

TOWN OF PERDIDO BEACH
9212 County Rd 97
Council Meeting Minutes
May 9, 2016-6:00 pm

The Town Council of the Town of Perdido Beach met in Regular Session on Monday, May 9, 2016 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:10 pm.

Members Present: Council Members: Sean Hickey, Ellen Leslie, Priscilla Condon and Mayor Patsy Parker.

Members Absent: Council Members: Andy Holk, Gary Fishbein,

Others Present: Ms. Rachel Beck-Baldwin County Health Department; Marcus McDowell - Town Attorney; Mrs. Lynn Thompson -Town Clerk and Members of the Town.

ITEM: Motion to "add" agenda item under Agenda Item # 11-*Motion/Requests from Council* to read, "Install temporary barrier south of private property gate on east side of Escambia Avenue water access and place signage to read "No Vehicles Beyond This Point"

Motion by Council Member Hickey, seconded by Council Member Condon to add the motion under Agenda Item # 11.

All in favor motion carried.

Public Comments:

Mr. Andrew Stewart-Town Resident made comments regarding the Ad Hoc Property Search committee and SB 21 as it pertains to "Open Meetings"

Pledge of Allegiance: Council Member Condon led the Pledge.

ITEM: Approve April 11, 2016 Workshop and Council Meeting Minutes.

Motion by Council Member Condon, seconded by Council Member Hickey to approve minutes

No Discussion:

All in favor.

The motion carried to approve the minutes as presented.

ITEM: Approve April 2016 Financial Report:

Motion by Council Member Condon, seconded by Council Member Hickey to approve the Financial Report.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Hickey

Council Member Leslie

Council Member Condon

Mayor Patsy Parker

All in favor – Financial Report approved as presented.

Guest Speakers:

Ms. Rachel Beck-Baldwin County Sr. Public Health Environmentalist, Mosquito Control Division.

Ms. Beck spoke to the Town Council about Mosquito control and the Zika Virus.

Overview of the Zika Virus caused by mosquitoes included:

- Mosquito Habitat
- Mosquito Bite Prevention
- Mosquito Control
- Transmission of the actual virus

Presentations: None

Resolutions:

ITEM: RESOLUTION 2016-07 APPROVING FUNDS FOR RIGHTS-OF-WAY REPAIRS

Motion by Council Member Hickey, seconded by Council member Leslie for immediate consideration.

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Hickey
Council Member Leslie
Council Member Condon
Mayor Parker

All in favor, motion carried for immediate consideration.

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.

All in favor, motion carried to waive the reading.

Motion by Council Member Leslie, seconded by Council member Condon to adopt Resolution **2016-07 APPROVING FUNDS FOR RIGHTS-OF-WAY REPAIRS.**

Discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Hickey
Council Member Leslie
Council Member Condon
Mayor Parker

All in favor, motion carried unanimously.

ITEM: RESOLUTION 2016-08 ADOPTING TOWN OF PERDIDO BEACH COMMUNICATION PLAN.

Motion by Council Member Hickey, seconded by Council Member Leslie to adopt Resolution **2016-08 ADOPTING TOWN OF PERDIDO BEACH COMMUNICATION PLAN.**

Discussion:

“YES”

Council Member Hickey
Council Member Leslie
Council Member Condon
Mayor Parker

Roll Call Vote:
“ABSTAIN”

“NO”

All in favor, motion carried unanimously

Motions/Requests from Council:

ITEM: Temporary Barrier and Signage at Escambia Avenue Water Access.

Motion by Council Member Hickey, seconded by Council Member Condon for immediate consideration to post a sign on Escambia Avenue, indicating “No Vehicular Traffic Beyond this Point” or similar wording and construct a barricade on the southernmost portion of Escambia Avenue as a trial solution to help control vehicular traffic, until the Ad Hoc Committee makes a final recommendation to the Town Council.

“YES”

Council Member Hickey
Council Member Leslie
Council Member Condon
Mayor Parker

Roll Call Vote:
“ABSTAIN”

“NO”

All in favor, motion carried for immediate consideration.

Motion by Council Member Hickey, seconded by Council Member Condon to adopt the motion to place proper signage and construct the barricade.

Discussion:

“YES”

Council Member Hickey
Council Member Leslie
Council Member Condon
Mayor Parker

Roll Call Vote:
“ABSTAIN”

“NO”

All in favor, motion carried unanimously

Council/Legal/Staff Comments:

Other Business: Appointments to the Zoning Board of Adjustment

Mayor Parker made the following appointments to the Zoning Board of Adjustment:

- Mrs. Kae Hamilton April 1, 2014 – April 1, 2017
- Mr. Jerry Reagan April 1, 2016 – April 1, 2019

- Mr. Anthony Harper April 1, 2016 – April 1, 2019

Councilmember Condon asked it be stated in the minutes that she did not agree with the Mayor's appointments to the Zoning Board of Adjustment without Council approval.

Mayor Parker asked that it be stated in the minutes that the Town does not have a policy governing appointing members to the (ZBA).

Adjourn: Motion by Council Member Condon, seconded by Council Member Hickey to adjourn.
All voting in favor, the meeting ended at 6:52pm.

ATTEST:

Patsy W. Parker
Patsy W. Parker, Mayor

Lynn Thompson
Lynn Thompson, Town Clerk

1:59 PM

05/06/16

Cash Basis

Town of Perdido Beach

Checking and Deposit Detail

As of April 30, 2016

Type	Date	Num	Name	Memo	Cir	Split	Original Amount	Paid Amount	Balance
ASSETS									
Current Assets									
Checking/Savings									
1000 - Capital Improvement Fund									
Total 1000 - Capital Improvement Fund									
1200 - General Fund - Centennial									
Paycheck	04/01/2016	2465	Lynn Thompson		X	-SPLIT-	-274.10		249,530.29
Check	04/04/2016	2463	Riviera Utilities		X	5045 - Electric ...	-22.51		249,530.29
Check	04/04/2016	2464	Riviera Utilities	Town Hall	X	5045 - Electric ...	-79.95		249,530.29
Check	04/04/2016	2466	Enveloc, Inc.	March Back up	X	5040 - Comput...	-17.10		249,530.29
Check	04/04/2016	2467	Centurylink		X	5060 - Telepho...	-261.14		248,875.49
Check	04/04/2016	2468	Walmart	Recorder and ...	X	5095 - Misc.	-40.13		248,835.36
Paycheck	04/08/2016	2469	Lynn Thompson		X	-SPLIT-	-426.35		248,409.01
Deposit	04/08/2016			Deposit	X	-SPLIT-	43.50		248,452.51
Check	04/11/2016	2470	Marcus McDowell-T...	April retainer	X	5005 - Attorne...	-1,000.00		247,452.51
Check	04/12/2016	2471	All Season's Lawn S...	2nd mow	X	5360 - PUBLIC...	-1,500.00		245,952.51
Deposit	04/13/2016			Deposit	X	4520 - Sales T...	23.14		245,975.65
Paycheck	04/15/2016	2472	Lynn Thompson		X	-SPLIT-	-426.35		245,549.30
Deposit	04/15/2016			Deposit	X	-SPLIT-	174.00		245,723.30
Deposit	04/15/2016			Deposit	X	4750 - Ad valor...	359.76		246,083.06
Deposit	04/19/2016			Deposit	X	4520 - Sales T...	15.18		246,098.24
Deposit	04/21/2016			Deposit	X	4520 - Sales T...	41.28		246,139.52
Paycheck	04/22/2016	2473	Lynn Thompson		X	-SPLIT-	-105.05		246,034.47
Deposit	04/25/2016			Deposit	X	4750 - Ad valor...	226.58		246,261.05
Deposit	04/25/2016			Deposit	X	-SPLIT-	1,848.49		248,109.54
Liability Check	04/25/2016	draft	United States Treas...	80-0472714	X	-SPLIT-	-1,849.30		246,260.24
Liability Check	04/25/2016	draft	St. of Alabama Dept...	0784782379	X	-SPLIT-	-43.77		246,216.47
Check	04/26/2016	2474	Lucido Engineering, ...	Survey Bay S...	X	5095 - Misc.	-2,565.00		243,651.47
Check	04/26/2016	2475	1 Man & A Tractor	April Lawn Mt...	X	5340 - BUILDI...	-115.00		243,536.47
Liability Check	04/26/2016	draft	Alabama Dept. of R...	R006270618	X	2400 - Payroll ...	-259.41		243,277.06
Check	04/26/2016	2476	2477 All Service, LLC	Repair dorr M...	X	5340 - BUILDI...	-1,685.00		241,592.06
Check	04/26/2016	2477	Riviera Utilities	Storage Buildi...	X	5045 - Electric ...	-24.80		241,567.26
Check	04/26/2016	2478	Riviera Utilities	Town Hall	X	5045 - Electric ...	-87.87		241,479.39
Deposit	04/27/2016			Deposit	X	4520 - Sales T...	215.61		241,695.00
Deposit	04/27/2016			Deposit	X	-SPLIT-	124.00		241,819.00
Paycheck	04/29/2016	2479	Lynn Thompson		X	-SPLIT-	-447.73		241,371.27
Deposit	04/30/2016			Interest	X	4200 - Interest ...	20.24		241,391.51
Total 1200 - General Fund - Centennial							-8,138.78		241,391.51
Total Checking/Savings							-8,138.78		241,391.51
Accounts Receivable									
11000 - Accounts Receivable									
Total 11000 - Accounts Receivable									0.00
Total Accounts Receivable									0.00
Other Current Assets									
Total Other Current Assets									0.00

2:05 PM
05/06/16

**Special Revenue
Reconciliation Detail**
1200 - 4 & 5 Cent Gas Tax, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,493.13
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	04/15/2016			X	119.58	119.58
Deposit	04/30/2016			X	0.79	120.37
Total Deposits and Credits					120.37	120.37
Total Cleared Transactions					120.37	120.37
Cleared Balance					120.37	9,613.50
Register Balance as of 04/30/2016					120.37	9,613.50
Ending Balance					120.37	9,613.50

2:11 PM

05/06/16

Special Revenue
Reconciliation Detail
1300 - 7 Cent Gas Tax, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,233.66
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	04/08/2016			X	138.02	138.02
Deposit	04/30/2016			X	0.85	138.87
Total Deposits and Credits					138.87	138.87
Total Cleared Transactions					138.87	138.87
Cleared Balance					138.87	10,372.53
Register Balance as of 04/30/2016					138.87	10,372.53
Ending Balance					138.87	10,372.53

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05/06/16

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Centennial, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						36,318.51
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	04/25/2016			X	6,053.02	6,053.02
Deposit	04/30/2016			X	3.04	6,056.06
Total Deposits and Credits					6,056.06	6,056.06
Total Cleared Transactions					6,056.06	6,056.06
Cleared Balance					6,056.06	42,374.57
Register Balance as of 04/30/2016					6,056.06	42,374.57
Ending Balance					6,056.06	42,374.57

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05/06/16

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						102,471.99
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2016			X	12.60	12.60
Total Deposits and Credits					12.60	12.60
Total Cleared Transactions					12.60	12.60
Cleared Balance					12.60	102,484.59
Register Balance as of 04/30/2016					12.60	102,484.59
Ending Balance					12.60	102,484.59

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05/06/16

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						814,028.44
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2016			X	100.09	100.09
Total Deposits and Credits					100.09	100.09
Total Cleared Transactions					100.09	100.09
Cleared Balance					100.09	814,128.53
Register Balance as of 04/30/2016					100.09	814,128.53
Ending Balance					100.09	814,128.53

11:38 AM
05/09/16
Cash Basis

Town of Perido Beach

Profit & Loss Budget vs. Actual

October 2015 through April 2016

	Oct '15 - Apr 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · INCOME				
4100 · Donations	0.00	0.00	0.00	0.0%
4200 · Interest Income	132.02	200.00	-67.98	66.0%
4300 · Motor vehicle (MV) License Tax	106.96	150.00	-43.04	71.3%
4319 · Added Excise Tax	42.88	100.00	-57.12	42.9%
4329 · Petroleum Fees	159.20	250.00	-90.80	63.7%
4333 · Offshore Oil/Gas Distribution	527.65	800.00	-272.35	66.0%
4510 · Vehicle Advalorem/Probate Judge	5,298.70	11,000.00	-5,701.30	48.2%
4520 · Sales Tax ALDOR	3,684.11	7,200.00	-3,515.89	51.2%
4550 · Business Licenses	15,572.90	16,250.00	-677.10	95.8%
4600 · Production Privilege	0.00	0.00	0.00	0.0%
4750 · Ad valorem/Property Tax	39,720.91	40,000.00	-279.09	98.3%
4800 · Miscellaneous	14,286.10	13,550.00	736.10	105.4%
4850 · Permit Fees	150.00	150.00	0.00	100.0%
4900 · FRANCHISE FEES	6,555.60	80,000.00	-53,444.40	10.9%
4000 · INCOME - Other	0.00	0.00	0.00	0.0%
Total 4000 · INCOME	86,237.03	149,650.00	-63,412.97	57.6%
4400 · Grant Money				
4401 · FEMA Reimbursement	29,298.37	29,700.00	-401.63	98.6%
4402 · Tourism Grant	0.00	0.00	0.00	0.0%
Total 4400 · Grant Money	29,298.37	29,700.00	-401.63	98.6%
4901 · CARRY OVER FUNDS	0.00	93,969.00	-93,969.00	0.0%
Total Income	115,535.40	273,319.00	-157,783.60	42.3%
Gross Profit	115,535.40	273,319.00	-157,783.60	42.3%
Expense				
5000 · GENERAL GOVERNMENT DEPARTMENT				
5005 · Attorney Fees	7,000.00	12,000.00	-5,000.00	58.3%
5010 · Accounting	5,250.00	5,100.00	150.00	102.9%
5011 · Interest/Fees	0.00	200.00	-200.00	0.0%
5020 · Offices Supplies	647.95	1,100.00	-452.05	58.9%
5025 · US Postal Service	509.72	500.00	9.72	101.9%
5030 · Web Site Expense	558.40	500.00	58.40	111.7%
5040 · Computer Expense	134.70	2,000.00	-1,865.30	6.7%
5045 · Electric Expense	1,059.47	1,800.00	-740.53	58.9%
5046 · Trash Pick Up	157.20	400.00	-242.80	39.3%
5050 · Gas Expense	79.00	400.00	-321.00	19.8%
5056 · Security System	-120.00	400.00	-520.00	-30.0%
5060 · Telephone & DSL	2,088.44	3,500.00	-1,411.56	59.7%
5070 · Insurance	3,709.00	4,500.00	-791.00	82.4%
5085 · Training/Dues	285.00			
UA PROF & Mgt Develop Program	339.00			
5085 · Training/Dues - Other	624.00	2,000.00	-1,376.00	31.2%
Total 5085 · Training/Dues	624.00	2,000.00	-1,376.00	31.2%
5090 · TRAVEL EXPENSE	240.89	1,500.00	-1,259.11	16.1%
5095 · Misc.	2,612.53	0.00	2,612.53	100.0%

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05/09/16

Cash Basis

Town of Perdido Beach

Profit & Loss Budget vs. Actual

October 2015 through April 2016

	Oct '15 - Apr 16	Budget	\$ Over Budget	% of Budget
5200 · Planning Commission	0.00	1,000.00	-1,000.00	0.0%
5201 · Zoning Board of Adjustment	0.00	1,000.00	-1,000.00	0.0%
5300 · COMMITTEES				
5310 · AD HOC COMMITTEE	0.00	0.00	0.00	0.0%
5320 · BEAUTIFICATION COMMITTEE	0.00	2,000.00	-2,000.00	0.0%
5330 · BUDGET AND FINANCE COMMITTEE	0.00	0.00	0.00	0.0%
5340 · BUILDING & GROUNDS COMMITTEE	2,503.88	8,000.00	-5,496.12	31.3%
5345 · COMMUNICATION COMMITTEE	0.00	1,000.00	-1,000.00	0.0%
5350 · SAFETY COMMITTEE	0.00	1,000.00	-1,000.00	0.0%
5360 · PUBLIC WORKS COMMITTEE	10,792.50	160,000.00	-149,207.50	6.7%
Total 5300 · COMMITTEES	13,296.38	172,000.00	-158,703.62	7.7%
5400 · Election	0.00	5,000.00	-5,000.00	0.0%
5425 · Carry Over & Shared funds 12-13	0.00	0.00	0.00	0.0%
Total 5000 · GENERAL GOVERNMENT DEPARTMENT	37,847.68	214,900.00	-177,052.32	17.6%
5600 · Grant (FEMA)	30,595.15	23,119.00	7,476.15	132.3%
5601 · Grant (TOURISM)	953.04	0.00	953.04	100.0%
66000 · PAYROLL EXPENSES	17,452.86	30,500.00	-13,047.14	57.2%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	86,848.73	268,519.00	-181,670.27	32.3%
Net Ordinary Income	28,686.67	4,800.00	23,886.67	597.6%
Net Income	28,686.67	4,800.00	23,886.67	597.6%

TOWN OF PERDIDO BEACH

Budget and Finance Committee

Council Workshop, June 13, 2016 4:30 PM

- Changed the regular meeting time of 6:30 PM to 4:30 PM.
- Patsy stated that there would be a security guard for the Memorial Day weekend and throughout the rest of the summer. Not 40 hours a week.
- Total expenditures to date - approximately \$34,000 rollover at the end of the year.
- Will begin drafting the FY 17 budget
- Concerned about the "in kind" expenditures required for the Storm Management Plan proposal. The deadline is coming soon.
- Discussed the paving of Escambia Avenue since Baldwin County has informed the Mayor that they cannot add on to their contract.

Next Meeting: June 28, 2016, 4:30 PM

Town of Perdido Beach Balance Sheet Detail As of May 31, 2016

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ASSETS								
Current Assets								
Checking/Savings								
1000 · Capital Improvement Fund								
Total 1000 · Capital Improvement Fund								274,391.51
								241,391.51
								241,391.51
								0.00
								0.00
1200 · General Fund - Centennial								
Deposit	05/05/2016			Deposit	X	4750 · Ad valor...	13.64	241,391.51
Paycheck	05/06/2016	2480	Lynn Thompson		X	-SPLIT-	-452.81	241,405.15
Check	05/09/2016	2481	Enveloc, Inc.	April Back up	X	5040 · Comput...	-17.80	240,952.34
Check	05/09/2016	2482	Marcus McDowell-T...	May Retainer	X	5005 · Attorne...	-1,000.00	240,934.54
Check	05/09/2016	2483	AAMCA	District 8 ann...	X	5085 · Training...	-12.00	239,934.54
Check	05/10/2016	2484	Centurylink		X	5060 · Telepho...	-266.89	239,922.54
Check	05/10/2016	2485	Office Depot		X	5020 · Offices...	-33.99	239,655.65
Check	05/10/2016	2486	SARPC	Seconf half of...	X	5085 · Training...	-319.00	239,621.66
Check	05/10/2016	2487	All Season's Lawn S...	3rd mowing of...	X	5360 · PUBLIC...	-1,500.00	239,302.66
Deposit	05/10/2016			Deposit	X	-SPLIT-	1,442.00	237,802.66
Deposit	05/10/2016			Deposit	X	-SPLIT-	45.28	239,244.66
Paycheck	05/13/2016	2488	Lynn Thompson		X	-SPLIT-	-437.04	239,290.94
Deposit	05/16/2016			Deposit	X	-SPLIT-	940.11	238,853.90
Check	05/16/2016	2489	Baldwin County Soli...		X	5046 · Trash ...	-78.60	239,794.01
Check	05/16/2016	2490	Office Depot		X	5020 · Offices ...	-330.98	239,715.41
Check	05/16/2016	2491	Volkert, Inc		X	5095 · Misc.	-3,450.40	239,384.43
Paycheck	05/20/2016	2492	Lynn Thompson	Inv # 0010402...	X	-SPLIT-	-274.10	235,934.03
Check	05/20/2016	2493	W & W Flooring	Flooring Town...	X	5340 · BUILDI...	-7,990.60	235,659.93
Deposit	05/23/2016			Deposit	X	4510 · Vehicle ...	851.16	227,669.33
Deposit	05/24/2016			Deposit	X	4520 · Sales T...	75.73	228,520.49
Deposit	05/24/2016			Deposit	X	4520 · Sales T...	164.44	228,596.22
Paycheck	05/27/2016	2494	Lynn Thompson		X	-SPLIT-	-437.04	228,760.66
Deposit	05/31/2016			Interest	X	4200 · Interest ...	20.17	228,323.62
Total 1200 · General Fund - Centennial							-13,047.72	228,343.79
Total Checking/Savings							-13,047.72	228,343.79
Accounts Receivable								
11000 · Accounts Receivable								
Total 11000 · Accounts Receivable								0.00
Total Accounts Receivable								0.00
Other Current Assets								
12000 · Undeposited Funds								
Total 12000 · Undeposited Funds								0.00
12100 · Inventory Asset								
Total 12100 · Inventory Asset								0.00
Total Other Current Assets								0.00

10:59 AM

06/08/16

**Special Revenue
Reconciliation Detail**
1200 - 4 & 5 Cent Gas Tax, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,613.50
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	05/13/2016			X	122.04	122.04
Deposit	05/31/2016			X	0.82	122.86
Total Deposits and Credits					122.86	122.86
Total Cleared Transactions					122.86	122.86
Cleared Balance					122.86	9,736.36
Register Balance as of 05/31/2016					122.86	9,736.36
Ending Balance					122.86	9,736.36

11:05 AM

06/08/16

Special Revenue
Reconciliation Summary
1300 - 7 Cent Gas Tax, Period Ending 05/31/2016

	<u>May 31, 16</u>
Beginning Balance	10,372.53
Cleared Transactions	
Deposits and Credits - 2 items	<u>141.71</u>
Total Cleared Transactions	<u>141.71</u>
Cleared Balance	<u>10,514.24</u>
Register Balance as of 05/31/2016	10,514.24
Ending Balance	10,514.24

11:08 AM

06/08/16

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Centennial, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						42,374.57
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2016			X	3.59	3.59
Total Deposits and Credits					3.59	3.59
Total Cleared Transactions					3.59	3.59
Cleared Balance					3.59	42,378.16
Register Balance as of 05/31/2016					3.59	42,378.16
Ending Balance					3.59	42,378.16

11:11 AM

06/08/16

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						102,484.59
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2016			X	13.02	13.02
Total Deposits and Credits					13.02	13.02
Total Cleared Transactions					13.02	13.02
Cleared Balance					13.02	102,497.61
Register Balance as of 05/31/2016					13.02	102,497.61
Ending Balance					13.02	102,497.61

11:30 AM

06/08/16

Town of Perdido Beach Money Market

Reconciliation Detail

Centennial Bank, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						814,128.53
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2016			X	103.43	103.43
Total Deposits and Credits					103.43	103.43
Total Cleared Transactions					103.43	103.43
Cleared Balance					103.43	814,231.96
Register Balance as of 05/31/2016					103.43	814,231.96
Ending Balance					103.43	814,231.96

Town of Perdido Beach

Checking & Deposit Detail

As of June 30, 2016

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ASSETS								
Current Assets								
Checking/Savings								
1000 · Capital Improvement Fund								
Total 1000 · Capital Improvement Fund								261,343.79
								228,343.79
								228,343.79
								0.00
								0.00
1200 · General Fund - Centennial								
Check	06/01/2016	2495	Riviera Utilities			5045 · Electric ...	-113.08	228,343.79
Check	06/01/2016	2496	Riviera Utilities			5045 · Electric ...	-28.56	228,230.71
Check	06/01/2016	2497	1 Man & A Tractor	May Lawn Mtc		5340 · BUILDI...	-130.00	228,202.15
Check	06/01/2016	2498	Centurylink			5060 · Telepho...	-265.59	228,072.15
Deposit	06/03/2016			Deposit		4520 · Sales T...	49.16	227,806.56
Check	06/03/2016	2499	Enveloc, Inc.	May Back up		5040 · Comput...	-17.80	227,855.72
Paycheck	06/03/2016	2500	Lynn Thompson			-SPLIT-	-426.35	227,837.92
Deposit	06/06/2016			Deposit		-SPLIT-	460.00	227,411.57
Deposit	06/06/2016			Deposit		4800 · Miscella...	15.00	227,871.57
Check	06/08/2016			3rd mow corr...		5360 · PUBLIC...	-1,500.00	227,886.57
Deposit	06/08/2016	2501	All Season's Lawn S...	Deposit		-SPLIT-	45.30	226,386.57
Deposit	06/09/2016			Deposit		4520 · Sales T...	24.90	226,431.87
Paycheck	06/10/2016	2502	Lynn Thompson			-SPLIT-	-437.04	226,456.77
Check	06/10/2016	2503	Office Depot			5020 · Offices ...	-92.87	226,019.73
Check	06/10/2016	2504	Volkert, Inc	Stormwater m...		5095 · Misc.	-1,530.00	225,926.86
Check	06/10/2016	2505	Marcus McDowell-T...	June retainer		5005 · Attorne...	-1,000.00	224,396.86
Deposit	06/13/2016			Deposit		4520 · Sales T...	7.56	223,396.86
Deposit	06/14/2016			Deposit		4510 · Vehicle ...	1,160.79 ✓	223,404.42
Check	06/14/2016	2506	Computer Backup, Inc	Repair & Serv...		5040 · Comput ...	-89.00	224,565.21
Check	06/14/2016	2507	Inner Parish Securit...	Water Access...		5095 · Misc.	-369.60	224,476.21
Check	06/14/2016	2508	Inner Parish Securit...	Water Access...		5095 · Misc.	-246.40	224,106.61
Paycheck	06/17/2016	2509	Lynn Thompson			-SPLIT-	-426.35	223,860.21
Check	06/21/2016	2510	US Postal Service			5025 · US Post...	0.00	223,433.86
Check	06/21/2016	2511	Inner Parish Securit...	Water access...		5095 · Misc.	-246.40	223,433.86
Deposit	06/21/2016			Deposit		4520 · Sales T...	155.22	223,187.46
Deposit	06/21/2016			Deposit		4900 · FRANCO...	973.57	223,342.68
Paycheck	06/24/2016	2512	Lynn Thompson			-SPLIT-	-447.73	224,316.25
Deposit	06/27/2016			Deposit		4520 · Sales T...	360.67	223,868.52
Total 1200 · General Fund - Centennial							-4,114.60	224,229.19
Total Checking/Savings							-4,114.60	224,229.19
Accounts Receivable								
11000 · Accounts Receivable								
Total 11000 · Accounts Receivable								0.00
Total Accounts Receivable								0.00
Other Current Assets								
12000 · Undeposited Funds								
Total 12000 · Undeposited Funds								0.00

2:01 PM

07/08/16

Special Revenue
Reconciliation Detail
1200 - 4 & 5 Cent Gas Tax, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,736.36
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/08/2016			X	129.12	129.12
Deposit	06/30/2016			X	0.81	129.93
Total Deposits and Credits					129.93	129.93
Total Cleared Transactions					129.93	129.93
Cleared Balance					129.93	9,866.29
Register Balance as of 06/30/2016					129.93	9,866.29
Ending Balance					129.93	9,866.29

2:05 PM

07/08/16

Special Revenue
Reconciliation Detail
1300 - 7 Cent Gas Tax, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,514.24
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/08/2016			X	149.06	149.06
Deposit	06/30/2016			X	0.87	149.93
Total Deposits and Credits					149.93	149.93
Total Cleared Transactions					149.93	149.93
Cleared Balance					149.93	10,664.17
Register Balance as of 06/30/2016					149.93	10,664.17
Ending Balance					149.93	10,664.17

2:12 PM

07/08/16

Town of Perdido Beach-Capital Improvement Fund

Reconciliation Detail

Capital Improvement -Centennial, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						42,378.16
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2016			X	3.47	3.47
Total Deposits and Credits					3.47	3.47
Total Cleared Transactions					3.47	3.47
Cleared Balance					3.47	42,381.63
Register Balance as of 06/30/2016					3.47	42,381.63
Ending Balance					3.47	42,381.63

2:16 PM

07/08/16

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						102,497.61
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2016			X	12.60	12.60
Total Deposits and Credits					12.60	12.60
Total Cleared Transactions					12.60	12.60
Cleared Balance					12.60	102,510.21
Register Balance as of 06/30/2016					12.60	102,510.21
Ending Balance					12.60	102,510.21

2:19 PM

07/08/16

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						814,231.96
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2016			X	100.11	100.11
Total Deposits and Credits					100.11	100.11
Total Cleared Transactions					100.11	100.11
Cleared Balance					100.11	814,332.07
Register Balance as of 06/30/2016					100.11	814,332.07
Ending Balance					100.11	814,332.07

Town of Perdido Beach
Profit & Loss Budget vs. Actual
October 2015 through June 2016

	Oct '15 - Jun '16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · INCOME				
4100 · Donations	250.00	0.00	250.00	100.0%
4200 · Interest Income	170.69	200.00	-28.31	85.3%
4300 · Motor vehicle (MV) License Tax	138.07	150.00	-11.93	92.0%
4319 · Added Excise Tax	79.95	100.00	-20.05	80.0%
4329 · Petroleum Fees	182.80	250.00	-67.40	73.0%
4333 · Offshore Oil/Gas Distribution	527.85	800.00	-272.35	66.0%
4510 · Vehicle Advaleorem/Probate Judge	7,310.65	11,000.00	-3,689.35	66.5%
4520 · Sales Tax ALDOR	4,521.79	7,200.00	-2,678.21	62.8%
4550 · Business Licenses	15,924.16	16,250.00	-325.84	98.0%
4600 · Production Privledge	0.00	0.00	0.00	0.0%
4750 · Ad valorem/Property Tax	39,734.55	40,000.00	-265.45	99.3%
4800 · Miscellaneous	15,768.10	13,550.00	2,218.10	116.4%
4850 · Permit Fees	150.00	150.00	0.00	100.0%
4900 · FRANCHISE FEES	8,514.28	60,000.00	-51,485.72	14.2%
4000 · INCOME - Other	0.00	0.00	0.00	0.0%
Total 4000 · INCOME	93,272.49	149,650.00	-56,377.51	62.3%
4400 · Grant Money				
4401 · FEMA Reimbursement	29,298.37	29,700.00	-401.63	98.6%
4402 · Tourism Grant	0.00	0.00	0.00	0.0%
Total 4400 · Grant Money	29,298.37	29,700.00	-401.63	98.6%
4901 · CARRY OVER FUNDS	0.00	93,969.00	-93,969.00	0.0%
Total Income	122,570.86	273,319.00	-150,748.14	44.8%
Gross Profit	122,570.86	273,319.00	-150,748.14	44.8%
Expense				
5000 · GENERAL GOVERNMENT DEPARTMENT				
5005 · Attorney Fees	9,000.00	12,000.00	-3,000.00	75.0%
5010 · Accounting	5,250.00	5,100.00	150.00	102.9%
5011 · Interest/Fees	0.00	200.00	-200.00	0.0%
5020 · Offices Supplies	1,105.79	1,100.00	5.79	100.5%
5025 · US Postal Service	697.72	500.00	197.72	139.5%
5030 · Web Site Expense	598.40	500.00	98.40	111.7%
5040 · Computer Expense	259.30	2,000.00	-1,740.70	13.0%
5045 · Electric Expense	1,201.11	1,800.00	-598.89	66.7%
5046 · Trash Pick Up	235.80	400.00	-164.20	59.0%
5050 · Gas Expense	79.00	400.00	-321.00	19.8%
5056 · Security System	-120.00	400.00	-520.00	-30.0%
5060 · Telephone & DSL	2,620.92	3,500.00	-879.08	74.9%
5070 · Insurance	3,709.00	4,500.00	-791.00	82.4%
5085 · Training/Dues	285.00	2,000.00	-1,330.00	33.5%
UA PROF & Mgt Develop Program	670.00			
5085 · Training/Dues - Other	955.00	2,000.00	-1,045.00	47.8%
Total 5085 · Training/Dues	331.49	1,500.00	-1,168.51	22.1%
5090 · TRAVEL EXPENSE	8,455.33	0.00	8,455.33	100.0%
5095 · Misc.				

2:55 PM

07/08/16

Cash Basis

Town of Perdido Beach

Profit & Loss Budget vs. Actual

October 2015 through June 2016

	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
5200 · Planning Commission	0.00	1,000.00	-1,000.00	0.0%
5201 · Zoning Board of Adjustment	0.00	1,000.00	-1,000.00	0.0%
5300 · COMMITTEES				
5310 · AD HOC COMMITTEE	0.00	0.00	0.00	0.0%
5320 · BEAUTIFICATION COMMITTEE	0.00	2,000.00	-2,000.00	0.0%
5330 · BUDGET AND FINANCE COMMITTEE	0.00	0.00	0.00	0.0%
5340 · BUILDING & GROUNDS COMMITTEE	10,624.48	8,000.00	2,624.48	132.8%
5345 · COMMUNICATION COMMITTEE	0.00	1,000.00	-1,000.00	0.0%
5350 · SAFETY COMMITTEE	0.00	1,000.00	-1,000.00	0.0%
5360 · PUBLIC WORKS COMMITTEE	13,792.50	160,000.00	-146,207.50	8.6%
Total 5300 · COMMITTEES	24,416.98	172,000.00	-147,583.02	14.2%
5400 · Election	0.00	5,000.00	-5,000.00	0.0%
5425 · Carry Over & Shared funds 12-13	0.00	0.00	0.00	0.0%
Total 5000 · GENERAL GOVERNMENT DEPARTMENT	58,755.94	214,900.00	-156,144.16	27.3%
5600 · Grant (FEMA)	30,595.15	23,119.00	7,476.15	132.3%
5601 · Grant (TOURISM)	953.04	0.00	953.04	100.0%
66000 · PAYROLL EXPENSES	22,034.45	30,500.00	-8,465.55	72.2%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	112,338.48	268,519.00	-156,180.52	41.8%
Net Ordinary Income	10,232.38	4,800.00	5,432.38	213.2%
Net Income	10,232.38	4,800.00	5,432.38	213.2%

AD HOC PROPERTY SEARCH COMMITTEE – REPORT TO THE TOWN COUNCIL

May 9, 2016

May 5, 2016: The committee met in regular session and discussed the future of the Ad Hoc Committee considering that three of the council members have stated they will not vote for a boat launch and pier paid for with BP funds.

After some discussion all members present agree to keep the committee together and to have regular meetings considering there will be a new administration in November 2016 that may be more inclined to work together for solutions which will benefit the Town and its citizens in respect to the acquisition of waterfront property suitable for a Town boat launch and pier and the construction of said facilities.

Presented by: Mayor Patsy Parker, Chair

Public Works Report
9 May 16

The Public Works Committee met on 5 May 16.

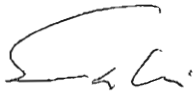
Members in attendance were: Hank Jordan, Kimberly Hargrove, Oliver Guilford and Sean Hickey.

Currently there is no work in progress.

The second parkway cutting completed over the last weekend.

Public Works Recommendations

1. The Public Works Committee voted to recommend to the Council that a work order be issued to cut out and repair the roadway asphalt damage on Perdido Vista where a large pothole has developed due to drainage problems caused by vehicles tearing up the road shoulder. The expected cost is \$3000, which includes the cut out and replacement of asphalt quoted at \$2666.60 and the buildup of the shoulder, as yet unquoted.
2. The Public Works Committee voted to recommend to the Council that a work order be issued to repair a washout on Riggs Street adjacent to the site of the recent culvert repairs. A quote of \$1600.00 has been received to repair the damages. Additionally, mitigation work to prevent this from happening again will be required.
3. The public Works Committee voted to recommend to the Council that 336 Tons of Bahama Base rock be purchased and spread on thin areas of the following roads at a total cost of \$19,360.00:
 - a. State – 3 Loads
 - b. Suarez – 1 Load
 - c. Pensacola – 3 Loads
 - d. Hildreth – 4 loads
 - e. Orange and Selma – 2 loads



Sean M. Hickey
Councilman Seat 3
Chairman Public Works Committee
Town of Perdido Beach



Town of Perdido Beach

RESOLUTION 2016-08 ADOPTING TOWN OF PERDIDO BEACH COMMUNICATION PLAN

WHEREAS, the Town Council of the Town of Perdido Beach has authority to establish policies.

THEREFORE, the Town Council adopts the Town of Perdido Beach Communication Plan as follows:

Town of Perdido Beach Communication Plan

Table of Contents

Title

- | |
|--|
| 1. Purpose |
| 2. Goals |
| 3. Public Information Material Guidelines |
| 4. Strategies |
| 5. Communication Audit |
| 6. Communication Methods/Information |
| 7. Basic Information Design Criteria |
| 8. Detailed Guidelines for each Communications Methods
Attachment A (Mass Email Format) |

1. Purpose

The Town of Perdido Beach recognizes the value of citizen involvement and the wealth of good information and resources that the citizens of Perdido Beach possess. It is the purpose of this plan to increase the Town's understanding of citizen concerns, ideas and values so they may be considered in the Town's decision making process. The Town will strive to identify, create and budget adequate resources to engage citizens and citizen groups in order to realize that purpose.

2. Goals

- Develop guidelines that will promote open two-way communications between the Town and its citizens.
- Identify potential communication tools.
- Identify effective ways of communicating with town citizens.
- Develop a communications plan.
- Develop strategies for implementation of the plan.
- Introduce processes for communicating in a timely, accurate and useful manner to the Town's citizens that will help to strengthen connections between the Town and its citizens.
- Develop a two-way flow of information that enhances community problem solving.
- Present strategies to follow when providing information to the citizens.
- Establish manner and guidelines in which information is distributed.

3. Public Information Materials Guidelines:

• Purpose

The objective is to specify guidelines to follow when creating public information materials.

• Goals

- Present public information in a consistent manner.
- Maximize economy and efficiency in the creation and distribution of public information materials.

4. Strategies

Use interactive communication tools and techniques wherever and whenever possible to involve citizens in the communication process and to increase their commitment to the idea of community problem solving and 2-way communications.

5. Communication Audit

The communications committee will review the plan annually.

6. Potential Communication Methods/Information

Method	Description
Email	Information emails.
Focus Groups	A facilitated small-group discussion used to learn more about opinions and needs to guide future action.
Information Brochures	Printed material (long shelf life)
News Release	News release to local media
Open Door Policy	Open Door Policy
Other 2-Way Communications Options	Other 2-way communication methods that may be determined.
Phone Call	Phone Call List
Phone Text	Phone Text List
Postings at Town Hall	Postings at Town Hall (Meetings, Announcements etc.)
Public Hearings	Will be the responsibility of either, ZBA, Town Council or Planning Commission and held at the Town Hall, PBVFD or elsewhere.
Public Meetings	Public Meetings (Council meetings, workshops, committee meetings etc.)
Signs	Information Signs
Social Media	Social media communications (Facebook, Twitter, etc.)
Town Hall Meetings	Public meetings held at the Town Hall or PBVFD
USPS Mailings	Information mailings.
Video/Cable TV	Communications via electronic technology.
Website	Information

7. Basic Information Design Criteria

The following basic design criteria will be used when designing postings, mailings, mass emails, brochures, signs, news releases and other forms of information being distributed to the citizens of Perdido Beach, AL.

1. Indicate Information Origination: Town of Perdido Beach with Address (If applicable)
2. Include the Perdido Beach Logo (If possible or appropriate)
3. A Point of Contact for the Information

8. Detailed Guidelines and Strategies for each Communication Method.

Email

POC: Mayor, Town Clerk, Communications Committee

- Header Information: Include Town Name and Logo
- Footer Information:
 - Email originated from the Town of Perdido Beach, Perdido Beach, AL.
 - This email address is not monitored. Replies to this email address will not be received.
- The Town Clerk has the final responsibility to maintain the master email listing and to execute the sending of mass emails.
- Mass Email/E-Newsletter Format: **See Attachment (A)**
- A list of citizenry who have requested information be sent to them via email is compiled by the town clerk and volunteers.
- This information should be text with minimal graphics to control the size and ease the ability of sending.
- This communications tool is provided to ensure all those requesting this ability are included in the town news and can be used to send complete information packages.

Focus Groups (small group discussion with a specific subject)

POC: Mayor, Town Clerk

- Determine need to use a focus group

Information Brochures

POC: Mayor, Town Clerk, Communications Committee

- Many brochures are for information or education and may be obtained from other than local sources such as the county or state governments and support groups.
- Brochures on various topics are available at town hall and/or the town website

News Release

POC: Mayor, Town Clerk

- Determine the need
- Compile the news release
- Send to news media as appropriate

Note: News releases in the name of the Town are made by the mayor. Such releases, generally, are informational or related to safety matters, such as during a nationally declared disaster or prior to landfall of a hurricane.

Open Door Policy

POC: Mayor, Town Clerk

- All meetings are open to the public
- Officials are accessible through the website
- Town hall open to all during regular business hours

Other 2-Way Communications Options

POC: Mayor, Town Clerk, Communications Committee

- Other 2-way communications options that may be employed.

Phone Call

POC: Mayor, Town Clerk, Communications Committee

- Phone call list not currently in use.

Phone Text

POC: Mayor, Town Clerk, Communications Committee

- Phone text list not currently in use.

Postings at Town Hall

POC: Mayor, Town Clerk, Communications Committee

- Meetings – Meetings of the Council, Planning Commission, Zoning Board of Adjustment and Committees.
 - Establish meeting places, dates and times
 - Regular Meetings – post at least seven days prior to the meeting
 - Special Meetings – post at least twenty-four hours prior to the meeting
 - Emergency Meetings – post at least one hour prior to the meeting
- Announcements – post as information becomes available
- Vendor Bulletin Board
 - Vendor purchases business license
 - Vendor is invited to place business cards on bulletin board
 - Direct inquiring residents to information on the vendor bulletin board
- Community Bulletin Board

Public Hearings:

POC: Mayor, Town Clerk

- Determine nature of Public Hearing
- Notify adjacent property owners by certified mail, as is appropriate
- Post the public hearing in compliance with Alabama law
- Hold Public Hearing

Note: Public hearings are held by the Town Council, the Planning Commission and the Zoning Board of Adjustment. They are held to give the public the opportunity to be heard in favor of or opposed to decisions coming before the above named town bodies.

Public Meetings

POC: Mayor, Town Clerk

- Establish meeting place, date and time
- Prepare agenda
- Post meeting.
- Hold meeting

Signs

POC: Mayor, Town Clerk, Communications Committee

- Communications Committee designated contact will assume responsibility for setting up signs.
- Town Marquee: Town clerk posts meetings and town information.

Social Media

POC: Mayor, Town Clerk, Communications Committee

- Social media not currently in use.

Town Hall Meetings

POC: Mayor, Town Clerk

- Establish Need to seek community opinions and participation.
- Obtain council approval
- Establish place and time for meeting
- Notify citizens of meeting
- Hold Meeting

USPS Mailings (Recipients determined by town administration)

POC: Mayor, Town Clerk, Communications Committee

- Include Town Name, Address and Logo
- Determine Urgency, Feed Back requirements, Method of Feedback if needed.
- Town clerk obtains materials/supplies for mailing.
- Staff, Communications Committee or other designated entity designs mailing.
- Submit to Mayor and/or Council for sending approval as appropriate.
- Communications committee or other designated entity schedules and executes the physical stuffing of envelopes, labels and stamping.
- Town Clerk or other designated entity executes delivery to the USPO.

Website

POC: Mayor, Town Clerk

- Website additions, updates, corrections, design changes or other alterations to the Town of Perdido Beach website shall be initiated by the Mayor or Clerk of the Town of Perdido Beach, AL. The Town of Perdido Beach Mayor or Town Clerk will be the sole points of contact for changes to the town website.
- Requested additions or alterations to the town website shall be submitted to the Mayor or Town Clerk.
- The Mayor or Town Clerk will contact the website developer to request execution of changes.
- The website developer will execute the request.

Video/Cable TV

POC: Mayor, Town Clerk, Communications Committee

- Video/Cable not currently in use.

Attachment A
Mass Email Format:



E-News from the Town of Perdido Beach, AL

Dear Members of the Perdido Beach Community,

Purpose of news mailing: Special Information, Town Newsletter, Alerts etc.

Body of Message

E-News Format and Content Guidelines:

1. Message should be brief and to the point.
2. Do not include attachments such as Word Documents, Spreadsheets or PDF's

Some citizens may be unable or unwilling to open an attachment. If a document's information needs to be presented here and the file size is too large, contains lots of photos or graphics or is in an inappropriate format, (Spreadsheet, Word Document etc.), post it on the Town Website and place a link to the document here.

3. Do not include very large (file size) graphics that may cause a lengthy download time for recipients with slow internet download speeds.

Please do not reply to this message. Replies to this email address are routed to an unmonitored mailbox.

For more information or to make comments, contact:

Lynn Thompson, Town Clerk
9212 CO RD 97
Perdido Beach, AL 36530
(251) 962-2200
clerk@townofperdidobeach.org

ADOPTED AND APPROVED this **9th day of May, 2016** by the Town Council in regular session assembled and under the Seal of the Town of Perdido Beach, Alabama.

Patsy W. Parker

Patsy W. Parker, Mayor

ATTEST:
Lynn Thompson

Lynn Thompson, Town Clerk



Town of Perdido Beach

RESOLUTION 2016-07 APPROVING FUNDS FOR RIGHTS-OF-WAY REPAIRS

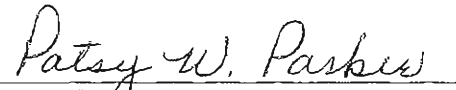
WHEREAS, Section 11-43-56, Code of Alabama 1975, states: **Management and control of finances and property of municipality.** Except as otherwise provided, the council shall have the management and control of the finances and all the property, real and personal, belonging to the city or town; and

WHEREAS, Section 11-47-5, Code of Alabama 1975, states: **Execution of contracts.** Contracts entered into by a municipality shall be in writing, signed and executed in the name of the city or town by the officers authorized to make the same and by the party contracting. In cases not otherwise directed by law or ordinance, such contracts shall be entered into and executed by the mayor in the name of the city or town and all obligations for the payment of money by the municipality, except for bonds and interest coupons, shall be attested by the clerk. This section shall not be construed to cover purchases for the ordinary needs of the municipality.

THEREFORE, BE IT RESOLVED that the Town Council does hereby approve funds for rights-of-way repairs pursuant to Town of Perdido Beach Resolution 2016-02 ADOPTING PUBLIC WORKS WORK ORDER POLICY "...all repairs costing in excess of \$500 must be submitted to the town council for approval." The following is submitted to the Town Council for approval by recommendation of the Public Works Committee:

1. Cut out and repair the roadway asphalt damage on Perdido Vista where a large pothole has developed due to drainage problems caused by vehicles tearing up the road shoulder. The expected cost is \$3000, which includes the cut out and replacement of asphalt quoted at \$2666.60 and the buildup of the shoulder.
2. Repair a washout on Riggs Street adjacent to the site of the recent culvert repairs. A quote of \$1600.00 has been received to repair the damages. Additionally, mitigation work to prevent this from happening again will be required.
3. 336 Tons of Bahama Base rock be purchased and spread on thin areas of the following roads at a total cost of \$19,360.00:
 - a. State – 3 Loads
 - b. Suarez – 1 Load
 - c. Pensacola – 3 Loads
 - d. Hildreth – 4 loads
 - e. Orange and Selma – 2 loads

APPROVED this 9th day of May, 2016 by the Town Council in regular session assembled and under the Seal of the Town of Perdido Beach, Alabama.


Patsy W. Parker, Mayor

ATTEST 
Lynn Thompson, Town Clerk