

TOWN OF PERDIDO BEACH
Council Meeting Minutes
November 9, 2015-6:00 pm

The Town Council of the Town of Perdido Beach met in Regular Session on Monday, November 9, 2015 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:14 pm.

Members Present: Council Members: Andy Holk, Gary Fishbein, Sean Hickey, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker.

Members Absent: None

Others Present: Marcus McDowell-Town Attorney, Mrs. Lynn Thompson- Town Clerk and Members of the Town.

Pledge of Allegiance: Mayor Parker led the pledge of allegiance and recognized armed forces service veterans.

Public Comments:

Mr. Tom Cunningham commented on the Town's budget.

ITEM: Approve: Council Workshop and Council Meeting Minutes October 12, 2015

Motion by Council Member Condon, seconded by Council Member Hickey to approve the Workshop and The Council Meeting minutes.

No Discussion:

All in favor-none opposed the motion carried to approve the minutes as presented.

ITEM: Approve October 2015 Financial Report:

Motion by Council Member Leslie, seconded by Council Member Hickey to approve the October Financial Report.

No Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member Leslie
Mayor Patsy Parker
All in favor – Financial Report approved as presented.

Presentations: Mr. Jim Brewer, Budget and Finance Chairman presented the proposed 2015-2016 annual budget to the Town Council.

ITEM: ORDINANCE 2015-04 AMENDING ORDINANCE 2012-13 ADOPTING COUNCIL MEETING ORDER OF PROCEDURES.

Motion by Council Member Condon, seconded by Council Member Hickey for immediate consideration.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member Leslie
Mayor Patsy Parker
All in favor-Motion carried unanimously for immediate consideration

Motion by Council Member Condon, seconded by Council Member Leslie to waive the reading.

All in favor-motion carried to waive the reading.

Motion by Council Member Hickey, seconded by Council Member Condon to adopt Ordinance 2015-04 **AMENDING ORDINANCE 2012-13 ADOPTING COUNCIL MEETING ORDER OF PROCEDURES**

Discussion:

Section 8-of 2015-04 AMENDING ORDINANCE 2012-13 ADOPTING COUNCIL MEETING ORDER OF PROCEDURES was *removed thus changing the numbers of the sections in the Ordinance from Section 9-28 (to) 8-27.*

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member Leslie
Mayor Patsy Parker
All in favor-motion carried unanimously to adopt Ordinance 2015-04

ITEM: Resolution 2015- Resolution 2015-_____ Adopting 2015-2016 Annual Town Budget (Second Reading)

Motion by Council Member Leslie, seconded by Council member Hickey to adopt Resolution 2015-_____Adopting the 2015-2016 Annual Town Budget

Discussion:

"YES"

Roll Call Vote:
"ABSTAIN"

"NO"

Council Member Leslie
Mayor Patsy Parker

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon

2 Council Members voting "Aye" and 4 Council Members voting "Nay" motion failed to approve and adopt Resolution 2015- Adopting 2015-2016 Annual Town Budget.

Motions/Request from Council:

ITEM: Consider Motion to Approve Advertisement for Request for Proposals to Complete a Storm Water Management Plan for the Town of Perdido Beach (First Reading)

There was no motion to approve an advertisement for request for proposals to complete a Storm Water Management Plan for the Town. (Discussion Only)

ITEM: Consider Motion to Approve Document: Request for Proposals to Complete a Storm Water Management Plan for the Town of Perdido Beach (First Reading)

There was no motion to approve the Request for Proposals Document to complete a Storm Water Management Plan for the Town. (Discussion Only)
It was the Town Attorney's advice that both items fall under administrative procedures.

Committee Reports/Recommendations:

(Reports are given in Workshop – any recommendations for the Town Council will be added to the Council Meeting Agenda for consideration by the Council)

- Mayor Parker – Appointed Mr. Steve Love to Building and Grounds Committee

Council/Legal/Staff Comments:

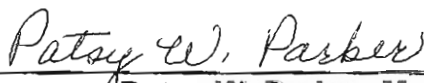
None

Other Business:

None

Being no further business there was a motion by Council Member Hickey, seconded by Council Member Leslie to adjourn. The meeting ended at 6:50pm

ATTEST:



Patsy W. Parker, Mayor



Lynn Thompson, Town Clerk



**ORDINANCE 2015-04 AMENDING ORDINANCE 2012-13 ADOPTING COUNCIL
MEETING ORDER OF PROCEDURES**

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF PERDIDO BEACH, ALABAMA, that ORDINANCE 2012-13 is amended as follows:

Section 2. Workshop meetings of the council shall be held on the **second Monday** of each month, unless prescheduled and announced otherwise. Regular meetings of the council shall be held on the **second Monday** of each month, immediately following the workshop meeting, unless prescheduled and announced otherwise.

Pursuant to Section 11-45-6, Code of Alabama, 1975, **Section 2 of the Town of Perdido Beach ORDINANCE 2012-13 ADOPTING COUNCIL MEETING PROCEDURES referenced above is hereby AMENDED and Section 8 has been omitted thus changing the Section Numbers as follows:**

Section 8. Any officer, whose duty it is to report at the regular meetings of the council, who shall be in default thereof, must designate another person to represent him/her for that meeting.

Section 9. Motions shall be reduced to writing when required by the presiding officer of the council or any member of the council. All resolutions and ordinances and any amendments thereto shall be in writing at the time of introduction.

Section 10. Motions to reconsider must be made by a member who voted with the prevailing side and at the same or next succeeding meeting of the council.

Section 11. Whenever it shall be required by one or more members, the "yeas" and "nays" shall be recorded and any member may call for a division on any question.

Section 12. All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.

Section 13. The presiding officer of the council may, at his or her discretion, call any member to take the chair to allow him or her to address the council, make a motion or discuss any other matter at issue.

Section 14. Motions to lay any matter on the table shall be first in order.

Section 15. All meetings of the council shall be open to the public except when the council meets in executive session as authorized by state law.

Section 16. The council may meet in executive session only for those purposes authorized by state law. When a councilmember makes a motion to go into executive session for an

enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of the council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.

Section 17. A motion for adjournment shall always be in order.

Section 18. The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.

Section 19. The rules of the council may be temporarily suspended by a two-thirds vote of the members present.

Section 20. The chairman of each respective committee, or the councilmember acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.

Section 21. All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinances, resolutions or propositions may be considered earlier by unanimous consent of the council; and provided further, that this rule shall not apply to the current expenses of, or contracts previously made with regular salaries of officers or wages of employees of the city.

Section 22. All ordinance, resolutions or propositions submitted to the council will be reviewed by legal counsel before adoption.

Section 23. The clerk, attorney and such other officers or employees of the Town of Perdido Beach shall, when requested, attend any meetings of the council and shall remain in the council room for such length of time as the council may direct.

Section 24. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

Section 25. *Robert's Rules of Order* is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.

Section 26. Publishing and Effective Date. The Town Clerk shall cause *Ordinances* to be immediately published by posting copies thereof in three (3) public places within the Town, one of which shall be in the Office of the Mayor and two (2) other public places, and after such posting, which posting and publication is in accordance with the provisions of Section 11-45-8, Code of Alabama, (1975).

Section 27. This ordinance shall become effective upon its adoption and publication.

Approved and adopted this the 9th day of November, 2015 by the Town Council in regular session assembled and under the Seal of the Town of Perdido Beach, Alabama.

Patsy W. Parker
Patsy W. Parker, Mayor

ATTEST:

Lynn Thompson
Lynn Thompson, Town Clerk

TOWN OF PERDIDO BEACH Certificate of Publication. This is to certify that Ordinance Number 2015-04, Town of Perdido Beach, Alabama was published by posting on at least three (3) Bulletin Boards in the Town from November 12, 2015 to December 12, 2015.

- 1) Town Hall
- 2) Perdido Beach Volunteer Fire Department
- 3) Perdido Beach Baptist Church
- 4) St. Andrews by the Sea Church

Lynn Thompson
Lynn Thompson, Town Clerk

11:44 AM

11/06/15

Accrual Basis

Town of Perdido Beach
Checking & Deposit Detail
As of October 31, 2015

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ASSETS								247,313.01
Current Assets								214,313.01
Checking/Savings								214,313.01
1000 · Capital Improvement Fund								0.00
Total 1000 · Capital Improvement Fund								0.00
1200 · General Fund - Centennial								214,313.01
Check	10/01/2015	2349	Riviera Utilities		X	5045 · Electric ...	-182.83	214,130.18
Check	10/01/2015	2350	Riviera Utilities		X	5045 · Electric ...	-18.94	214,111.24
Paycheck	10/02/2015	2351	Lynn Thompson		X	-SPLIT-	-426.35	213,684.89
General Journal	10/08/2015	32RR...	Hunter Security	Reverse of G...	X	5056 · Security...	120.00	213,804.89
Deposit	10/08/2015			Deposit	X	-SPLIT-	44.88	213,849.77
Paycheck	10/09/2015	2356	Lynn Thompson		X	-SPLIT-	-426.35	213,423.42
Check	10/09/2015	2352	Centurylink		X	5060 · Telepho...	-278.80	213,144.62
Check	10/09/2015	2353	John Deere Financial	Wasp spray	X	5340 · BUILDI...	-5.29	213,139.33
Check	10/09/2015	2354	Enveloc, Inc.	August & Sep...	X	5040 · Comput...	-33.50	213,105.83
Check	10/09/2015	2355	Office Depot		X	5020 · Offices ...	-6.03	213,099.80
Check	10/09/2015	2357	Office Depot		X	5020 · Offices ...	-49.99	213,049.81
Check	10/09/2015	2358	Office Depot		X	5020 · Offices ...	-238.49	212,811.32
Check	10/12/2015	2359	Marcus McDowell-T...	October Retai...	X	5005 · Attorne...	-1,000.00	211,811.32
Check	10/13/2015	2360	All Season's Lawn S...	6th mowing of...	X	5360 · PUBLIC...	-1,500.00	210,311.32
Deposit	10/14/2015			Deposit	X	-SPLIT-	374.00	210,685.32
Deposit	10/15/2015			Deposit	X	4520 · Sales T...	62.30	210,747.62
Paycheck	10/16/2015	2361	Lynn Thompson		X	-SPLIT-	-437.74	210,309.88
Deposit	10/21/2015			Deposit	X	4520 · Sales T...	147.00	210,456.88
Bill Pmt -Check	10/21/2015	2362	Park National Bank		X	20000 · Accou...	-538.76	209,918.12
Deposit	10/22/2015			Deposit	X	4520 · Sales T...	125.17	210,043.29
Paycheck	10/23/2015	2363	Lynn Thompson		X	-SPLIT-	-426.35	209,616.94
Liability Check	10/23/2015	draft	United States Treas...	80-0472714	X	-SPLIT-	-2,010.84	207,606.10
Liability Check	10/23/2015	Draft	Alabama Dept. of R...	R006270618	X	2400 · Payroll ...	-283.53	207,322.57
Check	10/23/2015	2364	1 Man & A Tractor	October Lawn...	X	5340 · BUILDI...	-115.00	207,207.57
Deposit	10/26/2015			Deposit	X	4300 · Motor v...	663.03	207,870.60
Check	10/26/2015	2365	O'Neal Agency	Insurance	X	5070 · Insurance	-427.00	207,443.60
Paycheck	10/30/2015	2366	Lynn Thompson			-SPLIT-	-437.74	207,005.86
Deposit	10/31/2015			Interest	X	4200 · Interest ...	17.99	207,023.85
Total 1200 · General Fund - Centennial							-7,289.16	207,023.85
Total Checking/Savings							-7,289.16	207,023.85
Accounts Receivable								0.00
11000 · Accounts Receivable								0.00
Total 11000 · Accounts Receivable								0.00
Total Accounts Receivable								0.00
Other Current Assets								0.00
12000 · Undeposited Funds								0.00
Total 12000 · Undeposited Funds								0.00

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Special Revenue
Reconciliation Detail
1200 - 4 & 5 Cent Gas Tax, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,764.29
Cleared Transactions						
Deposits and Credits - 2 Items						
Deposit	10/08/2015			X	134.39	134.39
Deposit	10/31/2015			X	0.75	135.14
Total Deposits and Credits					135.14	135.14
Total Cleared Transactions					135.14	135.14
Cleared Balance					135.14	8,899.43
Register Balance as of 10/31/2015					135.14	8,899.43
Ending Balance					135.14	8,899.43

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Special Revenue
Reconciliation Detail
1300 - 7 Cent Gas Tax, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,392.34
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	10/08/2015			X	155.21	155.21
Deposit	10/31/2015			X	0.81	156.02
Total Deposits and Credits					156.02	156.02
Total Cleared Transactions					156.02	156.02
Cleared Balance					156.02	9,548.36
Register Balance as of 10/31/2015					156.02	9,548.36
Ending Balance					156.02	9,548.36

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Town of Perdido Beach-Capital Improvement Fund**Reconciliation Detail****Capital Improvement -Centennial, Period Ending 10/31/2015**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						36,300.33
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2015			X	3.08	3.08
Total Deposits and Credits					3.08	3.08
Total Cleared Transactions					3.08	3.08
Cleared Balance					3.08	36,303.41
Register Balance as of 10/31/2015					3.08	36,303.41
Ending Balance					3.08	36,303.41

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Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						102,994.96
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2015			X	13.12	13.12
Total Deposits and Credits					13.12	13.12
Total Cleared Transactions					13.12	13.12
Cleared Balance					13.12	103,008.08
Register Balance as of 10/31/2015					13.12	103,008.08
New Transactions						
Checks and Payments - 1 item						
Check	11/03/2015	1131	O'Neal Agency		-600.00	-600.00
Total Checks and Payments					-600.00	-600.00
Total New Transactions					-600.00	-600.00
Ending Balance					-586.88	102,408.08

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Town of Perdido Beach Money Market

Reconciliation Detail

Centennial Bank, Period Ending 10/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						813,417.35
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	10/31/2015			X	103.63	103.63
Total Deposits and Credits					103.63	103.63
Total Cleared Transactions					103.63	103.63
Cleared Balance					103.63	813,520.98
Register Balance as of 10/31/2015					103.63	813,520.98
Ending Balance					103.63	813,520.98