

Town of Perdido Beach, Alabama
Regular Council Meeting – September 17, 2013

The Town Council held its Regular Scheduled Council Meeting at Town Hall on September 17, 2013. Mayor Patsy Parker called the meeting to order at 6:00 pm.

MEMBERS PRESENT: Council Members: Andy Holk, Gary Fishbein, Sean Hickey, Priscilla Condon, Ellen Leslie and Mayor Patsy Parker

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Steve Love, Chairman Planning Commission ; Mr. Marcus McDowell, Town Attorney; Mrs. Lynn Thompson, Town Clerk and Members of the Town.

PLEDGE OF ALLEGIANCE: Council Member Hickey

ITEM: WORKSHOP MINUTES September 10, 2013

There was no regularly scheduled Council Workshop Meeting held due to lack of a quorum.

ITEM: REGULAR COUNCIL MEETING MINUTES/PUBLIC HEARING AUGUST 20, 2013

Motion by Council Member Condon, seconded by Councilmember Hickey to approve the August 20, 2013 minutes as presented.

No discussion:

Motion carried unanimously to approve the August 20, 2013 minutes as presented.

ITEM: AUGUST FINANCIAL REPORT

Motion by Council Member Condon, seconded by Council Member Hickey to approve the August Financial Report.

Discussion:

Roll call vote:

“YES”

“ABSTAIN”

“NO”

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried unanimously to approve the August financial Report as presented.

ITEM: PUBLIC COMMENTS:

Mrs. Marie Bridges reported that a woman drove a vehicle in front of her house on her property.

ITEM: PRESENTATIONS: None

ITEM: MOTION TO APPROVE COUNCIL AGENDA

Motion by Council Member Hickey, seconded by Council Member Condon to approve the September 17, 2013 Council Agenda.

Discussion:

The Council decided which items to be considered at the Council Meeting and which items would be carried over for discussion at the next Council Workshop on October 8, 2013.

Highlighted Items Indicate Items carried over for discussion at the next Workshop on October 8, 2013:

Town of Perdido Beach
Council Meeting @ Town Hall – 9212 County Road 97
September 17, 2013 – 6:00pm

1. **Call to Order:**
2. **Roll Call:**
3. **Pledge of Allegiance:**
4. **Approve August 20, 2013 Council Minutes:**
5. **Approve August Financials:**
6. **Public Comments:**
7. **Guest Speaker(s):**
8. **Presentations:**
9. **Ordinances:**
 - a. Discuss Ordinance to Protect Animals and Pets in the Town of Perdido Beach.
 - b. Consider Ordinance 2013-_____ Amending the Town of Perdido Beach Land Use and Zoning Ordinance (Second Reading)
 - c. Consider Ordinance 2013-_____ Adopting an Emergency Operating Plan (First Reading)
10. **Resolutions:**
 - a. Consider Resolutions Approving Public Works Contracts
 - b. Consider Resolution Approving Building and Grounds Contract
 - c. Consider Resolution Naming Appointee to Zoning Board of Adjustment
11. **Motions/Requests from Council:**
12. **Committee Reports/Recommendations:**
 - a. Ad Hoc – Property Search – Mayor Parker, Chair
 - b. Beautification – Christine O’Connor, Chair
 - c. Budget and Finance – Councilman Gary Fishbein, Chair
 - d. Building and Grounds–Councilwoman Priscilla Condon, Chair:
 - i. Recommendation Approving Building and Grounds Contract
 - e. Public Safety – Councilwoman Ellen McDonald-Leslie, Chair
 - i. Recommendation – Adopting an Emergency Operating Plan for the Town
 - f. Public Works – Councilman Sean Hickey, Chair
 - i. Recommendation Approving Public Works Contracts
 - g. Chamber of Commerce – Councilman Andy Holk, Town Representative
 - h. VFD – Chief Ken Wright
13. **Council/Legal/Staff Comments:**

- a. Update on Block 34, Park Property
- b. Coastal Cleanup
- 14. **Other Business:**
 - a. Consider Approval of Expenses Related to September Town Hall Meeting – “Community Visioning Exercise” (Second Reading)
- 15. **Adjourn:**

Vote to approve Council Meeting Agenda as follows

Roll call vote:

“YES”	“ABSTAIN”	“NO”
Council Member Holk		
Council Member Fishbein		
Council Member Hickey		
Council Member Condon		
Council Member McDonald Leslie		
Mayor Patsy Parker		

Motion carried unanimously to approve the September 17, 2013 Council Meeting Agenda.

ITEM: Ordinance 2013-05 AMENDING THE TOWN OF PERDIDO BEACH LAND USE AND ZONING ORDINANCE PURSUANT TO TITLE 11, SUBTITLE 2, CHAPTER 52, ARTICLE 4, SECTION 11-52-70 CODE OF ALABAMA, 1975, AS AMENDED. (Second Reading)

Motion by Council Member Hickey, seconded by Council Member Condon to adopt Ordinance 2013-05

Discussion:

Roll call vote:

“YES”	“ABSTAIN”	“NO”
Council Member Holk		
Council Member Fishbein		
Council Member Hickey		
Council Member Condon		
Council Member McDonald Leslie		
Mayor Patsy Parker		

Motion carried unanimously to adopt Ordinance 2013-05.

ITEM: ORDINANCE 2013-05 ADOPTING AN EMERGENCY OPERATING PLAN FOR THE TOWN OF PERDIDO BEACH, ALABAMA (First Reading)

Motion by Council Member Condon, seconded by Council member Hickey for immediate consideration of Ordinance ADOPTING AN EMERGENCY OPERATING PLAN FOR THE TOWN OF PERDIDO BEACH, ALABAMA

Roll call vote:

“YES”	“ABSTAIN”	“NO”
Council Member Holk		
Council Member Fishbein		

Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

Motion carried unanimously for immediate consideration.

Motion by Council Member Condon, seconded by Council Member Holk to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Ordinance 2013-05 with the change to Exhibit "A" of the Emergency Operating Plan for the Town of Perdido Beach for Fiscal Year 2013/2014, removing "Neumann Drive" from the list of streets designated for immediate clearing following a storm event.

Discussion:

Roll call vote:

"YES"	"ABSTAIN"	"NO"
Council Member Holk		
Council Member Fishbein		
Council Member Hickey		
Council Member Condon		
Council Member McDonald Leslie		
Mayor Patsy Parker		

Motion carried unanimously to adopt Ordinance 2013-05.

ITEM: RESOLUTION 2013-__ NAMING SUPERNUMERARY APPOINTEE TO THE ZONING BOARD OF ADJUSTMENT

Motion by Council Member Leslie, seconded by Council Member Hickey to adopt Resolution 2013-__.

Discussion:

Roll call vote:

"YES"	"ABSTAIN"	"NO"
		Council Member Holk
		Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie
Mayor Patsy Parker

Motion failed due to lack of a majority vote.

ITEM: MOTIONS/REQUESTS FROM THE COUNCIL

Motion by Council Member Fishbein, seconded by Council Member Holk to advertise on the Town’s website and in the upcoming mail out vacancies needing to be filled on the Zoning Board of Adjustment for the position of supernumerary member and secretary position. All inquiries should be directed to Council Member Fishbein. He will explain the voluntary job description and qualifications needed to fill the position. Applicants must respond twenty (20) days from the date postmarked on the mail out letter.

Discussion:

Roll call vote:

“YES”	“ABSTAIN”	“NO”
Council Member Holk		
Council Member Fishbein		
Council Member Hickey		
Council Member Condon		
Council Member McDonald Leslie		
Mayor Patsy Parker		

Motion carried unanimously to adopt Council Member Fishbein’s motion.

COMMITTEE REPORTS

AD HOC COMMITTEE-PROPERTY SEARCH: Mayor Parker stated that she had written a letter to Dr. J Stanford Faulkner in response to the informal proposal to sell property on Cedar Street to the Town and to exchange a strip of property on Escambia Street for the purpose of relocating Palmetto Street and Yupon Street.

BEAUTIFICATION COMMITTEE: No Report

BUILDING AND GROUNDS COMMITTEE: No Report-
Council Member Condon stated the Committee did not meet.

BUDGET AND FINANCE COMMITTEE: No Report

PUBLIC WORKS:

Council Member Hickey provided the following written report:

Recommendations to the Council

- The committee agreed to recommend to the council that Mayor Parker be directed to pursue a grant for an electronic speed sign based upon a quote presented by Al Thompson. *On hold awaiting availability of grant funding.*

- We have determined that volunteers are covered by the Town's liability insurance. The committee recommended that safety guidelines for volunteer work should be developed and published. **Waiting for action by Council**

County mowing / grading agreement. **On hold awaiting lawyers.**
 Speed limit study status. **Speed limits enacted. Signs on site ready for installation**
 Edge maintenance review with asphalt contractors
 Grading. **In progress**
 Mowing . **One more cut from current budget.**
 Installation of speed, street, and no dumping signs. **Quotes to be solicited.**
 Rock on Hildreth Dr. and Pensacola at Magnolia. **Work order issued**
 Erosion control boulders at State and Escambia. **Work order issued**
 Budget. **2012 / 13 budget exhausted after signs installed; 2013 /14 budget request \$50,000**
 Hole developing on Riggs St. **Filled by water company.**

**Public Works Budget
17 Sept. 13**

Expenditures through 4 Sept.:	\$16,106.67
Open Work Orders:	\$ 19,049.00
Open PO:	\$ 1,195.70
Total	\$ 36,351.37
Fiscal Year 12 / 13 Budget	\$40,000.00
 Remaining Budget:	 \$ 3,498.63

Open Work Orders funded:

- Spread rock on Hildreth and Pensacola at Magnolia.
- Install boulders for erosion control at State and Escambia.
- Parkway Cutting

PUBLIC SAFETY COMMITTEE: **Report Pending**

FIRE CHIEF'S REPORT: No Report

SOUTH BALDWIN CHAMBER OF COMMERCE REPORT No Report

ITEM: COUNCIL, STAFF AND LEGAL COMMENTS:

Council Comments: Mayor Parker reported the Perdido Beach VFD has had Block 34, Park Property surveyed and that members of the Fire Dept Board and Members of the Town Council will meet to discuss a plan to move forward.

She also announced "Coastal Clean Up" for Saturday September 21, 2013 from 12:00-2:00 pm at Yupon Street.

Legal Comments: None

Staff Comments: None

ITEM: OTHER BUSINESS:

ITEM: Motion to Approve Expenses Related to September 28, 2013 Town Hall Meeting "Community Visioning Exercise". (Second Reading)

Motion by Council Member Condon, seconded by Council Hickey for immediate consideration for the Town to pay up to \$500.00 for refreshments and the mail out to the Town's property owners and residents to announce the "Community Visioning Exercise" to be held on September 28, 2013 at the Perdido Beach VFD, with the funds being charged to budget line item "undesignated funds".

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker
Unanimous vote for immediate consideration.

Motion by Council Member Condon, seconded by Council Member Hickey to approve the motion for the Town to pay up to \$500.00 for refreshments and the mail out to the Town's property owners and residents to announce the "Community Visioning Exercise" to be held on September 28, 2013 at the Perdido Beach VFD, with the funds being charged to budget line item "undesignated funds".

Discussion:

"YES"

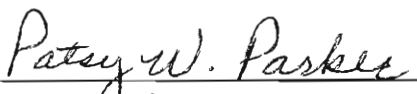
"ABSTAIN"


"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker
Motion carried unanimously.

MOTION TO ADJOURN: Motion by Council Member Condon, seconded by Council Member Hickey to adjourn. All in favor to adjourn. Meeting adjourned at 8:00 pm

ATTEST:


Patsy W. Parker, Mayor


Lynn Thompson, Town Clerk

Town of Perdido Beach Checking Detail General Operating fund As of September 30, 2013

Type	Date	Numb	Name	Memo	Clr	Split	Amount	Balance
ASSETS								
Current Assets								
Checking/Savings								
1000 · Capital Improvement Fund								
Total 1000 · Capital Improvement Fund								
1200 · General Fund - Centennial								
Check	9/2/2013	1884	Riviera Utilities	Storage Build...	X	5045 · Electric...	-16.95	126,230.50
Check	9/2/2013	1885	Riviera Utilities	Town Hall Bu...	X	5045 · Electric...	-103.48	126,230.50
Check	9/2/2013	1886	Centurylink		X	5060 · Teleph...	-225.33	126,230.50
Deposit	9/4/2013			Deposit	X	4520 · Sales T...	141.13	126,025.87
Check	9/4/2013	1889	John Abbott's Lawn...	9-4-13 Mow ...	X	5080 · LAWN ...	-100.00	125,925.87
Check	9/5/2013	1890	Office Depot	Paper & Gel ...	X	5020 · Offices ...	-59.71	125,866.16
Check	9/5/2013	1891	Vulcan signs	Speed limit si...	X	5300-A · PUB...	-1,195.70	124,670.46
Paycheck	9/6/2013	1892	Lynn Thompson		X	-SPLIT-	-368.09	124,302.37
Deposit	9/6/2013			Deposit	X	-SPLIT-	119.39	124,421.76
Deposit	9/9/2013			Deposit	X	-SPLIT-	41.48	124,463.24
Deposit	9/12/2013			Deposit	X	4520 · Sales T...	4.94	124,468.18
Paycheck	9/13/2013	1893	Lynn Thompson		X	-SPLIT-	-379.28	124,088.90
Deposit	9/13/2013			Deposit	X	4900 · FRAN...	42,761.60	166,850.50
Deposit	9/13/2013			Deposit	X	4900 · FRAN...	924.15	167,774.65
Check	9/17/2013	1895	Marcus McDowell-T...	September R...	X	5005 · Attorne...	-750.00	167,024.65
Deposit	9/18/2013			Deposit	X	4520 · Sales T...	11.54	167,036.19
Check	9/18/2013	1894	Judge of Probate	Notary renewal	X	5085 · Trainin...	-21.00	167,015.19
Check	9/19/2013	1896	US Postal Service	Town Hall Ma...	X	5025 · US Pos...	-184.00	166,831.19
Check	9/19/2013	1897	John Abbott's Lawn...	9-17-13 Mow ...	X	5080 · LAWN ...	-100.00	166,731.19
Deposit	9/19/2013			Deposit	X	-SPLIT-	800.34	167,531.53
Paycheck	9/20/2013	1898	Lynn Thompson		X	-SPLIT-	-390.46	167,141.07
Deposit	9/25/2013			Deposit	X	4500 · Sales T...	6.49	167,147.56
Deposit	9/26/2013			Deposit	X	4520 · Sales T...	466.97	167,614.53
Check	9/26/2013	1899	Walmart	water for Tow...	X	5095 · Misc...	-20.88	167,593.65
Deposit	9/27/2013			Deposit	X	4550 · Busine...	37.00	167,630.65
Paycheck	9/27/2013	1901	Lynn Thompson		X	-SPLIT-	-368.09	167,262.56
Check	9/27/2013	1900	Lowe's	Wire for sign...	X	5300-D · BUJL...	-152.97	167,109.59
Check	9/30/2013	1904	Arnie's General Co...	mowing week...	X	5300-A · PUB...	-1,800.00	165,309.59
Check	9/30/2013	1905	Gene's Dozer Service	Invoice # 7400	X	5300-A · PUB...	-11,203.65	154,105.94
Check	9/30/2013	1907	John Abbott's Lawn...	Mowing	X	5080 · LAWN ...	-100.00	154,005.94
Deposit	9/30/2013			Interest	X	4200 · Interest...	14.19	154,020.13
Total 1200 · General Fund - Centennial								
Total Checking/Savings								
Accounts Receivable								
11000 · Accounts Receivable								
Total 11000 · Accounts Receivable								
Total Accounts Receivable								

12:49 PM

10/08/13

**Special Revenue
Reconciliation Summary
1200 - 4 & 5 Cent Gas Tax, Period Ending 09/30/2013**

	<u>Sep 30, 13</u>
Beginning Balance	5,804.55
Cleared Transactions	
Deposits and Credits - 2 items	125.56
Total Cleared Transactions	<u>125.56</u>
Cleared Balance	<u>5,930.11</u>
Register Balance as of 09/30/2013	5,930.11
Ending Balance	5,930.11

12:59 PM

10/08/13

**Special Revenue
Reconciliation Summary
1300 - 7 Cent Gas Tax, Period Ending 09/30/2013**

	<u>Sep 30, 13</u>
Beginning Balance	5,978.56
Cleared Transactions	
Deposits and Credits - 2 items	144.95
Total Cleared Transactions	<u>144.95</u>
Cleared Balance	<u>6,123.51</u>
Register Balance as of 09/30/2013	6,123.51
Ending Balance	6,123.51

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10/08/13

**Town of Perdido Beach-Capital Improvement Fund
Reconciliation Summary
Capital Improvement -Visions, Period Ending 09/30/2013**

	<u>Sep 30, 13</u>
Beginning Balance	24,406.73
Cleared Transactions	
Deposits and Credits - 1 item	2.41
Total Cleared Transactions	<u>2.41</u>
Cleared Balance	<u>24,409.14</u>
Register Balance as of 09/30/2013	24,409.14
Ending Balance	24,409.14

1:06 PM

10/08/13

Town of Perdido Beach Oil Acct
Reconciliation Summary
Centennial Bank-SPECIAL ACCOUNT, Period Ending 09/30/2013

	<u>Sep 30, 13</u>
Beginning Balance	105,158.46
Cleared Transactions	
Deposits and Credits - 1 Item	12.96
Total Cleared Transactions	<u>12.96</u>
Cleared Balance	<u><u>105,171.42</u></u>
Register Balance as of 09/30/2013	105,171.42
Ending Balance	105,171.42

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10/08/13

**Town of Perdido Beach Money Market
Reconciliation Summary
Centennial Bank, Period Ending 09/30/2013**

	<u>Sep 30, 13</u>
Beginning Balance	810,880.92
Cleared Transactions	
Deposits and Credits - 1 item	<u>99.97</u>
Total Cleared Transactions	<u>99.97</u>
Cleared Balance	<u>810,980.89</u>
Register Balance as of 09/30/2013	810,980.89
Ending Balance	810,980.89

TOWN OF PERDIDO BEACH 2013-2014 HOLIDAY SCHEDULE

Holiday	Day	Date	Workshop	Council
Veteran's Day	Monday	November 11, 2013	Nov-12	Nov-19
Thanksgiving Day	Thursday	November 28, 2013		
Day After Thanksgiving	Friday	November 29, 2013		
Christmas Eve	Tuesday	December 24, 2013	Dec-10	Dec-17
Christmas Day	Wednesday	December 25, 2013		
New Year's Day	Wednesday	January 1, 2014	Jan-14	
MLK'S Birthday	Monday	January 20, 2014		Jan-21
Washington & Jefferson	Monday	February 17, 2014	Feb-11	Feb-18
Mardi Gras (Fat Tues)	Tuesday	March 4, 2014	Mar-11	Mar-18
Good Friday	Friday	April 18, 2014	Apr-8	Apr-15
(Nat) Memorial Day	Monday	May 26, 2014	May-13	May-20
Independence Day	Friday	July 4, 2014	July -8	July-15
Labor Day	Monday	September 1, 2014	Sept-9	Sept-16