

Town of Perdido Beach, Alabama
Regular Council Meeting – May 21, 2013

The Town Council held its Regular Scheduled Council Meeting at Town Hall on May 21, 2013. Mayor Patsy Parker called the meeting to order at 6:02 pm.

MEMBERS PRESENT: Council Members: Council Member Andy Holk, Council Member Gary Fishbein, Council Member Sean Hickey, Council Member Priscilla Condon and Council Member Ellen Leslie.

ALSO PRESENT: Marcus Mc Dowell, Town Attorney; Lynn Thompson, Town Clerk and Members of the Town.

PLEDGE OF ALLEGIANCE: Council Member Leslie

ITEM: WORKSHOP MINUTES MAY 14, 2013

Motion by Council Member Hickey, seconded by Council Member Leslie to approve the May 14, 2013 minutes.

Discussion:

Other Business: *add* "discussion relating to Baldwin County Voluntary Organizations Active in Disaster (VOAD) and discussion relating to Care House. Strike "Create Town Policy regarding Donations"

Roll call vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

All in favor- motion carried to approve the minutes as corrected.

ITEM: April 16, 2013 REGULAR COUNCIL MINUTES

Motion by Council Member Condon, seconded by Council Member Hickey to approve the April 16, 2013 Council Minutes as written.

No discussion

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried to approve the April 16th, 2013 Council Minutes as presented

ITEM: APRIL FINANCIAL REPORT:

Motion by Council Member Condon, seconded by Council Member Leslie to approve the April financial report.

No discussion

Roll call vote:

"YES"

"NO"

"ABSTAIN"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried unanimously to approve the financial report as presented.

ITEM: PUBLIC COMMENTS:

Mr. Tom Cunningham, Town Property Owner expressed his concerns regarding the development of the Town and hopes that the Town would remain a residential community.

Mr. Mark Templeman, Town Resident gave the Council copies of the state law pertaining to "Dogs being confined on premises". He also updated the Council on a proposed Community meeting to further discuss creating a "Neighborhood Watch Program".

ITEM: GUEST SPEAKERS: None

ITEM: RESOLUTION 2013-10 NAMING APPOINTEES TO THE ZONING BOARD OF ADJUSTMENT

Motion by Council Member Hickey, seconded by Council Member Leslie to adopt Resolution 2013-10.

Discussion

Roll call vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried to adopt Resolution 2013-10

ITEM: RESOLUTION 2013-11 RATIFYING ADDITIONAL EXPENSE RELATED TO TOWN CONTRACTS FOR STREET REPAIR AND MAINTENANCE AND FOR REPAIR AND MAINTENANCE ON TOWN OWNED PROPERTY.

Motion by Council Member Hickey, seconded by Council Member Condon for immediate Consideration of Resolution 2013-11

Roll call vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-11

Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-11.

ITEM: RESOLUTION 2013-12 ENTERING INTO AND EXECUTING A CONTRACT WITH Arnie's General Contracting TO PERFORM RIGHTS-OF-WAY MAINTENANCE AND MOWING FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Leslie, seconded by Council Member Condon for immediate consideration of Resolution 2013-12.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2013-12.

Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-12.

ITEM: RESOLUTION 2013-13 ENTERING INTO AND EXECUTING A CONTRACT WITH Voyageur Enterprises TO PERFORM ARBORIST SERVICES FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Condon seconded by Council Member Leslie for immediate consideration of Resolution 2013-13.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2013-13.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-13.

ITEM: RESOLUTION 2013-14 ENTERING INTO AND EXECUTING A CONTRACT WITH John Abbott's Lawn Care Service FOR LAWN CARE AND LANDSCAPING SERVICE FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Hickey, seconded by Council Member Condon for immediate consideration of Resolution 2013-14.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2013-14.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-14.

ITEM: RESOLUTION 2013-15 ENTERING INTO AND EXECUTING A CONTRACT WITH Gene's Dozer Service, Inc. TO PERFORM ROAD MAINTENANCE FOR THE TOWN OF PERDIDO BEACH.

Motion by Council Member Hickey, seconded by Council Member Condon for immediate consideration of Resolution 2013-15.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Leslie to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Leslie to adopt Resolution 2013-15.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

Motion carried unanimously to adopt Resolution 2013-15

ITEM: RESOLUTION 2016-AUTHORIZING THE MAYOR TO CONTRACT WITH BALDWIN COUNTY VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER (VOAD) FOR ASSISTANCE TO THE CITIZENS IN TIME OF DISASTERS.

Motion by Council Member Condon, seconded by Council Member Hickey for immediate consideration of Resolution 2013-16.

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon
Council Member McDonald Leslie
Mayor Patsy Parker

All in favor, motion for immediate consideration carried unanimously

Motion by Council Member Condon, seconded by Council Member Hickey to waive the reading.
All in favor, motion carried to waive the reading.

Motion by Council Member Condon, seconded by Council Member Hickey to adopt Resolution 2013-16

Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk
Council Member Fishbein
Council Member Hickey
Council Member Condon

Council Member McDonald Leslie
Mayor Patsy Parker
Motion carried unanimously to adopt Resolution 2013-16

COMMITTEE REPORTS

BEAUTIFICATION COMMITTEE

Council Member Ellen Leslie, Committee Chairwoman reported that the regularly scheduled May 27, 2013 Beautification Committee meeting was postponed because it fell on Memorial Day that is observed as a holiday and that the meeting was re-scheduled for Tuesday-June 10, 2013, 10:00 am at Town Hall.

BUILDING AND GROUNDS COMMITTEE

Copied from Building and Grounds Committee Meeting Report 4-26-2013

Meeting called to order by Chairman Priscilla Condon at 8:00am. In attendance: Priscilla Condon, Tom Bloxham, Sean Hickey, Al Thompson. Al Thompson left at 8:20.

Old Business: Mr. Bloxham was to look into year round contract for lawn maintenance. He requests a list from the mayor and clerk of all necessary duties both winter and summer. Will present contract for review at next meeting.

Chairs- The committee voted unanimously to have Tom Bloxham buy whatever chairs he deems necessary not to exceed the \$1200 approved by council. The size is limited to less than 24 inches wide so that nine chairs for Planning and Zoning can fit.

Coordination between committees. A suggestion was made that a meeting of all committee chairs be held quarterly in an effort to coordinate projects.

New Business:

Discussed need for handicap access to building and bathroom. Will refer to council for further discussion on need before pursuing options.

Need for lighting for the flag. Tom and Sean will research options

Leak on outside wall and door in council room- Will have Jeff, who installed roof, to check on source of leak. Seems to be coming from roof. Same for leak down exhaust pipe of AC/Heat unit.

Shelves for storage closet- Now have 3 years of tax records that need to be stored. Lynn says that we have empty closet that could be used if we had shelves. Will ask council to approve money for buying shelving. Sean will install if approved.

Running Toilet- Sean will fix toilet

Solid door for AC Heat unit- AC tech has recommend a solid door for utility closet. Would improve air flow. Sean will install solid piece of plywood on existing door.

Smoke Alarm- Needs to be re-installed in council room- Sean will do

Sean made the suggestions that as part of community newsletter we ask for volunteers with specific expertise to help with small jobs around building and grounds. All work would need to be pre-approved by the mayor. If ok with the council, Priscilla volunteered to write article.

Meeting adjourned 8:40 Next meeting May 24th 8:00am at town hall.

Submitted- Priscilla Condon-chair

PUBLIC WORKS

Council Member Hickey-Public Works Chairman recommended the Town develop Policies And Procedures Related to Volunteer Work and also Safety Policies and Procedures Related to Public Works. He also reported that non bid contracts awarded to contractors would begin to reflect the starting and ending dates that coincide with the Town's fiscal year, which begins on October 1st and ends on September 30th of each year.

Mayor Parker appointed Mr. Mark Templeman to the-Committee.

Council Member Hickey recommended that the Town Council authorize the Mayor to apply for the ADECA Law Enforcement/Traffic Safety Division grant for the purchase of electronic speed indicator sign, if awarded.

Discussion:

Roll Call Vote:

" YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried unanimously.

PUBLIC SAFETY COMMITTEE

Mayor Patsy Parker reported on behalf of the Safety Committee that she had attended an Emergency Management Meeting at the Baldwin County Emergency Operating Center on June 8th. It was a simulated exercise in conjunction with the Alabama Emergency Management Agency and the National Guard, simulating landfall of "Hurricane Alex" on the Alabama Gulf Coast.

FIRE CHIEF'S REPORT

NO REPORT

AD HOC COMMITTEE-PROPERTY SEARCH Mayor Parker reported the she had talked to Bryan Prescott Alabama Emergency Management Agency on the phone about possible re-allocation of BP funds for the purchase of property in the Town to be used as public space. Mr. Prescott has sent an application form to be used for a re-allocation request.

SOUTH BALDWIN CHAMBER OF COMMERCE REPORT

Council Member Holk Town Representative on the Chamber of Commerce Board commented on the proposed Blue Collar development at County Road 20 and the Foley Beach Express.

BUDGET AND FINANCE COMMITTEE

Mayor Parker reported on behalf of the Finance Committee that the Committee would begin work on the Town's 2014 budget in July 2013.

ITEM: COUNCIL, STAFF AND LEGAL COMMENTS:

Legal Comments:

Marcus McDowell, Town Attorney updated the Town Council on his research related to Block 34- park property. He stated that he met with David Conner, Baldwin County Attorney to discuss the park property.

He is still working with Baldwin County to clarify the terms of the proposed Intergovernmental Agreement between the Town and Baldwin County for exchange of services.

ITEM: Motion by Council Member Hickey, seconded by Council Member Leslie, by request of the Town Attorney to go into Executive Session to discuss the "general reputation and character" of an individual or individuals. It was decided that the Council would reconvene for adjournment immediately after the Executive Session.

No Discussion:

Roll Call Vote:

"YES"

"ABSTAIN"

"NO"

Council Member Holk

Council Member Fishbein

Council Member Hickey

Council Member Condon

Council Member McDonald Leslie

Mayor Patsy Parker

Motion carried unanimously.

The Council reconvened immediately following the Executive Session.

No decisions were made or votes taken during the Executive Session.

MOTION TO ADJOURN: Motion by Council Member Condon, seconded by Council Member Hickey to adjourn. All in favor

Meeting adjourned at 8:30 pm

ATTEST:

Patsy W. Parker
Patsy W. Parker, Mayor

Lynn Thompson
Lynn Thompson, Town Clerk

9:35 AM

06/11/13

Cash Basis

Town of Perdido Beach

Checking Detail

As of May 31, 2013

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
ASSETS									
Current Assets									
Checking/Savings									
1000 - Capital Improvement Fund									
Total 1000 - Capital Improvement Fund									
1200 - General Fund - Centennial									
Check	5/1/2013	1805	Centurylink		X	5060 - Teleph...	-202.78		174,338.96
Deposit	5/3/2013			Deposit	X	4510 - Vehicle...	508.40	-202.78	141,338.96
Paycheck	5/3/2013	1806	Lynn Thompson		X	-SPLIT-	-368.09	508.40	141,644.58
Check	5/8/2013	1807	John Abbott's Lawn...	5-7-13 mow ...	X	5080 - LAWN ...	-60.00	-368.09	141,276.49
Check	5/8/2013	1808	Voyageur Enterprises	Work order 15	X	5300-A - PUB...	-195.00	-60.00	141,216.49
Deposit	5/8/2013			Deposit	X	-SPLIT-	39.91	-195.00	141,021.49
Paycheck	5/10/2013	1810	Lynn Thompson		X	-SPLIT-	-387.19	39.91	141,061.40
Check	5/10/2013	1809	Baldwin County Soli...		X	5046 - Trash ...	-46.10	-387.19	140,674.21
Deposit	5/15/2013			Deposit	X	-SPLIT-	205.34	-46.10	140,628.11
Deposit	5/15/2013			Deposit	X	4500 - Sales T...	5.69	205.34	140,833.45
General Journal	5/16/2013	18RR...	GCIS	Reverse of G...	X	5300-A - PUB...	427.00	5.69	140,839.14
Paycheck	5/17/2013	1819	Lynn Thompson		X	-SPLIT-	0.00	427.00	141,266.14
Check	5/17/2013	1811	GCIS	VOID: check ...	X	5300-A - PUB...	-427.00	-368.09	140,898.05
General Journal	5/17/2013	18RRR	GCIS	For CHK 181...	X	5300-A - PUB...	-472.00	0.00	140,471.05
Check	5/17/2013	1812	GCIS	PO # 500312	X	5300-A - PUB...	-275.00	-472.00	139,999.05
Check	5/17/2013	1813	Wilkins, Bankster, ...	Statement A...	X	5005 - Attorne...	-25.19	-275.00	139,724.05
Check	5/17/2013	1814	Office Depot		X	5020 - Offices ...	-228.78	-25.19	139,698.86
Check	5/17/2013	1815	Office Depot		X	5020 - Offices ...	-20.58	-228.78	139,470.08
Check	5/17/2013	1816	Office Depot		X	5020 - Offices ...	-25.19	-20.58	139,449.50
Check	5/17/2013	1817	US Postal Service		X	5020 - Offices ...	-8.56	-25.19	139,424.31
Check	5/20/2013	1820	VOAD	Registered m...	X	5025 - US Pos...	-500.00	-8.56	139,415.75
Check	5/21/2013	1821	Marcus McDowell-T...	donation	X	5005 - Attorne...	-750.00	-500.00	138,915.75
Check	5/22/2013	1822		May fees	X	4500 - Sales T...	43.55	-750.00	138,165.75
Deposit	5/24/2013			Deposit	X	-SPLIT-	261.00	43.55	138,209.30
Deposit	5/24/2013			Deposit	X	-SPLIT-	899.19	261.00	138,470.30
Deposit	5/24/2013			Deposit	X	4500 - Sales T...	126.46	899.19	139,369.49
Paycheck	5/24/2013	1823	Lynn Thompson		X	-SPLIT-	-387.19	126.46	139,495.95
Check	5/24/2013	1818	Office Depot		X	5020 - Offices ...	-51.58	-387.19	139,108.76
Deposit	5/30/2013			Deposit	X	4500 - Sales T...	11.24	-51.58	139,057.18
Paycheck	5/31/2013	1824	Lynn Thompson		X	-SPLIT-	-380.41	11.24	139,068.42
Deposit	5/31/2013			Interest	X	4200 - Interest...	14.41	-380.41	138,688.01
Total 1200 - General Fund - Centennial								-2,636.54	138,702.42
Total Checking/Savings								-2,636.54	138,702.42
Accounts Receivable									
11000 - Accounts Receivable									
Total 11000 - Accounts Receivable									0.00
Total Accounts Receivable									0.00

9:32 AM

06/11/13

Cash Basis

Town of Perdido Beach Profit & Loss May 2013

May 13	
Ordinary Income/Expense	
Income	
4000 • INCOME	
4200 • Interest Income	14.41
4300 • Motor vehicle (MV) License Tax	13.17
4319 • Added Excise Tax	6.30
4329 • Petroleum Fees	20.44
4500 • Sales Tax-(RDS)	186.94
4510 • Vehicle Advalorem/Probate Judge	508.40
4550 • Business Licenses	460.00
4600 • Production Privilege	6.34
4750 • Ad valorem Teddy Faust/PROPERTY	899.19
Total 4000 • INCOME	2,115.19
Total Income	2,115.19
Gross Profit	2,115.19
Expense	
5000 • GENERAL GOVERNMENT DEPARTMENT	
5005 • Attorney Fees	1,025.00
5020 • Offices Supplies	351.32
5025 • US Postal Service	8.56
5046 • Trash Pick Up	46.10
5060 • Telephone & DSL	202.78
5080 • LAWN MAINTENANCE	60.00
5090 • TRAVEL EXPENSE	50.52
5095 • Misc.	500.00
5300 • DEPARTMENTS	
5300-A • PUBLIC WORKS	667.00
Total 5300 • DEPARTMENTS	667.00
Total 5000 • GENERAL GOVERNMENT DEPARTMENT	2,911.28
66000 • PAYROLL EXPENSES	2,583.60
Total Expense	5,494.88
Net Ordinary Income	-3,379.69
Net Income	-3,379.69

9:52 AM

06/11/13

**Special Revenue
Reconciliation Detail**
1200 - 4 & 5 Cent Gas Tax, Period Ending 05/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,332.76
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	5/8/2013			X	112.18	112.18
Deposit	5/31/2013			X	0.55	112.73
Total Deposits and Credits					112.73	112.73
Total Cleared Transactions					112.73	112.73
Cleared Balance					112.73	5,445.49
Register Balance as of 05/31/2013					112.73	5,445.49
New Transactions						
Deposits and Credits - 1 item						
Deposit	6/7/2013				119.76	119.76
Total Deposits and Credits					119.76	119.76
Total New Transactions					119.76	119.76
Ending Balance					232.49	5,565.25

9:44 AM

06/11/13

Special Revenue
Reconciliation Detail
1300 - 7 Cent Gas Tax, Period Ending 05/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,434.87
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	5/8/2013			X	129.33	129.33
Deposit	5/31/2013			X	0.56	129.89
Total Deposits and Credits					129.89	129.89
Total Cleared Transactions					129.89	129.89
Cleared Balance					129.89	5,564.76
Register Balance as of 05/31/2013					129.89	5,564.76
New Transactions						
Deposits and Credits - 1 item						
Deposit	6/7/2013				138.08	138.08
Total Deposits and Credits					138.08	138.08
Total New Transactions					138.08	138.08
Ending Balance					267.97	5,702.84

10:34 AM

06/11/13

Town of Perdido Beach-Capital Improvement Fund
Reconciliation Detail
Capital Improvement -Visions, Period Ending 05/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						24,396.85
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	5/31/2013			X	2.49	2.49
Total Deposits and Credits					2.49	2.49
Total Cleared Transactions					2.49	2.49
Cleared Balance					2.49	24,399.34
Register Balance as of 05/31/2013					2.49	24,399.34
Ending Balance					2.49	24,399.34

10:58 AM

06/11/13

Town of Perdido Beach Oil Acct
Reconciliation Detail
Centennial Bank-SPECIAL ACCOUNT, Period Ending 05/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						105,105.32
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	5/31/2013			X	13.39	13.39
Total Deposits and Credits					13.39	13.39
Total Cleared Transactions					13.39	13.39
Cleared Balance					13.39	105,118.71
Register Balance as of 05/31/2013					13.39	105,118.71
Ending Balance					13.39	105,118.71

11:08 AM

06/11/13

Town of Perdido Beach Money Market
Reconciliation Detail
Centennial Bank, Period Ending 05/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						810,471.17
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	5/31/2013			X	103.25	103.25
Total Deposits and Credits					103.25	103.25
Total Cleared Transactions					103.25	103.25
Cleared Balance					103.25	810,574.42
Register Balance as of 05/31/2013					103.25	810,574.42
Ending Balance					103.25	810,574.42