

**TOWN OF PERDIDO BEACH
Council Meeting Minutes
February 10, 2015-6:00 pm**

The Town Council of the Town of Perdido Beach met in Regular Session on Tuesday, February, 2015 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:22 pm.

Members Present: Council Members: Andy Holk, Gary Fishbein, Sean Hickey, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker.

Members Absent: None

Others Present: Marcus McDowell, Town Attorney; Lynn Thompson, Town Clerk and Members of the Town

Pledge of Allegiance: Mr. Bob Gross, Town Resident

Public Comments: Mr. Mark Templeman spoke to the Town Council outlining a plan whereby he could possibly perform a water study in Perdido Beach's surrounding waterways to monitor tides, currents and possible oil residue from the 2010 BP oil disaster. A written proposal was not presented.

ITEM: Approve January 13, 2015 Council Workshop and Council Meeting Minutes

Motion by Council Member Condon, seconded by Council Member Leslie to approve the January 13, 2015 Council Workshop and Council Meeting Minutes.

No discussion: All in favor – Minutes approved as presented.

ITEM: Approve January Financial Report:

Motion by Council Member Condon, seconded by Council Member Holk to approve the January Financial Report.

No discussion:

“YES”

Roll Call Vote:

“ABSTAIN”

“NO”

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald-Leslie
Mayor Patsy Parker
All in favor – Financial Report approved as presented.

Guest Speakers:

Vince Kaiser, President Perdido Beach Volunteer Fire Dept. requested the Town donate its pontoon boat to the Volunteer Fire Dept. to use as part of its rescue work.

Presentations:

ITEM: Lynn Thompson, Town Clerk advised Town Council of the recommendations made to the Town in a report conducted for the Town of Perdido Beach from the Loss Control Division of the Alabama Municipal Insurance Corporation.
Mrs. Thompson will complete the Recommendation Response Form based on Council discussion.

Ordinances: None

Resolutions:

ITEM: Resolution 2015-03 Entering into a Lease Agreement Between the Town of Perdido Beach and the Perdido Beach Volunteer Fire Department

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2015-03.

No Discussion:

Roll Call Vote:

“YES”

“NO”

“ABSTAIN”

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald-Leslie
Mayor Patsy Parker

All in favor, motion carried unanimously to adopt Resolution 2015-03.

Motions/ Requests from the Council:

Consider Approval of Grant Application to Alabama Coastal Area Management Plan to Fund Storm Water Management Plan.

Discussion: Mayor Parker told the Town Council about the fund opportunity for the Town to produce a Stormwater Management Plan.

Action Taken:

A “Special” Council Meeting was scheduled for Monday-March 2, 2015-4:30 pm at Town Hall to review and consider the Alabama Coastal Area Management Plan (ACAMP) grant application.

Committee Reports/Recommendations:

Mayor's Appointment to Committees and Confirmation of Committee

- Committee Chair's Quarterly Report-Mayor Patsy Parker (Report Attached)
- Ad Hoc – Property Search – Mayor Patsy Parker, Chair No Meeting-No Quorum
- Beautification – Councilwoman Ellen Leslie, Chair Did Not Meet
- Budget and Finance (Report Attached)
- Buildings and Grounds – Councilwoman Priscilla Condon, Chair No Report
- Communications Committee-Mayor Patsy Parker, Chair (Report Attached)
 - Council Member Holk requested he be removed from the Communication Committee.
 - Mayor Parker appointed Mr. Steve Foster to the Communication Committee

ITEM: Council Approval of Powers and Duties of the Communication Committee
(See Attached Report)

Motion by Council Member Condon, seconded by Council Member Hickey to approve the powers and duties of the Communication Committee.

Discussion: All in favor, motion carried unanimously


- Public Safety – Councilwoman Ellen Leslie, Chair No Report
- Public Works – Councilman Sean Hickey, Chair (Report Attached)
- Chamber of Commerce – Councilman Andy Holk, Town Representative No Report

Council/Legal/Staff Comments:

Mayor's Report on Response and Recovery (Written Report Attached)

Adjourn: Being no further business there was a motion by Council Member Condon, seconded by Council Member Leslie to adjourn. The meeting adjourned at 6:50 pm.

ATTEST:


Patsy W. Parker, Mayor


Lynn Thompson, Town Clerk

Town of Perdido Beach Checking & Deposit Detail As of January 31, 2015

ASSETS	Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Current Assets									
Checking/Savings									
1000 · Capital Improvement Fund									
Total 1000 · Capital Improvement Fund									
1200 · General Fund - Centennial									
Paycheck		1/1/2015	2169	Lynn Thompson		X	-SPLIT-	-368.09	309,869.53
Check		1/6/2015	2170	Grant, Sanders & T...	Audit year en...	X	5010 · Accoun...	-5,100.00	309,501.44
Check		1/6/2015	2171	Enveloc, Inc.	December ba...	X	5040 · Compu...	-15.00	304,401.44
Check		1/6/2015	2172	Centurylink		X	5060 · Teleph...	-253.89	304,132.55
Check		1/6/2015	2173	Office Depot		X	5020 · Offices ...	-115.41	304,017.14
Deposit		1/6/2015	2174	John Deere Financial		X	-SPLIT-	9,602.99	313,620.13
Check		1/6/2015	2176	Lynn Thompson		X	5360 · PUBL...	-5.19	313,614.94
Paycheck		1/9/2015	2175	Lynn Thompson		X	-SPLIT-	-426.35	313,188.59
Deposit		1/9/2015	2175	Lynn Thompson		X	-SPLIT-	1,065.83	314,254.42
Check		1/9/2015	2182	Lynn Thompson	Employee Ov...	X	-SPLIT-	378.10	314,632.52
Paycheck		1/9/2015	2177	Gene's Dozer Service	Proposal # 1...	X	-SPLIT-	44.42	314,046.97
Check		1/12/2015	2178	Gene's Dozer Service	Proposal # 1...	X	4400 · Grant ...	-11,914.94	302,176.45
Check		1/12/2015	2179	Gene's Dozer Service	Proposal # 1...	X	4400 · Grant ...	-13,162.50	289,013.95
Check		1/12/2015	2180	Gene's Dozer Service	Proposal # 1...	X	4400 · Grant ...	-22,990.00	266,023.95
Check		1/12/2015	2181	Gene's Dozer Service	Proposal # 1...	X	4400 · Grant ...	-18,937.50	247,086.45
Check		1/13/2015	2183	Marcus McDowell-T...	January Reta...	X	4400 · Grant ...	-7,347.65	239,738.80
Check		1/15/2015	2184	Foster & Foster Aut...	Website mal...	X	5030 · Web St...	-1,000.00	238,738.80
Check		1/15/2015	2185	Volkert, Inc	4176 DR-AL ...	X	4400 · Grant ...	-257.45	238,481.35
Paycheck		1/16/2015	2186	Lynn Thompson		X	-SPLIT-	-269.26	238,212.09
Deposit		1/16/2015				X	-SPLIT-	-426.35	237,785.74
Deposit		1/22/2015				X	-SPLIT-	1,117.60	238,903.34
Deposit		1/22/2015				X	-SPLIT-	1,801.70	240,705.04
Deposit		1/22/2015				X	4510 · Vehicle...	9,238.00	249,943.04
Deposit		1/22/2015				X	4333 · Offshor...	806.45	250,749.49
Deposit		1/23/2015				X	4510 · Vehicle...	93.03	250,842.52
Liability Check		1/23/2015	draft	Alabama Dept. of R...	R006270618	X	2400 · Payroll ...	-162.43	250,680.09
Liability Check		1/23/2015	draft	United States Treas...	80-0472714	X	-SPLIT-	-1,195.00	249,485.09
Paycheck		1/23/2015	2187	Lynn Thompson		X	-SPLIT-	-437.74	249,047.35
Deposit		1/23/2015				X	4520 · Sales T...	188.60	249,235.95
Deposit		1/28/2015				X	4510 · Vehicle...	448.97	249,684.92
Deposit		1/29/2015				X	-SPLIT-	258.84	249,943.76
Deposit		1/29/2015				X	-SPLIT-	975.73	250,919.49
Deposit		1/29/2015				X	-SPLIT-	1,671.86	252,591.35
Deposit		1/30/2015				X	4520 · Sales T...	1.60	252,592.95
Paycheck		1/30/2015	2188	Lynn Thompson		X	-SPLIT-	-437.74	252,155.21
Deposit		1/31/2015				X	4200 · Interest...	23.60	252,178.81
Total 1200 · General Fund - Centennial									
								-57,690.72	252,178.81
Total Checking/Savings								-57,690.72	252,178.81

**Special Revenue
Reconciliation Detail
1200 - 4 & 5 Cent Gas Tax, Period Ending 01/31/2015**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,684.72
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	1/8/2015			X	112.93	112.93
Deposit	1/31/2015			X	0.66	113.59
Total Deposits and Credits					113.59	113.59
Total Cleared Transactions					113.59	113.59
Cleared Balance					113.59	7,798.31
Register Balance as of 01/31/2015					113.59	7,798.31
Ending Balance					113.59	7,798.31

**Special Revenue
Reconciliation Detail**
1300 - 7 Cent Gas Tax, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						8,146.73
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	1/8/2015			X	130.36	130.36
Deposit	1/31/2015			X	0.70	131.06
Total Deposits and Credits					131.06	131.06
Total Cleared Transactions					131.06	131.06
Cleared Balance					131.06	8,277.79
Register Balance as of 01/31/2015					131.06	8,277.79
Ending Balance					131.06	8,277.79

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Centennial, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						30,365.19
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	1/31/2015			X	2.58	2.58
Total Deposits and Credits					2.58	2.58
Total Cleared Transactions					2.58	2.58
Cleared Balance					2.58	30,367.77
Register Balance as of 01/31/2015					2.58	30,367.77
Ending Balance					2.58	30,367.77

1:46 PM

02/09/15

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						103,594.01
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	1/31/2015			X	13.20	13.20
Total Deposits and Credits					13.20	13.20
Total Cleared Transactions					13.20	13.20
Cleared Balance					13.20	103,607.21
Register Balance as of 01/31/2015					13.20	103,607.21
Ending Balance					13.20	103,607.21

1:58 PM

02/09/15

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 01/31/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						812,505.33
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	1/31/2015			X	103.51	103.51
Total Deposits and Credits					103.51	103.51
Total Cleared Transactions					103.51	103.51
Cleared Balance					103.51	812,608.84
Register Balance as of 01/31/2015					103.51	812,608.84
Ending Balance					103.51	812,608.84

Report To Council - 2-10-15

TOWN OF PERDIDO BEACH Minutes - Budget and Finance Committee Meeting

January 14, 2015

The meeting was called to order at 4:45pm.

MEMBERS PRESENT: Councilwoman Ellen Leslie & Mayor Patsy Parker
Consulting Member – Town Clerk, Lynn Thompson

MEMBER ABSENT: Committee Chairman Councilman Gary Fishbein

DISCUSSION:

1. Financial needs within the next five years:
 - a. Pavement resurfacing
 - b. Storm water management plan
 - c. Infrastructure upgrades
 - d. Law Enforcement Contract with the Baldwin County Sheriff Department
2. Present Income vs. Needed Income to Fund Future Public Works Projects:
Conclusion: Present income appears to be adequate to maintain municipal needs and to fund some additional projects but likely not sufficient to fund major projects.
3. Potential Sources of Income Needed to Fund Major Public Works Projects:
 - a. Grants (full and matching). Most grants require a match.
 - b. Lodging Tax
 - c. Advalorem Tax – raise rate from 4 mils to 5 mils
 - d. Sales Tax generated by community friendly businesses.
 - e. Administer “in house” the Land Use and Zoning Ordinance
 - f. “In House” Garbage Collection Service
4. The committee agreed that additional members are needed in order to gain a broader community perspective and additional financial expertise. A number of citizens were suggested as prospective members. Mayor Parker will make the contacts.

The meeting adjourned at 5:30pm. The next Budget and Finance Committee Meeting is scheduled for February 11th at 4:30pm.

Respectfully Submitted by Patsy Parker

Work In progress:

- Fill eroded areas of Escambia St. at Bay St.
- FEMA repairs.
 - Riggs St. in progress.
 - On outstanding work order remains for edge / erosion repairs.

Pending work:

- Install red clay signs.
- Fill holes on Bay Street.

Future initiatives:

- Mowing to include the parkways and town hall.
- 2015 Budget for parkway mowing – 7 mowings @ \$2000 = \$14,000
- 2015 Budget for Tree Trimming – 2 rounds @ \$1000 = \$2000
- 2015 budget for grating gravel / dirt roadways – 2 gratings x 12 hours at \$85 / hour = \$2,040
- Edge repairs pending completion of FEMA work.
- Drainage study.
- Request from Beautification Committee to install signs and decorative pilings at roadways to water access points.
- Study for maintenance or resurfacing of Escambia.
- Pot hole on Cypress and Escambia.
- Roadway condition database to be developed.
- Ditch clean out and mitigation on Hildreth.

Request from the Public:

- A request from the public has been received requesting that we purchase and install “Children at Play” signs on Tuscaloosa. No Action as yet.
- A request was made to lower the speed limit on Anniston St. to 10 MPH.

Meetings Attended:

- None

Recommendation to the Council:

- None

Attachments:

- None

Sean Hickey
Chairman, Public Works

TOWN OF PERDIDO BEACH

Committee Report to Council - February 10, 2015
Based on the following agenda

Communication Committee Agenda - February 3, 2015

Town Hall- 5:30 PM

Call to Order: Mayor Patsy Parker

Roll Call: Members Present - (Steve Foster, Tom Bloxham, Kae Hamilton, Patsy Parker
Absent - Andy Holk)

Meeting Purpose: Organizational Meeting

Public Comments:

Reference: Ordinance 2012-14 Council Advisory Committee Procedures

- Members - Tom Bloxham, Steve Foster, Kay Hamilton, Andy Holk, Patsy Parker
- Purpose and Duties: The Town of Perdido Beach recognizes the value of citizen involvement and the wealth of good information and resources that the citizens of the Town possess. It is important to increase the Town's understanding of citizen concerns, ideas and core values so that they may be utilized to make wise decisions. To those ends the purpose of the Communication Committee is to develop guidelines that will promote open two-way communication between the Town and its citizens. It will (1) identify communication tools and methods of communication that will work best for the community and (2) develop a communication plan and strategies for implementation of plan using information gathered from Town Hall Meetings and other sources.
- Members appointed by the Mayor
- Committee Rules of Conduct
- Chairman (Steve Foster)
- Vice Chairman (Tom Bloxham)
- Secretary (Patsy Parker)
- Meeting Schedule (9:00am - day to be determined)
- Removal of a Member - Section IX

Looking Ahead: (Next meeting - Identify audience, discuss appropriate methods of communication and begin the development of a communication plan.)

REPORT TO COUNCIL – FEBRUARY 10, 2015

Town of Perdido Beach
Minutes - Ad Hoc Committee Meeting – Property Search

February 5, 2015

The meeting was not held due to lack of a quorum.

MEMBERS PRESENT: Patsy Parker

MEMBERS ABSENT: Ellen Leslie and Steve Love

REPORT TO COUNCIL – MEETING OF COMMITTEE CHAIRS – FEBRUARY 10, 2015

BASED ON FOLLOWING AGENDA

TOWN OF PERDIDO BEACH

COMMITTEE CHAIRS MEETING – FEBRUARY 2, 2015 – 5:30PM

AGENDA

CALL TO ORDER – MAYOR PATSY PARKER, CHAIR

RECOGNITION OF COMMITTEE MEMBERS:

- COUNCILWOMAN ELLEN LESLIE – BEAUTIFICATION (Present)
- COUNCILWOMAN PRISCILLA CONDON – BUILDINGS AND GROUNDS (Present)
- MAYOR PATSY PARKER – AD HOC (PROPERTY SEARCH) (Present)
- COUNCILWOMAN ELLEN LESLIE – SAFETY (Present)
- COUNCILMAN SEAN HICKEY – PUBLIC WORKS (Present)
- COUNCILMAN GARY FISHBEIN – BUDGET AND FINANCE (Absent)
- MAYOR PATSY PARKER – COMMUNICATION (Present)
- COUNCILMAN ANDY HOLK – TOWN REPRESENTATIVE, CHAMBER OF COMMERCE (Absent)

REVIEW AND DISCUSS ORDINANCE 2012-14 – ADVISORY COMMITTEE PROCEDURES (yes)

DISCUSSION:

- APPOINTMENT OF NEW MEMBERS TO COMMITTEES THAT HAVE FEWER THAN 5 MEMBERS (yes)
- COORDINATION OF DUTIES – CROSS COMMUNICATION (yes)
- NOTICE OF MEETINGS TO COMMITTEE MEMBERS
 - CHAIR RESPONSIBILITIES TO COMMUNICATE WITH MEMBERS (no discussion)
- LOOKING FORWARD (yes)

OLD BUSINESS:

NEW BUSINESS:

ADJOURN: