RESOLUTION 2018-03 TO REPEAL RESOLUTION 2013-25 AND RESOLUTION 2016-16 A RESOLUTION TO CONFIRM THE APPOINTMENT OF TOWN CLERK/TEASURER FOR THE 2016-2020 ADMINISTRATION.

WHEREAS, the Town Council of the Town of Perdido Beach, Alabama, desires to make appointment of the Town Clerk/Treasurer to serve the Town for the 2016-2020 administration.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Perdido Beach, Alabama, that:

Section 1. Lynn Thompson shall be appointed to the position of Town Clerk/Treasurer effective upon adoption of this resolution.

Section 2. Compensation:

A. Cash Compensation:

a. Salary: $33,280 per annum paid weekly – 52 pay periods per year @ $640.00 per 40 hour pay period.

b. Travel Allowance: per mile allowance (per current federal guidelines) when traveling on official business. Reasonable room and meals are also reimbursable.

c. Retirement Funding: Not applicable at this time.

d. Vacation Pay: Ten (10) days paid vacation per year subject to work restraints, and to be taken in no less than 1 day increments. Maximum of 5 days may be carried over until the next year, with maximum of 15 days accrued untaken at any one time. In case of termination in good standing Clerk/Treasurer will be monetarily compensated for time accrued and unused at time of termination.

e. Time worked over forty (40) hours per week will be compensated by time off work: One hour worked = one and one half hour comp time.

B. Other Benefits:

a. Personal Time Off: Twelve (12) days per year for personal leave such as funerals, family emergencies, sickness, etc. Must be approved by the Mayor and taken in no less than 1 hour increments. Personal time not used at the end of the year will be carried over and added to the upcoming year’s allotted personal time.
b. Medical Insurance: Not applicable at this time.
c. Holiday Schedule: Holiday schedule will coincide with the Town Holiday Schedule.
d. Professional Job Training: Available per Town Operating Budget approved by Mayor. Fiscal year runs from October 1 – September 30.
e. Office/Working Hours: 8:30AM – 4:30PM

RESOLUTION 2013-25 AND RESOLUTION 2016-16 are hereby repealed, such repeal to become effective on the effective date of the adoption of this Resolution.

ADOPTED this 15th day of February 2018 by the Town Council of the Town of Perdido Beach, Alabama, in regular session assembled.

Kae Hamilton Mayor

ATTEST:

Lynn Thompson, Town Clerk