

**TOWN OF PERDIDO BEACH
Council Meeting Minutes
May 12, 2015-6:00 pm**

The Town Council of the Town of Perdido Beach met in Regular Session on Tuesday, May 12, 2015 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:00 pm.

Members Present: Council Members: Andy Holk, Gary Fishbein, Sean Hickey, Priscilla Condon and Mayor Patsy Parker.

Members Absent: Council Member(s): Ellen Leslie

Others Present: Mrs. Kae Hamilton-Perdido Beach Volunteer Fire Dept.; Mrs. Lynn Thompson, Town Clerk and Members of the Town.

Pledge of Allegiance: Mrs. Kae Hamilton

Public Comments: None

ITEM: Approve April 14, 2015 Council Workshop and Council Meeting Minutes

Motion by Council Member Condon, seconded by Council Member Holk to approve the April 14, 2015 Council Workshop and Council Meeting Minutes as presented.

No Discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Mayor Patsy Parker
All in favor, minutes approved as presented.

ITEM: Approve April 14, 2015 Financial Report:

Motion by Council Member Condon, seconded by Council Member Hickey to approve the April Financial Report.

No discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Mayor Patsy Parker
All in favor – Financial Report approved as presented.

Presentations: Mrs. Lynn Thompson, Town Clerk announced a Memorial Day Celebration planned for Monday, May 25, 2015 from 9:00 am until 11:00 am at Town Hall in honor of all Veterans. Biscuits and Sausage Gravy, Coffee and Juice will be served. Everyone is welcome.

Ordinances: None

Resolutions:

ITEM: RESOLUTION 2015-09 ENTERING INTO AND EXECUTING CONTRACT WITH **ALL SEASON'S LAWN SERVICE** TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOR THE TOWN OF PERDIDO BEACH. (Second Reading)

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2015-09.

No Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Mayor Patsy Parker

All in favor, motion carried unanimously.

ITEM: Consider Resolution 2015-10 Naming Appointees to the Zoning Board of Adjustment.

Motion by Council Member Hickey, seconded by Mayor Parker to adopt Resolution 2015-10 Re-appointing Andrew Stewart place #4 on the Zoning Board of Adjustment from April 1, 2015 - April 1, 2018.

No Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Mayor Patsy Parker

All in favor, motion carried unanimously.

Motions/Request from Council: None

- Ad Hoc – Property Search – Mayor Patsy Parker, Chair
Report, No meeting-lack of a quorum
Mayor's appointment of Glenna Smith to the Ad hoc Committee
Next Ad hoc meeting June 4, 2015-6:00 pm
- Beautification – Councilwoman Ellen Leslie, Chair
No Meeting-No Report
Next Meeting May 26, 2015-9:00 am.
- Budget and Finance
No Meeting, No Quorum present-No Report
Next Meeting May 13, 2015 – 4:30 pm.
Committee will research funding for paving
- Buildings and Grounds – Councilwoman Priscilla Condon, Chair
No Meeting-No Report
Mayor's appointment of Greg Parker to the Committee.
Next Meeting May 29, 2015-8:00 am
- Communications Committee-Mr. Steve Foster, Chair
(Written Report Attached)
"Coffee with a Council Member"
Coffee with Council Gary Fishbein at Town Hall- May 27, 2015, 5:00-6:00 pm
- Public Safety – Councilwoman Ellen Leslie, Chair No Report
- Public Works – Councilman Sean Hickey, Chair (Report Attached)
Mayor will appointment new member to replace Mr. Mark Templeman.
- Chamber of Commerce – Councilman Andy Holk, Town Representative
No Report

Council/Legal/Staff Comments:

Mayor's Report on Response and Recovery:

The Mayor's report on Response and Recovery is included in Council Member Hickey's Public Works Report.

Other Business:

ITEM: Survey on Water Accesses

Motion by Council Member Condon, seconded by Council member for immediate consideration to contract with Lucido Engineering & Surveying, LLC to survey and mark

corners in the Bay Street area to include Bay Street, Escambia Avenue, Mobile Avenue, Pensacola Avenue and Montgomery Avenue for a cost of (twenty five hundred, sixty five) \$2565.00.

No Discussion:

Roll Call Vote:
"ABSTAIN"

"YES"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon

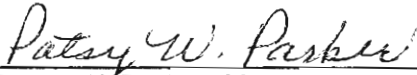
Mayor Patsy Parker

Motion failed for lack of a unanimous vote.

Second reading at the June 9, 2015 Council Meeting

Adjourn: Being no further business there was a motion by Council Member Condon, seconded by Council Member Hickey to adjourn. The meeting adjourned at 6:25 pm.

ATTEST:


Patsy W. Parker, Mayor


Lynn Thompson, Town Clerk

Public Works Report – 12 May 15

No meeting held in May. Mark Templeman has resigned from the Committee

Work in Progress

- A request was made from Ann Abbott to address ditches on Baldwin and Escambia. WO issued

Pending work:

- Signs to be installed – Red Clay and Street. After Parkway contract let.
- Edge repair. Work begun by Falls on FEMA repairs.
- Grading. FEMA work has taken care of the majority of streets.
- Work order issued for tree trimming. Bill Templeman is back. Work Order will be updated.
- Beach rebuild on Escambia and Mobile. Work in Progress
- FEMA. Need reflective posts alongside ditch. Outstanding work on edges and smaller gravel roads remains.
- One cut of parkways completed on a one time WO.
- Pothole developing on Cypress at Escambia. No Action
- Repair / resurface of Escambia – database of roadway problems. No Action
- Financing for large Public Works projects. Under review

Request from the Public:

- A request from the public has been received requesting that we purchase and install “Children at Play” signs on Tuscaloosa.
- A request was made to lower the speed limit on Anniston St. to 10 MPH.

Meetings Attended:

- None

Pending Recommendation to the Council:

The Public Works Committee makes the following recommendations to the Town of Perdido Beach Council:

1. An impact fee should be established dedicated to Public Works on each new build home in the Town of Perdido Beach. The funds generated are needed to repair damages to the roadways by heavy trucks used in new build projects.
2. In as much as Baldwin County is considering repaving Hwy. 97 in FY 2015 / 2016, it is potentially cost effective to add repaving of the portions under town maintenance to the county project. The portion under town maintenance is approximately 1.2 statute miles. A rough estimate for repaving is \$100k per mile. We recommend that the finance committee be directed to develop a plan for how this will be financed in anticipation of this expenditure.

Attachments:

- Database of problem areas along Escambia

Sean Hickey
Chairman, Public Works

TOWN OF PERDIDO BEACH
Communication Committee Report
05/12/15

Report on Communications Committee meeting from: 04/20/15 April 20th, 2015

The Communications Committee will meet again on May 27th at 9:00 am

Public Present: Resident Bob Gross and Lauren Ward, Graduate Student working on Master's Thesis

Public Comments: Mr. Gross commented on the concept of a private water access cooperative.

Identification and listing of all the communication tools that may be used by the town was completed.

Development of the actual written communications plan has started with several pages now in print.

The town information email list was created by Ms. Thompson (Town Clerk) from the mail out responses and other sources. A special "send only" town information email address was created and tested. This email address will be used only for sending informational emails and will not be used for incoming emails.

We expect to send out a "Test" email to the Citizen Information Group this month.

The communications committee thanks Councilmember Hickey for hosting the first "Coffee with a Council Member"

The communications committee would like to request a volunteer to host the second "Coffee with a Councilmember" later this month.

Date ? So that we can post on the Town Website

Town of Perdido Beach Checking & Deposit Detail As of April 30, 2015

3:29 PM
05/11/15
Accrual Basis

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
ASSETS								
Current Assets								
Checking/Savings								
1000 · Capital Improvement Fund								
Total 1000 · Capital Improvement Fund								
1200 · General Fund - Centennial								
Deposit	04/02/2015			Deposit	X	-SPLIT-	88.48	298,724.15
Check	04/02/2015	2223	Centurylink		X	5045 · Electric ...	-249.49	265,812.63
Check	04/02/2015	2224	1 Man & A Tractor	One time mo...	X	5340 · BUILDI...	-75.00	265,563.14
Check	04/02/2015	2225	Riviera Utilities	Storage Buildi...	X	5045 · Electric ...	-18.90	265,488.14
Check	04/02/2015	2226	Riviera Utilities	Town Hall	X	5045 · Electric ...	-84.19	265,469.24
Paycheck	04/03/2015	2227	Lynn Thompson		X	-SPLIT-	-437.74	265,385.05
Check	04/09/2015	2228	Gene's Dozer Service	Riggs St DR ...	X	4400 · Grant M...	-11,850.89	264,947.31
Paycheck	04/10/2015	2229	Lynn Thompson		X	-SPLIT-	-426.35	253,096.42
Deposit	04/10/2015			Deposit	X	-SPLIT-	651.38	252,670.07
Check	04/10/2015	2230	Envelco, Inc.	March Backup	X	5040 · Comput...	-15.70	253,321.46
Check	04/10/2015	2231	Office Depot	VOID: Town ...	X	5020 · Offices ...	0.00	253,305.75
Check	04/10/2015	2232	Office Depot	VOID: Lexma ...	X	5020 · Offices ...	0.00	253,305.75
Check	04/10/2015	2233	Office Depot		X	5020 · Offices ...	-146.96	253,158.79
General Journal	04/10/2015	30RR...	Office Depot	For CHK 223...	X	5020 · Offices ...	-16.00	253,142.79
General Journal	04/10/2015	30RR...	Office Depot	Reverse of G...	X	5020 · Offices ...	16.00	253,158.79
General Journal	04/10/2015	31RR...	Office Depot	For CHK 223...	X	5020 · Offices ...	-438.51	252,720.28
General Journal	04/10/2015	31RR...	Office Depot	Reverse of G...	X	5020 · Offices ...	438.51	253,158.79
Check	04/14/2015	2234	SGI	Fund Raiser ...	X	5320 · BEAUTI...	-2,178.00	250,980.79
Check	04/14/2015	2235	Marcus McDowell-T...	April Retainer	X	5005 · Attorne...	-1,000.00	249,980.79
Deposit	04/14/2015			Deposit	X	-SPLIT-	936.70	250,917.49
Deposit	04/15/2015			Deposit	X	-SPLIT-	38.71	250,956.20
Paycheck	04/17/2015				X	-SPLIT-	-437.74	250,518.46
Check	04/20/2015	2236	Lynn Thompson	DR-AL 4176 ...	X	4400 · Grant M...	-10,739.91	239,778.55
Check	04/20/2015	2237	Gene's Dozer Service		X	5020 · Offices ...	-8.66	239,769.89
Check	04/20/2015	2238	Office Depot		X	-SPLIT-	178.00	239,947.89
Deposit	04/21/2015			Deposit	X	4510 · Vehicle ...	1,298.63	241,246.52
Deposit	04/21/2015			Deposit	X	-SPLIT-	-2,200.26	239,046.26
Liability Check	04/21/2015	draft	United States Treas...	80-0472714	X	2400 · Payroll ...	-310.12	238,736.14
Liability Check	04/21/2015	draft	Alabama Dept. of R...	R006270618	X	-SPLIT-	-75.58	238,660.56
Liability Check	04/21/2015	draft	St. of Alabama Dept...	0784782379	X	-SPLIT-	-426.35	238,234.21
Paycheck	04/24/2015	2239	Lynn Thompson		X	-SPLIT-	1,182.00	239,416.21
Deposit	04/28/2015			Deposit	X	-SPLIT-	660.67	240,076.88
Deposit	04/28/2015			Deposit	X	4510 · Vehicle ...	163.73	240,240.61
Deposit	04/28/2015			Deposit	X	4750 · Ad valor...	113.53	240,354.14
Deposit	04/28/2015			Deposit	X	4550 · Busines...	100.05	240,454.19
Check	04/28/2015	2240	1 Man & A Tractor	April Lawn Care	X	5340 · BUILDI...	-230.00	240,224.19
Deposit	04/30/2015			Interest	X	4200 · Interest ...	21.18	240,245.37
Total 1200 · General Fund - Centennial								
Total Checking/Savings								

2:16 PM

05/11/15

Special Revenue
Reconciliation Summary
1200 · 4 & 5 Cent Gas Tax, Period Ending 04/30/2015

	<u>Apr 30, 15</u>
Beginning Balance	8,028.84
Cleared Transactions	
Deposits and Credits - 2 items	<u>110.77</u>
Total Cleared Transactions	<u>110.77</u>
Cleared Balance	<u>8,139.61</u>
Register Balance as of 04/30/2015	8,139.61
Ending Balance	8,139.61

2:42 PM

05/11/15

Special Revenue
Reconciliation Summary
1300 · 7 Cent Gas Tax, Period Ending 04/30/2015

	<u>Apr 30, 15</u>
Beginning Balance	8,543.82
Cleared Transactions	
Deposits and Credits - 2 items	<u>127.74</u>
Total Cleared Transactions	<u>127.74</u>
Cleared Balance	<u><u>8,671.56</u></u>
Register Balance as of 04/30/2015	8,671.56
Ending Balance	8,671.56

2:00 PM

05/11/15

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Summary
Capital Improvement -Centennial, Period Ending 04/30/2015

	Apr 30, 15
Beginning Balance	30,372.68
Cleared Transactions	
Deposits and Credits - 2 items	5,912.45
Total Cleared Transactions	5,912.45
Cleared Balance	<u>36,285.13</u>
Register Balance as of 04/30/2015	36,285.13
Ending Balance	36,285.13

Annual Capital Improvement

3:00 PM

05/11/15

Town of Perdido Beach Oil Acct
Reconciliation Summary
Centennial Bank-SPECIAL ACCOUNT, Period Ending 04/30/2015

	<u>Apr 30, 15</u>
Beginning Balance	103,632.33
Cleared Transactions	
Checks and Payments - 4 items	-714.84
Deposits and Credits - 1 item	12.73
Total Cleared Transactions	<u>-702.11</u>
Cleared Balance	<u>102,930.22</u>
Register Balance as of 04/30/2015	102,930.22
Ending Balance	102,930.22

3:21 PM

05/11/15

Town of Perdido Beach Money Market
Reconciliation Summary
Centennial Bank, Period Ending 04/30/2015

	<u>Apr 30, 15</u>
Beginning Balance	812,805.89
Cleared Transactions	
Deposits and Credits - 1 item	<u>100.21</u>
Total Cleared Transactions	<u>100.21</u>
Cleared Balance	<u>812,906.10</u>
Register Balance as of 04/30/2015	812,906.10
Ending Balance	812,906.10