

**TOWN OF PERDIDO BEACH
Council Meeting Minutes
December 9, 2014-6:00 pm**

The Town Council of the Town of Perdido Beach met in Regular Session on Tuesday, December 9, 2014 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:06 pm.

Members Present: Council Members: Andy Holk, Gary Fishbein, Sean Hickey, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker.

Members Absent: None

Others Present: Marcus McDowell, Town Attorney; Lynn Thompson, Town Clerk and Members of the Town

Pledge of Allegiance: Mr. Josh Parker, Town Resident

ITEM: Approve November 24, 2014 Special Council Meeting Minutes

Motion by Council Member Condon, seconded by Council Member Hickey to approve the November 24, 2014 Special Council minutes.

No discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

All in favor – Minutes approved as presented.

ITEM: November Financial Report:

Motion by Council Member Condon, seconded by Council Member Hickey to approve the November Financial Report.

No discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

All in favor – Financial Report approved as presented.

Public Comments:

- Mr. Andrew Stewart, Chairman Town of Perdido Beach Zoning Board of Adjustment, made comments regarding the passing of former Council Member Al Thompson.
- Mr. Josh Parker, Town Resident, made comments regarding his participation in Mayor Parker’s “Honorary Mayor of the Month” program.
- Mrs. Karen Gross, Town Resident, volunteered to serve on the Town’s Communication Committee. Mayor Parker advised her that all positions were filled or offered, awaiting answer, but offered to appoint her as a non-voting member. Mrs. Gross declined the Mayor’s offer.

Guest Speakers:

Mr. Matt Taylor, Grant Sanders and Taylor, P.C., presented to the Town Council the 2014 yearend financial audit. (Copy on file at Town Hall)

Presentations:

ITEM: Letters of Appreciation to Mrs. Freda Fleming and Letter of Thanks to Mrs. Sheila Stone-Schoen.

Mayor Parker read aloud a Letter of Thanks to former Town Attorney Sheila Stone-Schoen for her prior service to the Town and for re-purposing the Town’s tattered flag.

Ordinances: None

Resolutions:

ITEM: Resolution 2014-18 Adopting Annual Budget 2014/2015 (Second Reading)

Motion by Council Member Condon, seconded by Council Member Leslie to adopt the 2014/2015 Annual budget retroactive to October 1, 2014.

No Discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald-Leslie
Mayor Patsy Parker

All in favor, motion carried unanimously to adopt the 2014/2015 Budget.

ITEM: Resolution 2014-19 Supporting the Proposed Interstate 10 (I-10) Mobile River Bridge

Project

Motion by Council Member Hickey, seconded by Council Member Leslie to adopt Resolution 2014-19 **Supporting the Proposed Interstate 10 (I-10) Mobile River Bridge Project**

No discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald-Leslie
Mayor Patsy Parker
All in favor - motion carried unanimously.

Motions/ Requests from the Council:

ITEM: Consider Requests for Proposals for Land Surveys on Water Access Streets.

Motion by Councilmember Condon to table and bring back to Town Council at the January Meeting.

(ITEM TABLED)

Committee Reports/Recommendations:

• **Ad Hoc – Property Search – Mayor Patsy Parker, Chair**

Mayor Parker asked the Town Council to approve payment to Wetland Resources for assessing two separate properties located in the town of Perdido Beach to determine whether wetlands were present and discuss the potential for permitting a boat ramp and related facilities. (Documents Attached)

Motion by Council Member Hickey, seconded by Council Member Leslie for immediate consideration.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald-Leslie
Mayor Patsy Parker
All in Favor, motion carried unanimously for immediate consideration.

Motion by Council Member Hickey, seconded by Council Member Leslie to approve payment in the amount of \$625.00 to Wetland Resources for fees related to wetland assessment to be paid from Palmetto/Soldier Creek Boat Launch Facility Grant.
 (Deep Water Horizon Grant Funds-Schedule "C" Riparian Line Survey/Wetland Mitigation Fee).

Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
 Council Member Fishbein
 Council Member Hickey
 Council Member Condon
 Council Member McDonald-Leslie
 Mayor Patsy Parker

Motion carried unanimously to approve the payment to Wetland Resources.

- **Beautification – Councilwoman Ellen Leslie, Chair**
 Committee met and discussed delineation of public water accesses.
- **Budget and Finance – Councilman Gary Fishbein, Chair**
 No Meeting-no Report
- **Buildings and Grounds – Councilwoman Priscilla Condon, Chair**
 No Meeting-no Report
- **Communications Committee-Mayor Pasty Parker, Chair**
 Committee will set a date for organizational meeting.
- **Public Safety – Councilwoman Ellen Leslie, Chair**
 No Meeting-no Report
- **Public Works – Councilman Sean Hickey, Chair**
 (Written Report Attached)
- **Chamber of Commerce – Councilman Andy Holk, Town Representative**
 Motion by Council Member Condon, seconded by Council Member Hickey to re-appoint Council Member Holk to represent the Town on the South Alabama Chamber of Commerce Board of Directors for 2015.

No Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein
 Council Member Hickey
 Council Member Condon
 Council Member McDonald-Leslie
 Mayor Patsy Parker

All in favor-Motion carried unanimously to re-appoint Councilman Holk to serve on the SBCC Board.

Council/Legal/Staff Comments:

Mayor's Report on Response and Recovery (Written Report Attached)

Other Business: **Perdido Beach Volunteer Fire Department Negotiations**

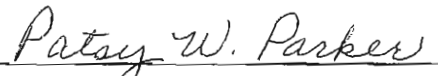
ITEM: Existing Lease Agreement Between Baldwin County and the Perdido Beach VFD.

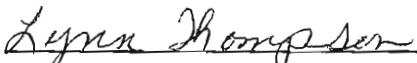
Marcus McDowell-Town Attorney advised the Town Council to re-write the lease agreement to show that the agreement is now between the Town of Perdido Beach and the Perdido Beach VFD.

Public comments: **None**

Adjourn: Being no further business there was a motion by Council Member Condon, seconded by Council Member Leslie to adjourn. The meeting adjourned at 6:45 pm.

ATTEST:


Patsy W. Parker, Mayor


Lynn Thompson, Town Clerk

TOWN OF PERDIDO BEACH
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Mayor's Report – Response and Recovery

Volkert Engineering is conducting the final review of documents related to the awarding of contract to Gene's Dozer Service, Inc. for the repair of Riggs Street. As soon as the review is complete paperwork will be sent to the Town for signatures. After all documents are reviewed and signed the contractor will have 90 days to complete the work.

Gene's Dozer Service has begun repair work on the other damaged streets in town. Councilman Hickey has agreed to coordinate with Mr. Fell for completion of the work.

TOWN OF PERDIDO BEACH
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AD HOC COMMITTEE REPORT TO COUNCIL
By

Committee Chairperson: Mayor Patsy Parker

The Ad Hoc Committee Property Search held a special meeting on November 20, 2014 to meet with Gena Todia – Wetlands Resources and representatives of the US Corps of Engineers and Alabama Department of Environmental Management (ADEM) at two separate properties presently for sale. The meeting was organized by Gena Todia at the request of the Ad Hoc Committee after prior discussions in Council Workshop. (Ms. Todia's notes are attached.)

At each site submerged aquatic vegetation (sav) was present. It was determined by ADEM representatives that neither site could be permitted for the construction of a boat launch. Permitting for the construction of a pier possibly could be allowed with conditions.

Fee for services provided is \$125.00 per hour X 8 hours service = \$625.00.

Recommendation: Approve payment to Wetlands Resources for services rendered in the amount of \$625.00 to be paid from "Palmetto/Soldier Creek Boat Launch Facility Grant".

Public Works Report – 12 Nov. 14

November Public Works Meeting canceled due to no budget. The December meeting has been rescheduled from 3 December to 11 December.

The chairman attended the Baldwin County Commission roads and bridges meeting and spoke to the commission about turning lanes at US 98 and Baldwin 97. There was a brief discussion and it was noted that money was not available in the short term. Commissioner Gruber noted that the project was in the SARPC long term planning.

Hank Jordan is attending a meeting with ALDOT concerning prioritization of roadway projects today.

Work In progress:

- Fill eroded areas of Escambia St. at Bay St.
- FEMA road repairs. Pensacola finished, Hildreth in progress.
- Re-bid Riggs FEMA repair contracts.

Pending work:

- Re-bid
- Install red clay signs.
- Fill holes on Bay Street.

Future initiatives:

- Further edge repairs pending completion of FEMA work.
- Drainage study.
- Request from Beautification Committee to install signs and decorative pilings at roadways to water access points.
- Benchmarks to delineate water access.
- Traffic Calming device.

Request from the Public:

- A request from the public has been received requesting that we purchase and install “Children at Play” signs on Tuscaloosa. No Action as yet.
- A request was made to lower the speed limit on Anniston St. to 10 MPH.

Recommendation to the Council:

- None

Attachments:

- None

Sean Hickey
Chairman, Public Works

Town of Perdido Beach
Checking and Deposit Detail
 As of November 30, 2014

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance	
ASSETS								245,401.34	
Current Assets								212,401.34	
Checking/Savings								212,401.34	
1000 · Capital Improvement Fund								0.00	
Total 1000 · Capital Improvement Fund								0.00	
1200 · General Fund - Centennial								212,401.34	
Check	11/3/2014	2140	Vulcan signs	Approved fro...	X	5320 · BEAUT...	-855.61	211,545.73	
Check	11/3/2014	2141	Riviera Utilities	Storage Build...	X	5045 · Electric...	-16.99	211,528.74	
Check	11/3/2014	2142	Riviera Utilities	Office	X	5045 · Electric...	-146.95	211,381.79	
Check	11/5/2014	2143	Gene's Dozer Service	Magnolia St ...	X	5360 · PUBLI...	-7,970.00	203,411.79	
Deposit	11/6/2014				X	-SPLIT-	16,302.03	219,713.82	
Check	11/6/2014	2144	SARPC	1/2 YEAR D...	X	5425 · Carry ...	-319.00	219,394.82	
Check	11/6/2014	2145	Enveloc, Inc.	oCTOBER C...	X	5040 · Compu...	-15.00	219,379.82	
Check	11/6/2014	2146	Centurylink		X	5060 · Teleph...	-254.35	219,125.47	
Check	11/6/2014	2147	AMERIGAS	TANK RENTAL	X	5050 · Gas Ex...	-76.00	219,049.47	
Paycheck	11/7/2014	2148	Lynn Thompson		X	-SPLIT-	-368.09	218,681.38	
Check	11/10/2014	2149	Volkert, Inc	Riggs St 417...	X	5425 · Carry ...	-6,136.47	212,544.91	
Deposit	11/10/2014			Deposit	X	-SPLIT-	49.84	212,594.75	
Deposit	11/12/2014			AEMA FEMA...	X	4401 · FEMA ...	65,315.81	277,910.56	
Deposit	11/13/2014			Deposit	X	4550 · Busine...	9.25	277,919.81	
Paycheck	11/14/2014	2150	Lynn Thompson		X	-SPLIT-	-390.27	277,529.54	
Check	11/14/2014	2151	Baldwin County Soli...		X	5046 · Trash ...	-78.60	277,450.94	
Deposit	11/20/2014			Deposit	X	4520 · Sales T...	6.66	277,457.60	
Deposit	11/25/2014			Deposit	X	-SPLIT-	4,308.74	281,766.34	
Deposit	11/25/2014			Deposit	X	4520 · Sales T...	134.84	281,901.18	
Deposit	11/26/2014			Deposit	X	4520 · Sales T...	358.98	282,260.16	
Deposit	11/30/2014			Interest	X	4200 · Interest...	20.33	282,280.49	
Total 1200 · General Fund - Centennial								69,879.15	282,280.49
Total Checking/Savings								69,879.15	282,280.49
Accounts Receivable								0.00	
11000 · Accounts Receivable								0.00	
Total 11000 · Accounts Receivable								0.00	
Total Accounts Receivable								0.00	
Other Current Assets								0.00	
12000 · Undeposited Funds								0.00	
Total 12000 · Undeposited Funds								0.00	

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12/08/14

**Special Revenue
Reconciliation Detail
1200 - 4 & 5 Cent Gas Tax, Period Ending 11/30/2014**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						7,451.33
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	11/10/2014			X	103.85	103.85
Deposit	11/30/2014			X	0.62	104.47
Total Deposits and Credits					<u>104.47</u>	<u>104.47</u>
Total Cleared Transactions					<u>104.47</u>	<u>104.47</u>
Cleared Balance					<u>104.47</u>	<u>7,555.80</u>
Register Balance as of 11/30/2014					<u>104.47</u>	<u>7,555.80</u>
Ending Balance					<u><u>104.47</u></u>	<u><u>7,555.80</u></u>

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**Special Revenue
Reconciliation Detail
1300 - 7 Cent Gas Tax, Period Ending 11/30/2014**

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						7,877.52
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	11/10/2014			X	119.75	119.75
Deposit	11/30/2014			X	0.65	120.40
Total Deposits and Credits					<u>120.40</u>	<u>120.40</u>
Total Cleared Transactions					<u>120.40</u>	<u>120.40</u>
Cleared Balance					<u>120.40</u>	<u>7,997.92</u>
Register Balance as of 11/30/2014					<u>120.40</u>	<u>7,997.92</u>
Ending Balance					<u><u>120.40</u></u>	<u><u>7,997.92</u></u>

**Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Centennial, Period Ending 11/30/2014**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						30,360.11
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2014			X	2.50	2.50
Total Deposits and Credits					2.50	2.50
Total Cleared Transactions					2.50	2.50
Cleared Balance					2.50	30,362.61
Register Balance as of 11/30/2014					2.50	30,362.61
Ending Balance					<u>2.50</u>	<u>30,362.61</u>

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**Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 11/30/2014**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						104,192.93
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2014			X	12.85	12.85
Total Deposits and Credits					12.85	12.85
Total Cleared Transactions					12.85	12.85
Cleared Balance					12.85	104,205.78
Register Balance as of 11/30/2014					12.85	104,205.78
Ending Balance					12.85	104,205.78

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 11/30/2014

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						812,301.68
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2014			X	100.15	100.15
Total Deposits and Credits					100.15	100.15
Total Cleared Transactions					100.15	100.15
Cleared Balance					100.15	812,401.83
Register Balance as of 11/30/2014					100.15	812,401.83
Ending Balance					100.15	812,401.83