

**TOWN OF PERDIDO BEACH
Council Meeting Minutes
September 9, 2014-6:00 pm**

The Town Council of the Town of Perdido Beach, met in Regular Session on Tuesday, September 9, 2014 at 6:00 pm at the Town Hall with Mayor Patsy Parker presiding. Mayor Parker called the Meeting to order at 6:09 pm.

Members Present: Council Members- Gary Fishbein, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker.

Members Absent: Council Members Andy Holk and Sean Hickey.

Others Present: Marcus McDowell, Town Attorney; Lynn Thompson, Town Clerk and Members of the Town

Pledge of Allegiance: Mr. Tom Bloxham, Planning Commission Member/Town Resident

ITEM: Previous Meetings Minutes: August 12, 2014 Workshop Minutes and August 12, 2014 Council Minutes

Motion by Council Member Condon, seconded by Council member Fishbein to approve the August 12, 2014 Workshop Minutes and August 12, 2014.

No discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

All in favor – Minutes approved as presented.

ITEM: August Financial Report:

Motion by Council Member Condon, seconded by Council Member Leslie to approve the August Financial Report

No discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

All in favor – Financial Report approved as presented.

Presentations: Mrs. Holly Hance-Town Resident spoke to the Council regarding support for a new high school in the Foley-Elberta area.

ITEM: Resolution 2014-12 Appointing Communication Committee

Motion by Council member Condon, seconded by Council Member Leslie for immediate consideration.

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

Motion carried unanimously for immediate consideration.

Mayor Parker read aloud Resolution 2014-12.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2014-12.

Mayor Parker made the following appointments to the Communication Committee:

Councilman Andy Holk, Kae Hamilton, Tom Bloxham and Mayor Parker

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2014-12.

ITEM: Resolution 2014-13 Donating Funds to the Perdido Beach Volunteer Fire Department (Second Reading)

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2014-13.

Discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2014-13.

ITEM: Resolution 2014-____ Adopting Annual Budget 2014/2015 (First Reading)

Discussion:

No Action Taken:

Motions/Request from Council:

ITEM: Renewal of Agreement for Baldwin County to Serve as Administrator of the Town of Perdido Beach Land Use and Zoning Ordinance

Motion by Council Member Condon, seconded by Council Member Leslie for immediate consideration

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

Motion carried unanimously for immediate consideration.

Motion by Council Member Condon, seconded by Council Member Leslie to approve renewal agreement with Baldwin County to serve as Administrator of the Town of Perdido Beach Land Use and Zoning Ordinance.

No Discussion:

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

Council Member Fishbein

Council Member Condon

Council Member McDonald-Leslie

Mayor Patsy Parker

All in favor, motion carried unanimously.

ITEM: Establishment of a Special Workshop to Review Planning Commission Recommendations from the Master Plan – September 29, 2014 @5:00pm

Committee Reports/Recommendations:

- **Ad Hoc – Property Search – Mayor Patsy Parker, Chair**
 - Discussed Recommendation-Property Purchase
Ad Hoc Property Search committee met and discussed possible purchase of property for a boat launch.
Discussion: No Action taken.
- **Beautification – Councilwoman Ellen Leslie, Chair**
Beautification committee met.
No Report at this time:
- **Budget and Finance – Councilman Gary Fishbein, Chair**
No Report

- **Buildings and Grounds – Councilwoman Priscilla Condon, Chair**
The Building and Grounds committee met. (Written Report Attached)
- **Public Safety – Councilwoman Ellen Leslie, Chair**
The Safety Committee was unable to meet due to lack of a quorum.
- **Public Works – Councilman Sean Hickey, Chair**
No Report
- **Chamber of Commerce – Councilman Andy Holk, Town Representative**
No Report

Council/Legal/Staff Comments:

- Mayor’s Report on Response and Recovery (Written Report Attached)
- Mayor’s Update on Trip to Washington (Written Report Attached)
- Audit Letter
The Council received copies and reviewed the audit letter received from Grant, Sanders & Taylor to confirm the audit services to be provided to the Town for the year ended September 30, 2014. (Copy on file)

Other Business:

- Tourism Grant Application
Council received copies of the 2015 Tourism Event Grant Application submitted to the Alabama Tourism Department.

ITEM: Executive Meeting

Motion by Council Member Leslie to move into Executive Meeting, seconded by Mayor Parker.

Discussion: Stated reason: To discuss the good name and character of an individual or individuals.

Roll Call Vote:

“YES”

“ABSTAIN”

“NO”

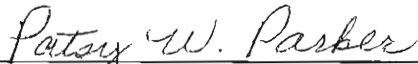
Council Member McDonald-Leslie
Mayor Patsy Parker

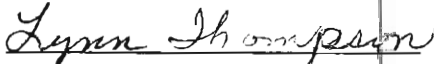
Councilman Gary Fishbein
Councilwoman Priscilla Condon

Motion to go into Executive Meeting failed for lack of a majority vote of those present.

Adjourn: Being no further there was a motion by Council Member Condon, seconded by Council Member Leslie to adjourn. The meeting ended at 5:55 pm

ATTEST:


Patsy W. Parker, Mayor


Lynn Thompson, Town Clerk

COMMUNICATION COMMITTEE: PURPOSE

The Town of Perdido Beach recognizes the value of citizen involvement and the wealth of good information and resources that the citizens of the Town possess. It is important to increase the Town's understanding of citizen concerns, ideas and core values so that they can be utilized to make wise decisions. The Town seeks to identify, create and budget adequate resources to engage citizens to enable them to effectively become a part of the Town's decision making process.

To those ends the purpose of the Communication Committee is to develop guidelines that will promote open two-way communication between the Town and its citizens. It will (1) identify target audiences (2) identify communication tools and methods of communication that will work best for the community and (3) develop a communication plan and strategies for implementation of the plan using information already gathered from Town Hall Meetings and other sources.

Town of Perdido Beach
 Balance Sheet Detail
 As of September 30, 2014

11:58 AM
 10/16/14
 Accrual Basis

| Type | Date | Num | Name | Memo | Clr | Split | Amount | Balance |
|---|-----------|------|-----------------------|------------------|-----|--------------------|-----------|------------|
| ASSETS | | | | | | | | |
| Current Assets | | | | | | | | |
| Checking/Savings | | | | | | | | |
| 1000 - Capital Improvement Fund | | | | | | | | |
| Total 1000 - Capital Improvement Fund | | | | | | | | |
| 1200 - General Fund - Centennial | | | | | | | | |
| Check | 9/2/2014 | 2104 | ALABAMA LEAGU... | Dues Sept 1,... | X | 5085 - Trainin... | -468.11 | 182,227.07 |
| Check | 9/2/2014 | 2105 | Riviera Utilities | Stge bldg | X | 5045 - Electric... | -16.85 | 181,758.96 |
| Check | 9/2/2014 | 2106 | Riviera Utilities | town hall office | X | 5045 - Electric... | -148.70 | 181,742.11 |
| Check | 9/2/2014 | 2107 | Centurylink | | X | 5060 - Teleph... | -263.55 | 181,593.41 |
| Check | 9/2/2014 | 2108 | All Season's Lawn ... | Lawn mainte... | X | 5340 - BUILDI... | -68.00 | 181,329.86 |
| Check | 9/2/2014 | 2109 | Gene's Dozer Service | Proposal # 1... | X | 5360 - PUBLI... | -1,617.00 | 181,261.86 |
| Check | 9/5/2014 | 2110 | Enveloc, Inc. | August Back ... | X | 5040 - Compu... | -14.30 | 179,630.56 |
| Check | 9/5/2014 | 2111 | Elberta Pump Repair | new pump tank | X | 5340 - BUILDI... | -265.00 | 179,365.56 |
| Paycheck | 9/5/2014 | 2112 | Lynn Thompson | | X | -SPLIT- | -368.09 | 178,997.47 |
| Check | 9/5/2014 | 2113 | Office Depot | | X | 5020 - Offices ... | -122.34 | 178,875.13 |
| Check | 9/5/2014 | 2114 | SARPC | temporary h... | X | 5425 - Carry ... | -400.95 | 178,474.18 |
| Deposit | 9/8/2014 | 2115 | Marcus McDowell-T... | Deposit | X | -SPLIT- | 46.23 | 178,520.41 |
| Check | 9/9/2014 | 2116 | Lynn Thompson | September re... | X | 5005 - Attorne... | -750.00 | 177,770.41 |
| Paycheck | 9/12/2014 | | | | X | -SPLIT- | -368.09 | 177,402.32 |
| Deposit | 9/15/2014 | | | Deposit | X | 4900 - FRANCO... | 47,588.31 | 224,990.63 |
| Deposit | 9/15/2014 | | | Deposit | X | 4900 - FRANCO... | 1,035.55 | 226,026.18 |
| Deposit | 9/18/2014 | | | Deposit | X | 4510 - Vehicle... | 618.52 | 226,644.70 |
| Check | 9/18/2014 | 2117 | SARPC | Invoice MSS... | X | 5425 - Carry ... | -103.95 | 226,540.75 |
| Paycheck | 9/19/2014 | 2118 | Lynn Thompson | | X | -SPLIT- | -379.18 | 226,161.57 |
| Deposit | 9/19/2014 | | | Deposit | X | 4550 - Busine... | 58.25 | 226,219.82 |
| Deposit | 9/23/2014 | | | Deposit | X | 4520 - Sales T... | 37.00 | 226,256.82 |
| Check | 9/23/2014 | 2119 | Armie's General Co... | 6TH MOWIN... | X | 5360 - PUBLI... | -1,800.00 | 224,456.82 |
| Deposit | 9/24/2014 | | | Deposit | X | 4520 - Sales T... | 210.67 | 224,667.49 |
| Paycheck | 9/26/2014 | 2120 | Lynn Thompson | | X | -SPLIT- | -368.09 | 224,299.40 |
| Deposit | 9/26/2014 | | | Deposit | X | 4520 - Sales T... | 280.76 | 224,580.16 |
| Deposit | 9/30/2014 | | | Deposit | X | 4550 - Busine... | 37.00 | 224,617.16 |
| Deposit | 9/30/2014 | | | Interest | X | 4200 - Interest... | 16.60 | 224,633.76 |
| Total 1200 - General Fund - Centennial | | | | | | | | |
| Total Checking/Savings | | | | | | | | |
| Accounts Receivable | | | | | | | | |
| 11000 - Accounts Receivable | | | | | | | | |
| Total 11000 - Accounts Receivable | | | | | | | | |
| Total Accounts Receivable | | | | | | | | |
| Other Current Assets | | | | | | | | |
| 12000 - Undeposited Funds | | | | | | | | |
| Total 12000 - Undeposited Funds | | | | | | | | |

2:32 PM

10/08/14

Special Revenue
Reconciliation Summary
1200 - 4 & 5 Cent Gas Tax, Period Ending 09/30/2014

| | <u>Sep 30, 14</u> |
|-----------------------------------|------------------------|
| Beginning Balance | 7,196.30 |
| Cleared Transactions | |
| Deposits and Credits - 2 Items | <u>129.47</u> |
| Total Cleared Transactions | <u>129.47</u> |
| | |
| Cleared Balance | <u>7,325.77</u> |
| Register Balance as of 09/30/2014 | <u>7,325.77</u> |
| Ending Balance | 7,325.77 |

2:43 PM
10/08/14

**Special Revenue
Reconciliation Summary**
1300 · 7 Cent Gas Tax, Period Ending 09/30/2014

| | <u>Sep 30, 14</u> |
|-----------------------------------|-------------------|
| Beginning Balance | 7,583.29 |
| Cleared Transactions | |
| Deposits and Credits - 2 items | 149.39 |
| Total Cleared Transactions | <u>149.39</u> |
| Cleared Balance | <u>7,732.68</u> |
| Register Balance as of 09/30/2014 | 7,732.68 |
| Ending Balance | 7,732.68 |

2:24 PM

10/08/14

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Summary
Capital Improvement -Centennial, Period Ending 09/30/2014

| | <u>Sep 30, 14</u> |
|-----------------------------------|-------------------|
| Beginning Balance | 30,355.04 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 2.49 |
| Total Cleared Transactions | <u>2.49</u> |
| Cleared Balance | <u>30,357.53</u> |
| Register Balance as of 09/30/2014 | 30,357.53 |
| Ending Balance | 30,357.53 |

2:47 PM

10/08/14

Town of Perdido Beach Oil Acct
Reconciliation Summary
Centennial Bank-SPECIAL ACCOUNT, Period Ending 09/30/2014

| | <u>Sep 30, 14</u> |
|-----------------------------------|------------------------------|
| Beginning Balance | 104,749.68 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 12.91 |
| Total Cleared Transactions | <u>12.91</u> |
| Cleared Balance | <u>104,762.59</u> |
| Register Balance as of 09/30/2014 | 104,762.59 |
| Ending Balance | 104,762.59 |

2:51 PM

10/08/14

**Town of Perdido Beach Money Market
Reconciliation Summary
Centennial Bank, Period Ending 09/30/2014**

| | <u>Sep 30, 14</u> |
|-----------------------------------|--------------------------|
| Beginning Balance | 812,098.09 |
| Cleared Transactions | |
| Deposits and Credits - 1 item | 100.12 |
| Total Cleared Transactions | <u>100.12</u> |
| Cleared Balance | <u>812,198.21</u> |
| Register Balance as of 09/30/2014 | 812,198.21 |
| Ending Balance | 812,198.21 |

From: Councilman Hickey [hickey@townofperdidobeach.org]
Sent: Friday, August 22, 2014 2:30 PM
To: 'mayor'; Council Member Condon
Cc: town clerk
Subject: Minutes 22 Aug. Building and grounds

Call to order: 08:05

Roll Call: Sean Hickey, Al Thompson, Tom Bloxham

Old Business:

- Discussed the need to replace the outside door and frame to the conference room. Sean has tried to get an estimate with no luck. Door is 36" X 74" and will require a custom fit. Door should have crash bar only on the inside and open out for handicap access. Since this will be a custom fit a budget request for \$750 was agreed upon.
- Discussed sign lighting and the need to extend light the other sign.
- Lighted exit signs for the doors inside the town hall were discussed. Lynn says there may be one in the storage building.
- Discussed lawn contract but no one in attendance had any current information.

New Business:

- The well needs a new tank. Agreed to recommend that this should be handled by Elberta Pump Repair.
- Agreed to recommend annual budget of \$3000 for incidentals like pump and AC work.
- Discussed the need to cut back bushes in way of signs and blocking view at Riggs and Escambia. To be referred to beautification Committee.

Adjourned: 08:17

Sean M. Hickey
Councilman Seat 3
Chairman Public Works Committee
Town of Perdido Beach

Mayor's Report: 9-09-14

Mayor Parker reported on work being performed on the town's streets to repair damage as a result of the April flood. She reported that Volkert, Inc. has started the engineering work on Riggs St. which should be finished in approximately three months. She also reported that repair work to the other streets will begin soon, under a contract awarded to Gene's Dozer.

Mayor's Update on Trip to Washington, D.C.

Mayor Parker reported that the Presidential Task Force on Climate Preparedness and Resilience met at the White House on July 16, 2014. This was the fourth and last meeting scheduled for the task force. President Obama joined the task force for a portion of the meeting and sends his regards to the citizens of Perdido Beach. A draft of the task force recommendations is due for completion by the first of November.