Stormwater Management Grant	0.00	0.00	0.00	0.00	0.00
5603 - Community Center	0.00		104.02		
5606 - Alabama Bicentennial Grant	0.00	208.34	1,125.77	2,083.32	2,500.00
66000 - PAYROLL EXPENSES	2,204.68	3,000.00	23,752.24	30,000.00	36,000.00
Total Expense	8,133.22	11,440.72	81,211.62	124,918.56	146,715.00
Net Ordinary Income	-2,894.70	-7,587.51	25,841.92	-29,024.98	6,185.00
Net Income	-2,894.70	-7,587.51	25,841.92	-29,024.98	6,185.00